

**COUNTY OF SUMMIT**  
**REGULAR COUNCIL MEETING MINUTES**  
**April 28, 2025**

A Caucus was held prior to the meeting to discuss Agenda items. Council members Darrow, Dickinson, Donofrio, Ford, Higham, Kacyon, Licate, McKenney, Schmidt, Walters, Wilhite were present.

Councilman Schmidt presented a commendation to Coach John Groce and members of the University of Akron Men's Basketball Team for their outstanding 2024-2025 season.

Bill Zawiski from Ohio EPA provided a brief update to Council on the Gorge Dam project.

Pamela Pinkney addressed Council with a public comment.

The following items were addressed before Council at the Caucus:

- 2025-123 Marvin Evans from the Law Department addressed Council on this first reading passage request.
- 2025-124 Craig Stanley from the Department of Administrative Services and Brian Nelsen from the Executive's Office addressed Council on this first reading passage request.
- 2025-125 Lori Pesci from Public Safety addressed Council on this first reading passage request.
- 2025-126 Phil Montgomery from the Executive's Office addressed Council on this first reading passage request.

The Council Regular Meeting was called to order at 04:58 PM in Council Chambers.

ROLL CALL- Present: Mrs. Darrow, Ms. Dickinson, Mr. Donofrio, Mr. Ford, Ms. Higham, Mr. Kacyon, Mr. Licate, Mrs. McKenney, Mr. Schmidt, Ms. Walters, Mr. Wilhite; Absent:

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MINUTES FOR APPROVAL: Mrs. McKenney moved to approve the minutes of the regular Council meeting(s) held April 14, 2025.

Voice Vote on the motion.

Yes: Darrow, Dickinson, Donofrio, Ford, Higham, Kacyon, Licate, McKenney, Schmidt, Walters, Wilhite

Minutes were approved 11-0.

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ANNOUNCEMENT OF GENERAL INTEREST:

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ANNOUNCEMENT FROM EXECUTIVE:

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ANNOUNCEMENT OF OFFICEHOLDERS:

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## **FIRST READINGS**

- 2025-123     **A Resolution approving the transfer of the grant of authority for Foreign Trade Zone 181 from the Northeast Ohio Joint Office of Economic Development to the Summit County Development Finance Authority, and authorizing the dissolution of the Northeast Ohio Joint Office of Economic Development after such transfer is approved by the U.S. Department of Commerce, Foreign-Trade Zones Board, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net

Ms. Walters moved to suspend Council Rule 8.01 (A): the requirement of three readings at a Regular Council meeting.

Voice Vote on the motion.

Yes: Darrow, Dickinson, Donofrio, Ford, Higham, Kacyon, Licate, McKenney, Schmidt, Walters, Wilhite

Motion passed - Voice Vote: 11-0

Ms. Walters moved to adopt.

Voice Vote on the motion.

Yes: Darrow, Dickinson, Donofrio, Ford, Higham, Kacyon, Licate, McKenney, Schmidt, Walters, Wilhite

Motion passed - Voice Vote: 11-0

Resolution 2025-123 was adopted.

- 2025-124     **A Resolution authorizing the Executive, subject to the approval of the Board of Control, to execute a construction contract with Eagle Abatement & Demolition, LLC. for demolition of the building and attached parking deck located at 2525 State Road, in the City of Cuyahoga Falls, in Council District 2, in an amount not to exceed \$425,000.00, funded through a grant award from the Ohio Department of Development's Building Demolition & Site Revitalization Program with a 25% grant match, for the Executive's Department of Administrative Services—Physical Plants, and declaring an emergency.**

Sponsor - Executive Shapiro, Mr. Schmidt

Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net

Ms. Walters moved to suspend Council Rule 8.01 (A): the requirement of three readings at a Regular Council meeting.

Voice Vote on the motion.

Yes: Darrow, Dickinson, Donofrio, Ford, Higham, Kacyon, Licate, McKenney, Schmidt, Walters, Wilhite

Motion passed - Voice Vote: 11-0

Ms. Walters moved to adopt.

Voice Vote on the motion.

Yes: Darrow, Dickinson, Donofrio, Ford, Higham, Kacyon, Licate, McKenney, Schmidt, Walters, Wilhite

Motion passed - Voice Vote: 11-0

Resolution 2025-124 was adopted.

2025-125     **A Resolution authorizing the Executive to execute an Ninth Amendment to the Agreement of Sublease with the Ohio Department of Rehabilitation and Correction, pertaining to the finance of capital improvements to the Summit County Community Based Correctional Facilities, for the Executive's Department of Public Safety, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net

Ms. Dickinson moved to suspend Council Rule 8.01 (A): the requirement of three readings at a Regular Council meeting.

Voice Vote on the motion.

Yes: Darrow, Dickinson, Donofrio, Ford, Higham, Kacyon, Licate, McKenney, Schmidt, Walters, Wilhite

Motion passed - Voice Vote: 11-0

Ms. Dickinson moved to adopt.

Voice Vote on the motion.

Yes: Darrow, Dickinson, Donofrio, Ford, Higham, Kacyon, Licate, McKenney, Schmidt, Walters, Wilhite

Motion passed - Voice Vote: 11-0

Resolution 2025-125 was adopted.

2025-126     **A Resolution appropriating funds in order to meet projected expenditures for the balance of 2025 as set forth in Exhibit A, for the Executive's Department of Finance and Budget, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net

Mr. Donofrio moved to suspend Council Rule 8.01 (A): the requirement of three readings at a Regular Council meeting.

Voice Vote on the motion.

Yes: Darrow, Dickinson, Donofrio, Ford, Higham, Kacyon, Licate, McKenney, Schmidt, Walters, Wilhite

Motion passed - Voice Vote: 11-0

Mr. Donofrio moved to adopt.

Voice Vote on the motion.

Yes: Darrow, Dickinson, Donofrio, Ford, Higham, Kacyon, Licate, McKenney, Schmidt, Walters, Wilhite

Motion passed - Voice Vote: 11-0

Resolution 2025-126 was adopted.

- 2025-127      **A Resolution confirming the award by the Board of Control of a construction contract with Geauga Highway Co. for the Stubbins, Farnham, and Hecker Drainage and Roadway Improvement Project, located in Richfield Township, in Council District 1, in amount not to exceed \$140,497.20, for the Engineer, and declaring an emergency.**
- Sponsor - Executive Shapiro  
Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net
- Committee First Readings
- 2025-128      **A Resolution confirming the award by the Board of Control of a renewal (second and final) of a professional service contract with Davey Resource Group, Inc. for the evaluation and vegetation cleaning on detention and retention ponds located within assessed Township subdivisions located in Council Districts 1, 4, and 5, for an amount not to exceed \$95,000.00, for the Engineer, and declaring an emergency.**
- Sponsor - Executive Shapiro  
Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net
- Committee First Readings
- 2025-129      **A Resolution confirming the award by the Board of Control of a renewal (second and final) of a professional service contract with Emerald Environmental Inc. for the evaluation and vegetation cleaning on detention and retention ponds located within assessed Township subdivisions located in the Council Districts 5 and 8, for a one-year term, for an amount not to exceed \$95,000.00, for the Engineer, and declaring an emergency.**
- Sponsor - Executive Shapiro  
Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net
- Committee First Readings
- 2025-130      **A Resolution confirming the award by the Board of Control of agreements for the acquisition of Sanitary Sewer Easements over a portion of Akron-Cleveland Road and Seasons Road for construction of Project Q-165-1 Akron-Cleveland Road Sanitary Sewer Extension, located in Boston Township, in Council Districts 1 and 3, for an amount not to exceed \$139,855.00, for the Executive's Department of Sanitary Sewer Services, and declaring an emergency.**
- Sponsor - Executive Shapiro  
Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net
- Committee First Readings
- 2025-131      **A Resolution declaring the month of May 2025 as Building Safety Month in Summit County to recognize the importance of building codes and standards as vital safeguards which protect our residents from hazards and support our economic growth and resilience, for the Executive's Department of Sanitary Sewer Services – Division of Building Standards, and declaring and emergency.**
- Sponsor - Executive Shapiro  
Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net
- Committee First Readings

- 2025-132      **A Resolution authorizing the Third Amendment to the Open-End Mortgage and the First Amendment to the Promissory Note between the United Way of Summit and Medina Counties and the County of Summit, for the Sojourner Truth Building at 37 N. High St., located in the City of Akron, in Council District 4, to extend the Maturity Date of the Promissory Note and amend the Payment Terms of the Promissory Note, for the Executive's Department of Law and Risk Management, and declaring an emergency.**
- Sponsor - Executive Shapiro  
Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net
- Committee First Readings
- 2025-133      **A Resolution authorizing the Executive to execute any documents necessary to accept the award from the Ohio Department of Public Safety's Office of Criminal Justice Services, of a Drug Law Enforcement Fund grant, in the amount of \$136,875.02, with a 25% local cash match requirement of \$45,625.01, for a total amount of \$182,500.03, for the period 7/1/25 through 6/30/26, for the Sheriff, and declaring an emergency.**
- Sponsor - Executive Shapiro  
Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net
- Committee First Readings
- 2025-134      **A Resolution authorizing the Executive to execute any documents necessary to accept the award from the Ohio Department of Public Safety's Office of Criminal Justice Services of an Edward Byrne Memorial Justice Assistance Grant, for the period 1/1/25 through 12/31/25, in the amount of \$90,579.54, with a 25% local cash match requirement of \$30,193.18, for a total amount of \$120,772.72, for the Sheriff, and declaring an emergency.**
- Sponsor - Executive Shapiro  
Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net
- Committee First Readings
- 2025-135      **A Resolution authorizing the Executive to execute a subgrant agreement with the Ohio Department of Job and Family Services for grants received by the Prosecutor's Child Support Enforcement Agency during State Fiscal Years 2026 and 2027, for the period 7/1/25 through 6/30/27, for the Prosecutor's Child Support Enforcement Agency, and declaring an emergency.**
- Sponsor - Executive Shapiro  
Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net
- Committee First Readings
- 2025-136      **A Resolution confirming the award by the Board of Control of a 60-month lease with Quadient Leasing USA, Inc., at State Term Pricing, for electronic certified mail, including software, licensing, subscription, folder management and support services, for the period 1/1/25 through 12/31/29, in an amount not to exceed \$100,113.60, for the Clerk of Courts, and declaring an emergency.**
- Sponsor - Executive Shapiro  
Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net
- Committee First Readings

- 2025-137      **A Resolution authorizing the Executive to execute a subgrant agreement with the Ohio Department of Job and Family Services, the Ohio Department of Children and Youth, and the Ohio Department of Medicaid for grants received by the Executive's Department of Job and Family Services during State Fiscal Years 2026 and 2027, for the period 7/1/25 through 6/30/27, for the Executive's Department of Job and Family Services, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net

Committee First Readings

- 2025-138      **A Resolution confirming the award by the Board of Control of professional service contracts with certain vendors, for title examination services, for the period 5/1/25 through 4/30/27, with one option to renew for an additional two-year period, in an amount not to exceed \$250,000.00 per year, for a total amount not to exceed \$500,000.00, for the Fiscal Officer, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net

Committee First Readings

- 2025-139      **A Resolution declaring it necessary to submit to the electors of the County of Summit the question of the renewal and increase of an existing tax levy for the purpose of mental health and recovery programs for children, adults, and families for the County service district, and for the acquisition, construction, renovation, financing, maintenance and operation of the County of Summit Alcohol, Drug Addiction and Mental Health Services (ADM) Board facilities and requesting the Fiscal Officer to certify to the taxing authority the total current tax valuation of the County and the dollar amount of revenue that would be generated by a specified number of mills, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net

Committee First Readings

**Routine Agenda Motion(s)**

Mr. Schmidt moved to suspend Council Rule 8.01 (A): the requirement of three readings at a Regular Council meeting.

Voice Vote on the motion.

Yes: Darrow, Dickinson, Donofrio, Ford, Higham, Kacyon, Licate, McKenney, Schmidt, Walters, Wilhite

Motion passed

Mr. Schmidt moved to adopt.

Voice Vote on the motion.

Yes: Darrow, Dickinson, Donofrio, Ford, Higham, Kacyon, Licate, McKenney, Schmidt, Walters, Wilhite

Motion passed

**ROUTINE LEGISLATION UNANIMOUSLY AGREED TO BY COMMITTEE**

2025-107      **A Resolution confirming the award by the Board of Control of a construction contract with Geauga Highway Co., for the 2025 Summit County 405 Resurfacing Program, in an amount not to exceed \$1,786,774.05, for the Engineer, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net

Resolution 2025-107 was adopted.

2025-108      **A Resolution confirming the award by the Board of Control of a construction contract with Spano Brothers Construction, Inc. for the 2025 Summit County Regional Concrete Pavement Repair Program, in an amount not to exceed \$468,677.00, for the Engineer, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net

Resolution 2025-108 was adopted.

2025-109      **A Resolution confirming the award by the Board of Control of a professional service contract with MS Consultants, Inc. for the design of the replacement of three bridges, located in Council Districts 5 & 7, in amount not to exceed \$429,138.00, for the Engineer, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net

Resolution 2025-109 was adopted.

- 2025-110      **A Resolution confirming the award by the Board of Control of Change Order No. 2 to the lease agreement with Enterprise Fleet Management, Inc., in an amount not to exceed \$45,830.67 (for a cumulative increase of 113.94%), for a total amount not exceed \$332,298.98, for the Executive's Department of Sanitary Sewer Services, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net

Resolution 2025-110 was adopted.

- 2025-111      **A Resolution confirming the award by the Board of Control of a professional services contract with Scheeser, Buckley, Mayfield, LLC. for the Jail Door Control Project at the Summit County Jail, located in the City of Akron, in Council District 4, in an amount not to exceed \$103,000.00, for the Executive's Department of Administrative Services - Physical Plants, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net

Resolution 2025-111 was adopted.

- 2025-112      **A Resolution authorizing the Executive to advertise for bids for replacement of the HVAC system at the Sheriff Robert D. Campbell Training Facility indoor firing range, located in the City of Green, in Council District 8, for an estimated total cost not to exceed \$400,000.00, for the Executive's Department of Administrative Services – Physical Plants, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net

Resolution 2025-112 was adopted.

- 2025-113      **A Resolution authorizing the Executive to advertise for bids for a five-year HVAC maintenance contract for the Juvenile Court Facility, located in the City of Akron, in District 6, for an estimated total cost not to exceed \$185,000.00, for the Executive's Department of Administrative Services – Physical Plants, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net

Resolution 2025-113 was adopted.

- 2025-114      **A Resolution confirming the award by the Board of Control of a purchase contract with Aramark Correctional Services, LLC, as a Best Practical Source, for detention center youth food services, for a one-year term, from 7/1/25 through 6/30/26, with two options to renew for an additional one-year term, in an amount not to exceed \$4.323 to \$8.697 per meal based on the number of youth served and \$0.950 per snack, for a total amount not to exceed \$300,000.00 for the first year, for the Court of Common Pleas-Juvenile Division, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net

Resolution 2025-114 was adopted.

- 2025-115      **A Resolution confirming the award by the Board of Control of a Temporary Assistance to Needy Families agreement with Tri-County Jobs for Ohio's Graduates (JOG) for 2025 Summer Youth Employment Program outreach and eligibility services, for the period of 4/1/25 through 8/31/25, in an amount not to exceed \$135,000.00, for the Executive's Department of Job and Family Services, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net

Resolution 2025-115 was adopted.

- 2025-116      **A Resolution declaring the month of May 2025 as Foster Care Month in the County of Summit and encouraging residents to join in this acknowledgement and consider the importance of foster care in their community, for the Executive, and declaring an emergency.**

Sponsor - Executive Shapiro, Council as a Whole

Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net

Resolution 2025-116 was adopted.

- 2025-117      **A Resolution declaring the month of May 2025 as Mental Health Awareness Month in Summit County and encouraging the residents of Summit County to join in this acknowledgement, for the Executive, and declaring an emergency.**

Sponsor - Executive Shapiro, Council as a Whole

Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net

Resolution 2025-117 was adopted.

- 2025-118      **A Resolution declaring the month of May 2025 as Older Americans Month in Summit County, recognizing the contributions of older adults in Summit County and encouraging residents and professionals to participate in the Age-Friendly Akron-Summit initiative and the 2025 Senior Summit Conference, for the Executive, and declaring an emergency.**
- Sponsor - Executive Shapiro, Council as a Whole  
Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net
- Resolution 2025-118 was adopted.
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- 2025-119      **A Resolution authorizing the County Executive to execute an intergovernmental agreement with the City of Akron for providing unleaded fuel and diesel fuel for County vehicles, for a five-year term, from 1/01/25 through 12/31/29, in the amount of \$.25 per gallon over the City of Akron's wholesale cost, for an approximate cost of \$1,700,000.00 for the term of the agreement, for the County Executive's Department of Finance and Budget, and declaring an emergency.**
- Sponsor - Executive Shapiro  
Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net
- Resolution 2025-119 was adopted.
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- 2025-120      **A Resolution confirming the award by the Board of Control of a purchase contract with SmartBill, Ltd., as a Best Practical Source, for printing, mailing, and CASS address file certification along with update services for real property tax bills, for the period 5/1/25 through 4/30/27, with two options to renew for an additional two-year term, in an amount not to exceed \$584,996.40, for the Fiscal Officer, and declaring an emergency.**
- Sponsor - Executive Shapiro  
Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net
- Resolution 2025-120 was adopted.
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- 2025-122      **A Resolution confirming the award of the Board of Control of a purchase contract with AT&T, as a Best Practical Source, to provide AT&T Switched Ethernet on Demand (ASEoD), for a five-year term, from 1/1/25 through 12/31/29, in an amount not to exceed \$300,000.00, for the Office of Information Technology, and declaring an emergency.**
- Sponsor - Executive Shapiro  
Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net
- Resolution 2025-122 was adopted.

## **SECOND READINGS**

2025-121     **A Resolution confirming the award by the Board of Control of a professional service contract with Ward & Associates for appraisal services for the valuation of commercial, industrial, and exempt buildings considered new or altered, and land splits of the same classification, for the 2025 real estate tax year, in an amount not to exceed \$154,000.00, for the Fiscal Officer, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net

Mr. Ford moved to suspend Council Rule 8.01 (A): the requirement of three readings at a Regular Council meeting.

Voice Vote on the motion.

Yes: Darrow, Dickinson, Ford, Higham, Kacyon, Licate, McKenney, Schmidt, Walters, Wilhite

Abstain: Donofrio

Motion passed - Voice Vote: 10-0-1

Mr. Ford moved to adopt.

Voice Vote on the motion.

Yes: Darrow, Dickinson, Ford, Higham, Kacyon, Licate, McKenney, Schmidt, Walters, Wilhite

Abstain: Donofrio

Motion passed - Voice Vote: 10-0-1

Resolution 2025-121 was adopted.

Presentation of New Business:

Presentation of Petitions to address Council:

**Executive Session**

Motion By: Mr. Ford

Seconded By:

Motion Type: Roll Call Vote

For: Mrs. Darrow, Ms. Dickinson, Mr. Donofrio, Mr. Ford, Ms. Higham, Mr. Kacyon, Mr. Licate, Mrs. McKenney, Mr. Schmidt, Mr. Wilhite

Against:

Abstain:

Absent: Walters

Outcome: 10-0

Call To Order: 5:12 PM

Reason: To discuss Ohio Building security

Adjournment: Council adjourned at 5:51 pm. The next regular meeting will be held May 12, 2025 at 4:30 pm

All deliberations concerning official business and formal actions by this County Council were conducted in an open public meeting this 28th day of April, 2025.

Signed by:

*Monique Willis*

CLERK OF COUNCIL

DocuSigned by:

*Rita J. Darrow*

PRESIDENT OF COUNCIL