

**COUNTY OF SUMMIT**  
**REGULAR COUNCIL MEETING MINUTES**  
**September 11, 2023**

A Caucus was held prior to the meeting to discuss Agenda items. Council members Darrow, Dickinson, Donofrio, McKenney, Rodgers, Schmidt, Sims, Wiedie Higham and Wilhite were present. Council members DeVitis and Walters were absent.

Councilman Schmidt presented a commendation to Joni Fitch, Director of Community Affairs and Engagement for Goodyear, on behalf of the company's 125th anniversary.

Joe Florida of Power A Clean Future gave a presentation to Council.

The following items were addressed before Council at the Caucus:

- 2023-264 Holly Miller from the Community and Economic Development Department addressed Council on this first reading passage request.
- 2023-265 Catherine Pomeroy-VanHorne & Jon Hart of Summit County Children's Services addressed Council on this first reading passage request.
- 2023-266 Stephen Byrne Byrne from the Office of Information Technology addressed Council on this first reading passage request.
- 2023-267 Phil Montgomery from the Executive's Office addressed Council on this first reading passage request.
- 2023-268 Deborah Matz from the Law Department and James Armstrong from Summit County Developmental Disabilities Board (SCDDB) addressed Council on this first reading passage request.

The Council Regular Meeting was called to order at 05:09 PM in Council Chambers.

ROLL CALL- Present: Mrs. Darrow, Ms. Dickinson, Mr. Donofrio, Mrs. McKenney, Mrs. Rodgers, Mr. Schmidt, Ms. Sims, Ms. Wiedie Higham, Mr. Wilhite; Absent: Mr. DeVitis, Ms. Walters

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MINUTES FOR APPROVAL: Mrs. Darrow moved to approve the minutes of the regular Council meeting(s) held August 28, 2023.

Voice Vote on the motion.

Yes: Darrow, Dickinson, Donofrio, McKenney, Rodgers, Schmidt, Sims, Wiedie Higham, Wilhite

Absent: DeVitis, Walters

The minutes were approved 9-0.

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ANNOUNCEMENT OF GENERAL INTEREST:

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ANNOUNCEMENT FROM EXECUTIVE:

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ANNOUNCEMENT OF OFFICEHOLDERS:

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## MOTIONS FOR COUNCIL

M-042-2023 **A Motion of Council confirming the reappointments of James (Jamie) Armstrong and Jeff Snell and the appointments of Albert Bragg, Jr. (replacing Kathy Procop), Sarah Buccigross (replacing Omar Banks), Moriah Cheatham Williams (replacing Laura Wallerstein), Henry Johnson, Jr. (replacing Lisa Miller), Dan Rice (replacing Helen Humphrys), Karen Talbott (replacing Sylvia Trundle) and Mayor Mike Wheeler (replacing Cazzell Smith, Sr.) to the Charter Review Commission.**

Movant - Executive Shapiro

Ms. Wiedie Higham moved to adopt.

Voice Vote on the motion.

Yes: Darrow, Dickinson, Donofrio, McKenney, Rodgers, Schmidt, Sims, Wiedie Higham, Wilhite

Absent: DeVitis, Walters

Motion passed - Voice Vote: 9-0

Motion M-042-2023 was adopted.

M-043-2023 **A Motion of Council confirming the reappointment of Andrea Whitaker to the Criminal Justice Advisory Board.**

Movant - Executive Shapiro

Mr. Wilhite moved to adopt.

Voice Vote on the motion.

Yes: Darrow, Dickinson, Donofrio, McKenney, Rodgers, Schmidt, Sims, Wiedie Higham, Wilhite

Absent: DeVitis, Walters

Motion passed - Voice Vote: 9-0

Motion M-043-2023 was adopted.

M-044-2023 **A Motion of Council confirming the appointment of Jen D'Aurelio (replacing Zachary Vierheller) to the Humane Commission.**

Movant - Executive Shapiro

Mrs. Rodgers moved to adopt.

Voice Vote on the motion.

Yes: Darrow, Dickinson, Donofrio, McKenney, Rodgers, Schmidt, Sims, Wiedie Higham, Wilhite

Absent: DeVitis, Walters

Motion passed - Voice Vote: 9-0

Motion M-044-2023 was adopted.

**FIRST READINGS**

2023-264     **A Resolution declaring the remediation of a lead hazard located at 425 Briarwood, Akron, Ohio, in Council District 5, an emergency pursuant to Section 177.07(a)(3) of the Codified Ordinances of the County of Summit, and authorizing the Executive, subject to the approval of the Board of Control, to execute a contract with Lindsey Construction & Design, Inc., in an amount not to exceed \$56,515.00, for emergency remediation of an existing lead hazard at said address, for the Executive’s Department of Community and Economic Development, and declaring an emergency.**

Sponsor - Executive Shapiro, Ms. Sims

Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net

Ms. Wiedie Higham moved to suspend Council Rule 8.01 (A): the requirement of three readings at a Regular Council meeting.

Voice Vote on the motion.

Yes: Darrow, Dickinson, Donofrio, McKenney, Rodgers, Schmidt, Sims, Wiedie Higham, Wilhite

Absent: DeVitis, Walters

Motion passed - Voice Vote: 9-0

Ms. Wiedie Higham moved to adopt.

Voice Vote on the motion.

Yes: Darrow, Dickinson, Donofrio, McKenney, Rodgers, Schmidt, Sims, Wiedie Higham, Wilhite

Absent: DeVitis, Walters

Motion passed - Voice Vote: 9-0

Resolution 2023-264 was adopted.

2023-265

**A Resolution approving a Memorandum of Understanding (MOU) to address child abuse and neglect investigations, as required by O.R.C. Section 2151, between Summit County Childrens Services, all Municipal Police Departments, and the County of Summit, including the Executive's Department of Job & Family Services, the Sheriff's Office, the Prosecutor's Office, the Juvenile Court, and authorizing the Executive to execute the MOU and other necessary documents, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net

Mrs. Darrow moved to suspend Council Rule 8.01 (A): the requirement of three readings at a Regular Council meeting.

on the motion.

Yes: Darrow, Dickinson, Donofrio, McKenney, Rodgers, Schmidt, Sims, Wiedie Higham, Wilhite

Absent: DeVitis, Walters

Motion passed - : 9-0

Mrs. Darrow moved to adopt.

on the motion.

Yes: Darrow, Dickinson, Donofrio, McKenney, Rodgers, Schmidt, Sims, Wiedie Higham, Wilhite

Absent: DeVitis, Walters

Motion passed - : 9-0

Resolution 2023-265 was adopted.

2023-266 **A Resolution confirming the award by the Board of Control, subject to the approval of the Information Technology Board, of a professional service contract with Kronos, Inc., as a Sole Source, for the purchase of UKG Dimensions Timekeeping, for the period of 9/24/23 to 9/23/24, in an amount not to exceed \$173,971.20, for the Office of Information Technology, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net

Mr. Donofrio moved to suspend Council Rule 8.01 (A): the requirement of three readings at a Regular Council meeting.

Voice Vote on the motion.

Yes: Darrow, Dickinson, Donofrio, McKenney, Rodgers, Schmidt, Sims, Wiedie Higham, Wilhite

Absent: DeVitis, Walters

Motion passed - Voice Vote: 9-0

Mr. Donofrio moved to adopt.

Voice Vote on the motion.

Yes: Darrow, Dickinson, Donofrio, McKenney, Rodgers, Schmidt, Sims, Wiedie Higham, Wilhite

Absent: DeVitis, Walters

Motion passed - Voice Vote: 9-0

Resolution 2023-266 was adopted.

2023-267 **A Resolution appropriating funds in order to meet projected expenditures for the balance of 2023 as set forth in Exhibit A, for the Executive's Department of Finance and Budget, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net

Mr. Donofrio moved to suspend Council Rule 8.01 (A): the requirement of three readings at a Regular Council meeting.

Voice Vote on the motion.

Yes: Darrow, Dickinson, Donofrio, McKenney, Rodgers, Schmidt, Sims, Wiedie Higham, Wilhite

Absent: DeVitis, Walters

Motion passed - Voice Vote: 9-0

Mr. Donofrio moved to adopt.

Voice Vote on the motion.

Yes: Darrow, Dickinson, Donofrio, McKenney, Rodgers, Schmidt, Sims, Wiedie Higham, Wilhite

Absent: DeVitis, Walters

Motion passed - Voice Vote: 9-0

Resolution 2023-267 was adopted.

2023-268 **A Resolution supporting County Issue 17, which will approve a 4.5 mill replacement levy for Summit County Developmental Disabilities Board (“SCDDB”) for a six-year period from 2025 to 2030, inclusive, and respectfully urging all Summit County voters to vote in favor of County Issue 17 at the November 7, 2023 General Election, for the Executive, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net

Mr. Schmidt moved to suspend Council Rule 8.01 (A): the requirement of three readings at a Regular Council meeting.

Voice Vote on the motion.

Yes: Darrow, Dickinson, Donofrio, McKenney, Rodgers, Schmidt, Sims, Wiedie Higham, Wilhite

Absent: DeVitis, Walters

Motion passed - Voice Vote: 9-0

Mr. Schmidt moved to adopt.

Voice Vote on the motion.

Yes: Darrow, Dickinson, Donofrio, McKenney, Rodgers, Schmidt, Sims, Wiedie Higham, Wilhite

Absent: DeVitis, Walters

Motion passed - Voice Vote: 9-0

Resolution 2023-268 was adopted.

2023-269 **A Resolution authorizing the Executive to execute, subject to the approval of the Board of Control, a lease-purchase agreement with MTech Company, at State Term Pricing, for a five-year term, for a 2023 Western Star Tandem Axle Chassis with a Gap Vax combination Jet/Vacuum Machine, which will be financed through The Huntington National Bank, for a total amount not to exceed \$396,070.00, for the Executive’s Department of Sanitary Sewer Services, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net

2023-270 **A Resolution declaring the week of October 1st – 7th, 2023 as Stormwater Awareness Week in Summit County, recognizing the effects of stormwater runoff on the infrastructure and environment, for the Executive, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net

2023-271 **A Resolution approving the award of the Board of Control of a Land Lease Agreement with Crown Castle, LLC, as a Best Practical Source, for a cell tower at 1100 North Avenue, Tallmadge, Ohio, in Council District 6, for a five-year term with four options to renew for additional five-year terms, for \$36,000.00 for the first year with a yearly 3% increase each year thereafter, and 25% of any the rental proceeds received by Crown Castle, LLC from users or sublessees, for the Executive's Department of Law, Insurance and Risk Management, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net

2023-272 **A Resolution authorizing the Executive to execute a grant agreement with the Development Finance Authority of Summit County for a grant in the amount of \$125,000.00, for calendar year 2023, for the Executive's Department of Community and Economic Development, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net

2023-273 **A Resolution accepting the recommendations of the Tax Incentive Review Council regarding several enterprise zone agreements in Summit County, in Council Districts 1 and 3, for the Executive's Department of Community and Economic Development, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net

2023-274 **A Resolution authorizing the Executive, pursuant to Section 177.13 of the Codified Ordinances of the County of Summit, to increase the purchase aggregate total for calendar year 2023 for Federal Express Corporation and confirming the award by the Board of Control of a purchase contract with Federal Express Corporation, as a Best Practical Source, for service of process of documents for the Clerk of Courts for an estimated amount not to exceed \$55,000.00, for a total yearly amount not to exceed \$104,500.00 for calendar year 2023, for the Clerk of Courts, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net

2023-275 **A Resolution, pursuant to Section 177.13 of the Codified Ordinances of the County of Summit, authorizing purchases by the Sheriff as a Best Practical Source, in calendar year 2023, with Akron Uniforms for Sheriff Deputy uniform purchases, in an aggregate amount not to exceed \$200,000, Akron Automotive, LLC. for fleet repair services, in an aggregate amount not to exceed \$150,000, Conrad's Tire Service for fleet repair services, in an aggregate amount not to exceed \$70,000.00, and Williams Automotive, LLC. for fleet repair services, in an aggregate amount not to exceed \$100,000.00, for the Sheriff's Office, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net

2023-276 **A Resolution confirming the award by the Board of Control of Change Order No. 2 to a professional service contract with Family and Community Services, Inc. for Homeless Prevention Services, from 10/1/22 through 9/30/23, in an amount not to exceed \$50,000.00, (for a cumulative increase of 357.14%), for a total amount not to exceed \$320,000.00, for the Executive's Department of Job and Family Services, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net

2023-277 **A Resolution confirming the award by the Board of Control of Change Order No. 3 to a professional service contract with Visual Edge, Inc. dba Graphic Enterprises Office Solutions for maintenance, service, parts, equipment, and related supplies for all Department of Job and Family Services copy machines and eCopy scanner units, for the period 11/1/21 through 10/31/23, in an amount not to exceed \$15,000.00, (for a cumulative increase of 227.68%), for a total amount not to exceed \$65,000.00, for the Executive's Department of Job and Family Services, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net

2023-278 **A Resolution confirming the award of the Board of Control of the renewal of professional service contracts and authorizing the Executive to disburse funds, including those that exceed an aggregate of \$50,000.00, to all Non-Emergency Medical Transportation providers operating under contract with the Executive's Department of Job and Family Services in Federal Fiscal Year 2024, for the period 10/1/23 through 9/30/24, in an estimated total amount not to exceed \$4,500,000.00, for the Executive's Department of Job and Family Services, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net



- 2023-279 **A Resolution confirming the award by the Board of Control of professional service contracts with various providers for State Fiscal Year 2024 utilizing Temporary Assistance to Needy Families, Benefit Bridge and State General Revenue Funds, from 10/1/23 through 9/30/24, in a total amount not to exceed \$5,335,000.00, for the Executive’s Department of Job and Family Services, and declaring an emergency.**
- Sponsor - Executive Shapiro  
Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net
- 2023-280 **A Resolution confirming the award by the Board of Control of Change Order No. 2 to a professional service contract with United Way of Summit and Medina Counties, in an amount not to exceed \$50,000.00, (for a cumulative increase of 187.5%), for a total amount not to exceed \$575,000.00, for the Executive's Department of Job and Family Services, and declaring an emergency.**
- Sponsor - Executive Shapiro  
Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net
- 2023-281 **A Resolution declaring the month of October 2023 as Breast Cancer Awareness Month in Summit County, recognizing survivors, loved ones lost to breast cancer, and caregivers that supported individuals throughout their battles, reaffirming the need for early detection and a cure for breast cancer, and encouraging residents to wear pink on October 21, 2023, for this Council and the Executive, and declaring an emergency.**
- Sponsor - Executive Shapiro  
Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net
- 2023-282 **A Resolution declaring the month of October 2023 as Safe Sleep and SIDS Awareness Month, highlighting the risk of Sudden Infant Death Syndrome (“SIDS”) among infants, the importance of safe sleep practices in reducing SIDS, and uplifting families with newborns, for the Executive, and declaring an emergency.**
- Sponsor - Executive Shapiro  
Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net
- 2023-283 **A Resolution accepting the amounts and rates as determined by the Budget Commission, authorizing the necessary tax levies and certifying them for tax year 2023/collection year 2024 to the Fiscal Officer, for the Executive’s Department of Finance and Budget, and declaring an emergency.**
- Sponsor - Executive Shapiro  
Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net

- 2023-284     **A Resolution declaring the month of October 2023 as National Arts and Humanities Month in Summit County, for the Executive, and declaring an emergency.**
- Sponsor - Executive Shapiro  
Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net
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- 2023-285     **A Resolution declaring October 2, 2023 as North American First People’s Day in Summit County, honoring the history and culture of Native Americans, acknowledging the efforts to preserve this history in the United States, in the State of Ohio, and in Summit County, and encouraging residents to join in the acknowledgement, for the Executive, and declaring an emergency.**
- Sponsor - Executive Shapiro  
Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net
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- 2023-286     **A Resolution declaring the County of Summit as a “Power A Clean Future Ohio Community” and affirming the County’s partnership with Power A Clean Future Ohio, a non-profit organization that works with local leaders to create carbon reduction plans and implement them in ways that are achievable, measurable, equitable, and economical, and declaring an emergency.**
- Sponsor - Executive Shapiro and Jeff Wilhite  
Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net

**Routine Agenda Motion(s)**

Ms. Dickinson moved to suspend Council Rule 8.01 (A): the requirement of three readings at a Regular Council meeting.

Voice Vote on the motion.

Yes: Darrow, Dickinson, Donofrio, McKenney, Rodgers, Schmidt, Sims, Wiedie Higham, Wilhite

Absent: DeVitis, Walters

Motion passed

Ms. Dickinson moved to adopt the Routine Agenda.

Voice Vote on the motion.

Yes: Darrow, Dickinson, Donofrio, McKenney, Rodgers, Schmidt, Sims, Wiedie Higham, Wilhite

Absent: DeVitis, Walters

Motion passed

The Routine Agenda was adopted 9-0.

**ROUTINE LEGISLATION UNANIMOUSLY AGREED TO BY COMMITTEE**

2023-251     **A Resolution confirming the award by the Board of Control of a professional service contract with Minute Men HR Risk Management Services, as a Best Practical Source, for third party administrator services for the County’s workers compensation program, for a period of three years, in an amount not to exceed \$96,000.00, for the Executive’s Department of Human Resources, Division of Employee Benefits, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net

Resolution 2023-251 was adopted.

2023-253     **A Resolution authorizing the Executive to execute a Community Development Block Grant agreement with The City of Fairlawn and Fairlawn Gig, to run conduit/fiber in Copley Township, in Council District 5, in a total amount not to exceed \$1,700,000.00, for the Executive’s Department of Community and Economic Development, and declaring an emergency.**

Sponsor - Executive Shapiro, Ms. Sims

Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net

Resolution 2023-253 was adopted.

2023-256 **A Resolution confirming the award by the Board of Control of a construction contract with CG Building Group LLC., under the Public Cooperative Purchasing Agreement with Equalis Group, in an amount not to exceed \$200,382.28, for the relining service of the underground plumbing drains at the Summit County Community Based Corrections Facility, located in the City of Akron, in Council District 4, for the Executive's Department of Administrative Services-Physical Plants, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net

Resolution 2023-256 was adopted.

2023-257 **A Resolution confirming the award by the Board of Control of a professional service contract with CourtView Justice Solutions, Inc. dba equivalent, as a Sole Source, for system software, for a five-year term, from 1/1/24 through 12/31/28, with one option to renew for an additional five-year term, in a total amount not to exceed \$453,585.00, for the Court of Common Pleas-Probate Division, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net

Resolution 2023-257 was adopted.

2023-259 **A Resolution confirming the award by the Board of Control of Change Order No. 2 to a professional service contract with Clemans Nelson & Associates, Inc. to provide additional professional services in various negotiations, grievances, arbitrations, and other labor matters, in an amount not to exceed \$50,000.00 (for a cumulative increase of 150.00%), for a total amount not to exceed \$125,000.00, for the Executive's Department of Law and Risk Management and the Sheriff, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net

Resolution 2023-259 was adopted.

2023-260 **A Resolution ratifying the chart of accounts and project strings established by the Executive and the Fiscal Officer upon the conversion from the Banner system to the Tyler Enterprise system as set forth in Exhibit A, for the Executive and the Fiscal Officer, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net

Resolution 2023-260 was adopted.

2023-262

**A Resolution authorizing the Executive and Fiscal Officer to establish an internal lease fund, titled “Internal Lease Fund,” and appropriating \$2,000,000.00 to the fund, to be used to pay for procurement of equipment on behalf of County Departments who will repay the fund over the useful life of the equipment, for the Executive’s Department of Finance & Budget, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net

Resolution 2023-262 was adopted.

Presentation of New Business:

Presentation of Petitions to address Council:

**Executive Session**

Motion By:

Seconded By:

Motion Type:

For:

Against:

Abstain:

Absent:

Outcome:

Call To Order:

Reason:

Adjournment: Council adjourned at 5:22 pm. The next regular meeting will be held September 25, 2023 at 4:30 pm

All deliberations concerning official business and formal actions by this County Council were conducted in an open public meeting this 11th day of September, 2023.

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CLERK OF COUNCIL

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PRESIDENT OF COUNCIL