

1 RESOLUTION NO. 2020-026

2
3 SPONSOR Ms. Shapiro

4
5 DATE February 10, 2020 COMMITTEE Finance

6
7 **A Resolution confirming the award by the Board of Control of a 60-month lease with Mail**
8 **Finance, Inc., a Neopost USA, Inc. company, at State Term Pricing, for electronic certified**
9 **mail, including software, licensing, subscription, folder management and support services,**
10 **for the period 1/1/20 through 12/31/24, in an amount not to exceed \$120,222.96, for the**
11 **Clerk of Courts, and declaring an emergency.**

12
13 WHEREAS, the County Clerk of Courts Office handles approximately 19,000 pieces of
14 certified mail annually and approximately 95,000 pieces over a five-year period; and

15
16 WHEREAS, the Clerk of Courts desires to enter into a 60-month lease with Mail
17 Finance, Inc., a Neopost USA, Inc. company, for electronic certified mail, including software,
18 licensing, subscription, folder management and support services; and

19
20 WHEREAS, the cost of a traditional certified letter is approximately \$6.80, while an
21 electronic certified letter will cost approximately \$5.60, which, with an electronically captured
22 signature upon delivery, will no longer need the traditional green card, which costs
23 approximately \$0.50 per letter; and

24
25 WHEREAS, the Clerk of Courts estimates that electronic certified mail will save
26 approximately \$150,000.00 over the 60-month term of the proposed lease; and

27
28 WHEREAS, the Board of Control, at its January 15, 2020 meeting, awarded a 60-month
29 lease with Mail Finance, Inc., a Neopost USA, Inc. company, at State Term Pricing, approved by
30 the IT Board on 1/9/20, for electronic certified mail, including software, licensing, subscription,
31 folder management and support services, for the period 1/1/20 through 12/31/24, in an amount
32 not to exceed \$120,222.96, subject to confirmation by County Council; and

33
34 WHEREAS, this Council finds and determines after reviewing all pertinent information,
35 that the aforementioned lease with Mail Finance, Inc., a Neopost USA, Inc. company, is
36 necessary and in the best interest of the County of Summit;

37
38 NOW, THEREFORE, BE IT RESOLVED by the Council of the County of Summit, State
39 of Ohio, that:

40
41 SECTION 1

42
43 The award by the Board of Control of a 60-month lease with Mail Finance, Inc., a
44 Neopost USA, Inc. company, at State Term Pricing, for electronic certified mail, including
45 software, licensing, subscription, folder management and support services, for the period 1/1/20
46 through 12/31/24, in an amount not to exceed \$120,222.96, is hereby confirmed and the County
47 Executive is hereby authorized to execute said lease and any necessary related documents.
48
49
50
51
52

1 RESOLUTION NO. 2020-026

2 PAGE TWO

3
4 SECTION 2

5
6 This Resolution is hereby declared an emergency in the interest of the health, safety and
7 welfare of the residents of the County of Summit, and for the further reason to immediately
8 provide for the aforementioned electronic certified mail services by Mail Finance, Inc., Neopost
9 USA, Inc. company, effective 1/1/20.

10
11 SECTION 3

12
13 Provided this Resolution receives the affirmative vote of eight members, it shall take
14 effect immediately upon its adoption and approval by the Executive; otherwise, it shall take
15 effect and be in force at the earliest time provided by law.

16
17 SECTION 4

18
19 It is found and determined that all formal actions of this Council concerning and relating
20 to the adoption of this Resolution were adopted in an open meeting of this Council, and that all
21 deliberations of this Council and of any of its committees that resulted in such formal action,
22 were in meetings open to the public, in compliance with all legal requirements, including Section
23 121.22 of the Ohio Revised Code.

24
25
26 INTRODUCED January 27, 2020

27
28 ADOPTED February 10, 2020

29
30
31 
32 CLERK OF COUNCIL

33
34 
35 PRESIDENT OF COUNCIL

36
37 APPROVED February 12, 2020

38
39 
40 EXECUTIVE

ENACTED EFFECTIVE February 12, 2020

Voice Vote: YES - 10-0: Dickinson, Donofrio, Feeman, Koehler,
McKenney, Rodgers, Schmidt, Sims, Walters, Wilhite
ABSENT: Prentice