

**COUNTY OF SUMMIT**  
**REGULAR COUNCIL MEETING MINUTES**  
**April 14, 2025**

A Caucus was held prior to the meeting to discuss Agenda items. Council members Darrow, Donofrio, Ford, Higham, Kacyon, Licate, McKenney, Schmidt, Walters, Wilhite were present.

The following items were addressed before Council at the Caucus:

- 2025-104 Lori Pesci from Public Safety addressed Council on this first reading passage request.
- 2025-105 Sarah Buccigross from the Executive's Office addressed Council on this first reading passage request.
- 2025-106 Sarah Buccigross from the Executive's Office addressed Council on this first reading passage request.

The Council Regular Meeting was called to order at 04:34 PM in Council Chambers.

ROLL CALL- Present: Ms. Darrow, Mr. Donofrio, Mr. Ford, Ms. Higham, Mr. Kacyon, Mr. Licate, Mrs. McKenney, Mr. Schmidt, Ms. Walters, Mr. Wilhite; Absent: Ms. Dickinson (present at 4:40 PM)

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MINUTES FOR APPROVAL: Ms. Walters moved to approve the minutes of the regular Council meeting(s) held March 31, 2025.

Voice Vote on the motion.

Yes: Darrow, Donofrio, Ford, Higham, Kacyon, Licate, McKenney, Schmidt, Walters, Wilhite

Absent: Dickinson

Minutes were approved 10-0.

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ANNOUNCEMENT OF GENERAL INTEREST:

ANNOUNCEMENT FROM EXECUTIVE:

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ANNOUNCEMENT OF OFFICEHOLDERS:

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## **MOTIONS FOR COUNCIL**

M-019-2025 **A Motion of Council confirming the reappointments of Christopher Barker with Shaleeta Smith as alternate, District Chief Chris Karakis with Captain Dan Garrett as alternate, Lieutenant Daniel Marks with Sergeant John Ross and Sergeant Thomas Elton as alternates, Detective Kristofer London with Detective Elisha Menefee as alternate, Judge Jennifer Towell with Kerri Defibaugh as alternate, Aimee Budnik, and Jill Oldham with Joan Davidson as alternate, Karen Frantz with Stephanie Kempton as alternate, Kandice Lacy with David Horner as alternate, Prosecutor Elliot Kolkovich with Jennie Shuki as alternate, Jill Spillman with Hannah Horrigan as alternate and Lisa Kamlowsky with Holly Brugh as alternate to the Child Fatality Review Board.**

Movant - Ms. Darrow

Ms. Higham moved to adopt.

Voice Vote on the motion.

Yes: Darrow, Donofrio, Ford, Higham, Kacyon, Licate, McKenney, Schmidt, Walters, Wilhite

Absent: Dickinson

Motion passed - Voice Vote: 10-0

Motion M-019-2025 was adopted.

## **FIRST READINGS**

2025-104      **A Resolution confirming the award by the Board of Control of a professional service contract with Pay it Forward for Pets, Incorporated, as a Best Practical Source, to provide Volunteer Coordinator Services at the Animal Control Facility, located in the City of Akron, in Council District 5, for a one-year term, for the period of 4/1/25 through 3/31/26, in an amount not to exceed \$95,000.00, for the Executive's Department of Administrative Services – Division of Animal Control, and declaring an emergency.**

Sponsor - Executive Shapiro, Council as a Whole

Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net

Mr. Licate moved to suspend Council Rule 8.01 (A): the requirement of three readings at a Regular Council meeting.

Voice Vote on the motion.

Yes: Darrow, Donofrio, Ford, Higham, Kacyon, Licate, McKenney, Schmidt, Walters, Wilhite

Absent: Dickinson

Motion passed - Voice Vote: 10-0

Mr. Licate moved to adopt.

Voice Vote on the motion.

Yes: Darrow, Donofrio, Ford, Higham, Kacyon, Licate, McKenney, Schmidt, Walters, Wilhite

Absent: Dickinson

Motion passed - Voice Vote: 10-0

Resolution 2025-104 was adopted.

2025-105     **A Resolution authorizing the Executive to execute an intergovernmental agreement with the Ohio Auditor of State, for the 2024 financial audit for the County of Summit, in an amount not to exceed \$143,141.00, for the Internal Audit Department, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net

Mr. Donofrio moved to suspend Council Rule 8.01 (A): the requirement of three readings at a Regular Council meeting.

Voice Vote on the motion.

Yes: Darrow, Donofrio, Ford, Higham, Kacyon, Licate, McKenney, Schmidt, Walters, Wilhite

Absent: Dickinson

Motion passed - Voice Vote: 10-0

Mr. Donofrio moved to adopt.

Voice Vote on the motion.

Yes: Darrow, Donofrio, Ford, Higham, Kacyon, Licate, McKenney, Schmidt, Walters, Wilhite

Absent: Dickinson

Motion passed - Voice Vote: 10-0

Resolution 2025-105 was adopted.

2025-106     **A Resolution appropriating funds in order to meet projected expenditures for the balance of 2025 as set forth in Exhibit A, for the Executive's Department of Finance and Budget, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net

Mr. Donofrio moved to suspend Council Rule 8.01 (A): the requirement of three readings at a Regular Council meeting.

Voice Vote on the motion.

Yes: Darrow, Donofrio, Ford, Higham, Kacyon, Licate, McKenney, Schmidt, Walters, Wilhite

Absent: Dickinson

Motion passed - Voice Vote: 10-0

Mr. Donofrio moved to adopt.

Voice Vote on the motion.

Yes: Darrow, Donofrio, Ford, Higham, Kacyon, Licate, McKenney, Schmidt, Walters, Wilhite

Absent: Dickinson

Motion passed - Voice Vote: 10-0

Resolution 2025-106 was adopted.

- 2025-107     **A Resolution confirming the award by the Board of Control of a construction contract with Geauga Highway Co., for the 2025 Summit County 405 Resurfacing Program, in an amount not to exceed \$1,786,774.05, for the Engineer, and declaring an emergency.**
- Sponsor - Executive Shapiro  
Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net
- Committee First Readings
- 2025-108     **A Resolution confirming the award by the Board of Control of a construction contract with Spano Brothers Construction, Inc. for the 2025 Summit County Regional Concrete Pavement Repair Program, in an amount not to exceed \$468,677.00, for the Engineer, and declaring an emergency.**
- Sponsor - Executive Shapiro  
Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net
- Committee First Readings
- 2025-109     **A Resolution confirming the award by the Board of Control of a professional service contract with MS Consultants, Inc. for the design of the replacement of three bridges, located in Council Districts 5 & 7, in amount not to exceed \$429,138.00, for the Engineer, and declaring an emergency.**
- Sponsor - Executive Shapiro  
Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net
- Committee First Readings
- 2025-110     **A Resolution confirming the award by the Board of Control of Change Order No. 2 to the lease agreement with Enterprise Fleet Management, Inc., in an amount not to exceed \$45,830.67 (for a cumulative increase of 113.94%), for a total amount not exceed \$332,298.98, for the Executive's Department of Sanitary Sewer Services, and declaring an emergency.**
- Sponsor - Executive Shapiro  
Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net
- Committee First Readings
- 2025-111     **A Resolution confirming the award by the Board of Control of a professional services contract with Scheeser, Buckley, Mayfield, LLC. for the Jail Door Control Project at the Summit County Jail, located in the City of Akron, in Council District 4, in an amount not to exceed \$103,000.00, for the Executive's Department of Administrative Services - Physical Plants, and declaring an emergency.**
- Sponsor - Executive Shapiro  
Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net
- Committee First Readings

- 2025-112     **A Resolution authorizing the Executive to advertise for bids for replacement of the HVAC system at the Sheriff Robert D. Campbell Training Facility indoor firing range, located in the City of Green, in Council District 8, for an estimated total cost not to exceed \$400,000.00, for the Executive's Department of Administrative Services – Physical Plants, and declaring an emergency.**
- Sponsor - Executive Shapiro  
Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net
- Committee First Readings
- 2025-113     **A Resolution authorizing the Executive to advertise for bids for a five-year HVAC maintenance contract for the Juvenile Court Facility, located in the City of Akron, in District 6, for an estimated total cost not to exceed \$185,000.00, for the Executive's Department of Administrative Services – Physical Plants, and declaring an emergency.**
- Sponsor - Executive Shapiro  
Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net
- Committee First Readings
- 2025-114     **A Resolution confirming the award by the Board of Control of a purchase contract with Aramark Correctional Services, LLC, as a Best Practical Source, for detention center youth food services, for a one-year term, from 7/1/25 through 6/30/26, with two options to renew for an additional one-year term, in an amount not to exceed \$4.323 to \$8.697 per meal based on the number of youth served and \$0.950 per snack, for a total amount not to exceed \$300,000.00 for the first year, for the Court of Common Pleas-Juvenile Division, and declaring an emergency.**
- Sponsor - Executive Shapiro  
Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net
- Committee First Readings
- 2025-115     **A Resolution confirming the award by the Board of Control of a Temporary Assistance to Needy Families agreement with Tri-County Jobs for Ohio's Graduates (JOG) for 2025 Summer Youth Employment Program outreach and eligibility services, for the period of 4/1/25 through 8/31/25, in an amount not to exceed \$135,000.00, for the Executive's Department of Job and Family Services, and declaring an emergency.**
- Sponsor - Executive Shapiro  
Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net
- Committee First Readings
- 2025-116     **A Resolution declaring the month of May 2025 as Foster Care Month in the County of Summit and encouraging residents to join in this acknowledgement and consider the importance of foster care in their community, for the Executive, and declaring an emergency.**
- Sponsor - Executive Shapiro, Council as a Whole  
Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net
- Committee First Readings

- 2025-117     **A Resolution declaring the month of May 2025 as Mental Health Awareness Month in Summit County and encouraging the residents of Summit County to join in this acknowledgement, for the Executive, and declaring an emergency.**
- Sponsor - Executive Shapiro, Council as a Whole  
Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net
- Committee First Readings
- 2025-118     **A Resolution declaring the month of May 2025 as Older Americans Month in Summit County, recognizing the contributions of older adults in Summit County and encouraging residents and professionals to participate in the Age-Friendly Akron-Summit initiative and the 2025 Senior Summit Conference, for the Executive, and declaring an emergency.**
- Sponsor - Executive Shapiro, Council as a Whole  
Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net
- Committee First Readings
- 2025-119     **A Resolution authorizing the County Executive to execute an intergovernmental agreement with the City of Akron for providing unleaded fuel and diesel fuel for County vehicles, for a five-year term, from 1/01/25 through 12/31/29, in the amount of \$.25 per gallon over the City of Akron's wholesale cost, for an approximate cost of \$1,700,000.00 for the term of the agreement, for the County Executive's Department of Finance and Budget, and declaring an emergency.**
- Sponsor - Executive Shapiro  
Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net
- Committee First Readings
- 2025-120     **A Resolution confirming the award by the Board of Control of a purchase contract with SmartBill, Ltd., as a Best Practical Source, for printing, mailing, and CASS address file certification along with update services for real property tax bills, for the period 5/1/25 through 4/30/27, with two options to renew for an additional two-year term, in an amount not to exceed \$584,996.40, for the Fiscal Officer, and declaring an emergency.**
- Sponsor - Executive Shapiro  
Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net
- Committee First Readings
- 2025-121     **A Resolution confirming the award by the Board of Control of a professional service contract with Ward & Associates for appraisal services for the valuation of commercial, industrial, and exempt buildings considered new or altered, and land splits of the same classification, for the 2025 real estate tax year, in an amount not to exceed \$154,000.00, for the Fiscal Officer, and declaring an emergency.**
- Sponsor - Executive Shapiro  
Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net
- Committee First Readings

2025-122      **A Resolution confirming the award of the Board of Control of a purchase contract with AT&T, as a Best Practical Source, to provide AT&T Switched Ethernet on Demand (ASEoD), for a five-year term, from 1/1/25 through 12/31/29, in an amount not to exceed \$300,000.00, for the Office of Information Technology, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Kent Starks, (330) 643-2074, [kstarks@summitoh.net](mailto:kstarks@summitoh.net)

Committee First Readings



### **Routine Agenda Motion(s)**

Mr. Schmidt moved to suspend Council Rule 8.01 (A): the requirement of three readings at a Regular Council meeting.

Voice Vote on the motion.

Yes: Darrow, Dickinson, Donofrio, Ford, Higham, Kacyon, Licate, McKenney, Schmidt, Walters, Wilhite

Motion passed

Mr. Schmidt moved to adopt.

Voice Vote on the motion.

Yes: Darrow, Dickinson, Donofrio, Ford, Higham, Kacyon, Licate, McKenney, Schmidt, Walters, Wilhite

Motion passed

### **ROUTINE LEGISLATION UNANIMOUSLY AGREED TO BY COMMITTEE**

2025-095      **A Resolution confirming the award by the Board of Control of a construction contract with Perrin Asphalt, Inc. for the 2025 Summit County 441 Asphalt Concrete (449) Resurfacing Program-North, in an amount not to exceed \$3,114,476.70 , for the Engineer, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net

Resolution 2025-095 was adopted.

2025-096      **A Resolution confirming the award by the Board of Control of a construction contract with Perrin Asphalt, Inc. for the 2025 Summit County 441 Asphalt Concrete (449) Resurfacing Program-South, in an amount not to exceed \$1,432,012.55, for the Engineer, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net

Resolution 2025-096 was adopted.

2025-097      **A Resolution confirming the award by the Board of Control of a purchase contract with Ohio Machinery Co. dba Ohio CAT, at Sourcewell Pricing, for one new Caterpillar (CAT) 309 Mini Excavator, in a total amount not to exceed \$204,500.00, for the Engineer, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net

Resolution 2025-097 was adopted.

- 2025-098     **A Resolution confirming the award by the Board of Control of a construction contract with Barbicas Construction Co., Inc. for the Parking Lot Improvement Project at the Animal Control Facility, located in the City of Akron, in Council District 5, for an estimated total cost not to exceed \$88,040.00, for the Executive's Department of Administrative Services–Physical Plants, and declaring an emergency.**
- Sponsor - Executive Shapiro  
Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net
- Resolution 2025-098 was adopted.
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- 2025-099     **A Resolution authorizing the Executive to execute a ten-year Lease Agreement with the City of Akron for the Sheriff's multi-jurisdictional Summit County Drug Unit, for a total amount not to exceed \$627,315.72, for the Executive and Sheriff, and declaring an emergency.**
- Sponsor - Executive Shapiro  
Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net
- Resolution 2025-099 was adopted.
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- 2025-100     **A Resolution authorizing the Executive, on behalf of the Sheriff, to execute a mutual aid agreement with the City of Akron, an entity authorized by section 302.21 of the Ohio Revised Code, for the Executive and Sheriff, and declaring an emergency.**
- Sponsor - Executive Shapiro  
Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net
- Resolution 2025-100 was adopted.
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- 2025-101     **A Resolution authorizing the Executive to execute a master service agreement with Needl., Inc., dba Aurelian, to process non-emergency calls using an automated voice assistance for various Summit County public safety answering points, for implementation and a one-year term beginning on 5/1/25, in an amount not to exceed \$284,000.00, for the Executive's Department of Public Safety, and declaring an emergency.**
- Sponsor - Executive Shapiro  
Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net
- Resolution 2025-101 was adopted.

2025-102      **A Resolution confirming the award by the Board of Control of Change Order No. 1 to a professional service contract with the United Way of Summit and Medina, to provide additional homeless prevention services, for the period 10/1/24 through 9/30/25, in an amount not to exceed \$300,000.00 (for a cumulative increase of 42.86%), for a total amount not to exceed \$1,000,000.00, for the Executive's Department of Job and Family Services, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Kent Starks, (330) 643-2074, [kstarks@summitoh.net](mailto:kstarks@summitoh.net)

Resolution 2025-102 was adopted.

Presentation of New Business:

Presentation of Petitions to address Council:

**Executive Session**

Motion By:

Seconded By:

Motion Type:

For:

Against:

Abstain:

Absent:

Outcome:

Call To Order:

Reason:

Adjournment: Council adjourned at 4:50 pm. The next regular meeting will be held April 28, 2025 at 4:30 pm

All deliberations concerning official business and formal actions by this County Council were conducted in an open public meeting this 14th day of April, 2025.

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CLERK OF COUNCIL

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PRESIDENT OF COUNCIL