

**COUNTY OF SUMMIT**  
**REGULAR COUNCIL MEETING MINUTES**  
**October 27, 2025**

A Caucus was held prior to the meeting to discuss Agenda items. Council members Darrow, Dickinson, Donofrio, Higham, Kacyon, Licate, McKenney, Schmidt, Wilhite were present.

Councilmember Erin Dickinson presented a commendation to the family of the late Joe Paradise, recognizing his many years of dedicated public service in the field of Engineering.

Tianlun Jian addressed Council with a public comment.

Budget Hearings took place after the Council Meeting for the following offices:

- Domestic Relations Court
- Court of Appeals
- Prosecutor
- CSEA

Following the budget hearings, Richard Gibson from Students With A Goal (SWAG) addressed Council.

The following items were addressed before Council at the Caucus:

- 2025-295 Heidi Swindell from the Engineer's Office addressed Council on this first reading passage request.
- 2025-296 Heidi Swindell from the Engineer's Office addressed Council on this first reading passage request.
- 2025-297 Phil Montgomery from the Executive's Office addressed Council on this first reading passage request.
- 2025-307 Executive Shapiro, Brian Nelsen and Greta Johnson from the Executive's Office and Katie Carver Reed from the Akron-Canton Regional Foodbank addressed Council on this first reading passage request.

The Council Regular Meeting was called to order at 05:21 PM in Council Chambers.

ROLL CALL- Present: Mrs. Darrow, Ms. Dickinson, Mr. Donofrio, Ms. Higham, Mr. Kacyon, Mr. Licate, Mrs. McKenney, Mr. Schmidt, Mr. Wilhite; Absent: Mr. Ford, Ms. Walters

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MINUTES FOR APPROVAL: Mrs. McKenney moved to approve the minutes of the regular Council meeting(s) held October 6, 2025.

Voice Vote on the motion.

Yes: Darrow, Dickinson, Donofrio, Higham, Kacyon, Licate, McKenney, Schmidt, Wilhite

Absent: Ford, Walters

Minutes were approved 9-0.

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ANNOUNCEMENT OF GENERAL INTEREST:

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ANNOUNCEMENT FROM EXECUTIVE:

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ANNOUNCEMENT OF OFFICEHOLDERS:

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## **FIRST READINGS**

- 2025-295     **A Resolution approving the vacation of a portion of Wyoga Lake Road, located in Boston Township, in Council District 1, for Council, pursuant to Chapter 5553 of the Ohio Revised Code and Section 125.03 of the Codified Ordinances of the County of Summit, for the Council, and declaring an emergency.**
- Sponsor - Executive Shapiro  
Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net
- Mr. Licate moved to suspend Council Rule 8.01 (A): the requirement of three readings at a Regular Council meeting.
- Voice Vote on the motion.
- Yes: Darrow, Dickinson, Donofrio, Higham, Kacyon, Licate, McKenney, Schmidt, Wilhite
- Absent: Ford, Walters
- Motion passed - Voice Vote: 9-0
- Mr. Licate moved to adopt.
- Voice Vote on the motion.
- Yes: Darrow, Dickinson, Donofrio, Higham, Kacyon, Licate, McKenney, Schmidt, Wilhite
- Absent: Ford, Walters
- Motion passed - Voice Vote: 9-0
- Resolution 2025-295 was adopted.
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- 2025-296     **A Resolution authorizing the Executive to enter into an agreement for the acquisition of a Drainage Easement over a portion of 1178 Schocalog Road, located in Copley Township, in Council District 5, in a total amount not to exceed \$300.00, as part of the Schocalog Drainage Improvement Project, for the Engineer, and declaring an emergency.**
- Sponsor - Executive Shapiro  
Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net
- Mr. Licate moved to suspend Council Rule 8.01 (A): the requirement of three readings at a Regular Council meeting.
- Voice Vote on the motion.
- Yes: Darrow, Dickinson, Donofrio, Higham, Kacyon, Licate, McKenney, Schmidt, Wilhite
- Absent: Ford, Walters
- Motion passed - Voice Vote: 9-0
- Mr. Licate moved to adopt.
- Voice Vote on the motion.
- Yes: Darrow, Dickinson, Donofrio, Higham, Kacyon, Licate, McKenney, Schmidt, Wilhite
- Absent: Ford, Walters
- Motion passed - Voice Vote: 9-0
- Resolution 2025-296 was adopted.

- 2025-297     **A Resolution appropriating funds in order to meet projected expenditures for the balance of 2025 as set forth in Exhibit A, for the Executive's Department of Finance and Budget, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net

Mr. Donofrio moved to suspend Council Rule 8.01 (A): the requirement of three readings at a Regular Council meeting.

Voice Vote on the motion.

Yes: Darrow, Dickinson, Donofrio, Higham, Kacyon, Licate, McKenney, Schmidt, Wilhite

Absent: Ford, Walters

Motion passed - Voice Vote: 9-0

Mr. Donofrio moved to adopt.

Voice Vote on the motion.

Yes: Darrow, Dickinson, Donofrio, Higham, Kacyon, Licate, McKenney, Schmidt, Wilhite

Absent: Ford, Walters

Motion passed - Voice Vote: 9-0

Resolution 2025-297 was adopted.

- 2025-298     **A Resolution approving salary adjustments for various classified non-bargaining employees, for the Executive's Department of Sanitary Sewer Services, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net

Committee First Readings

- 2025-299     **A Resolution confirming the award by the Board of Control of a purchase contract with Kimble Company, for the disposal of sludge from both the Fishcreek Wastewater Treatment Plant #25, located in the City of Stow, in Council District 3, and the Upper Tuscarawas Wastewater Treatment Plant #36, located in Springfield Township, in Council District 8, to a solid waste landfill, for a three year term, from 12/1/25 to 11/30/28, in an amount not to exceed \$893,520.00, for the Executive's Department of Sanitary Sewer Services, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net

Committee First Readings

- 2025-300      **A Resolution authorizing the Executive to execute a five-year contract with the Akron/Summit Convention and Visitors Bureau to provide the services of a convention bureau to promote Summit County as a location for holding conventions and to further convention activities in the County, for a five-year term, from 1/1/26 through 12/31/30, for its portion of the annual proceeds of the lodging excise tax, for the Executive, and declaring an emergency.**
- Sponsor - Executive Shapiro  
Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net  
Committee First Readings
- 2025-301      **A Resolution confirming the award by the Board of Control of a purchase contract with Belenky, Inc., as a Sole Source, for three washing machines for the Jail, in an amount not to exceed \$97,215.60, for the Sheriff, and declaring an emergency.**
- Sponsor - Executive Shapiro  
Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net  
Committee First Readings
- 2025-302      **A Resolution confirming the award by the Board of Control of Change Order No. 1 to a purchase contract with Avertest, LLC dba Averhealth for on-site drug screen testing services, for a one-year term, from 12/15/24 through 12/14/25, in an amount not to exceed \$64,746.00, (for a cumulative increase of 30.00%), for a total amount not to exceed \$280,566.00, for the Court of Common Pleas-General Division, Adult Probation Department, and declaring an emergency.**
- Sponsor - Executive Shapiro  
Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net  
Committee First Readings
- 2025-303      **An Ordinance amending Section 169.07 of the Codified Ordinances of the County of Summit entitled "Compensation," to adjust compensation for supervisors of the Department of Sanitary Sewer Services during on-call duty, for the Executive's Department of Sanitary Sewer Services, and declaring an emergency.**
- Sponsor - Executive Shapiro  
Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net  
Committee First Readings
- 2025-304      **A Resolution approving a Memorandum of Understanding (MOU) to address child abuse and neglect investigations, as required by O.R.C. Section 2151, between Summit County Children Services, all Municipal Police Departments, and the County of Summit, including the Executive's Department of Job & Family Services, the Sheriff's Office, the Prosecutor's Office, the Juvenile Court, and authorizing the Executive to execute the MOU and other necessary documents, and declaring an emergency.**
- Sponsor - Executive Shapiro  
Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net  
Committee First Readings

- 2025-305      **A Resolution declaring November 22, 2025, as National Adoption Day in Summit County, raising awareness about the need for permanent families for children in foster care, recognizing our children and the joy they bring to their adoptive families, and encouraging Summit County residents to secure safety, permanency, and well-being for all children by considering becoming a foster-to-adopt family, for the Executive, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Kent Starks, (330) 643-2074, [kstarks@summitoh.net](mailto:kstarks@summitoh.net)

Committee First Readings

- 2025-306      **A Resolution confirming the award by the Board of Control of a purchase contract with CDW-G, at OMNIA Cooperative Pricing, for Zoom licenses for the Virtual Court Project and County operations, for a one-year term, from 11/24/25 through 11/23/26, for a total amount not to exceed \$123,504.00, for the Office of Information Technology, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Kent Starks, (330) 643-2074, [kstarks@summitoh.net](mailto:kstarks@summitoh.net)

Committee First Readings

Mr. Schmidt moved to amend the Agenda to add Late Filings.

Voice Vote on the motion

For: Darrow, Dickinson, Donofrio, Higham, Kacyon, Licate, McKenney, Schmidt, Wilhite

Absent: Ford, Walters

9-0

### **FIRST READINGS LATE FILINGS**

2025-307     **A resolution authorizing the Executive to execute a grant agreement with the Akron-Canton Regional Food Bank, to provide emergency food assistance to Summit County residents affected by the loss of Supplemental Nutrition Assistance Program (“SNAP”) food assistance, in an amount not to exceed \$250,000.00, for the Executive’s Department of Job and Family Services, and declaring an emergency.**

Sponsor - Executive Shapiro, Ms. Darrow, Ms. Dickinson, Mr. Licate, Ms. Higham, Ms. Walters, Council as a Whole

Staff Contact: Kent Starks, (330) 643-2074, [kstarks@summitoh.net](mailto:kstarks@summitoh.net)

Mr. Wilhite moved to suspend Council Rule 8.01 (A): the requirement of three readings at a Regular Council meeting.

Voice Vote on the motion.

Yes: Darrow, Dickinson, Donofrio, Higham, Kacyon, Licate, McKenney, Schmidt, Wilhite

Absent: Ford, Walters

Motion passed - Voice Vote: 9-0

Mr. Wilhite moved to adopt.

Voice Vote on the motion.

Yes: Darrow, Dickinson, Donofrio, Higham, Kacyon, Licate, McKenney, Schmidt, Wilhite

Absent: Ford, Walters

Motion passed - Voice Vote: 9-0

Resolution 2025-307 was adopted.

### **Routine Agenda Motion(s)**

Mr. Schmidt moved to suspend Council Rule 8.01 (A): the requirement of three readings at a Regular Council meeting.

Voice Vote on the motion.

Yes: Darrow, Dickinson, Donofrio, Higham, Kacyon, Licate, McKenney, Schmidt, Wilhite

Absent: Ford, Walters

Motion passed

Mr. Schmidt moved to adopt.

Voice Vote on the motion.

Yes: Darrow, Dickinson, Donofrio, Higham, Kacyon, Licate, McKenney, Schmidt, Wilhite

Absent: Ford, Walters

Motion passed

### **ROUTINE LEGISLATION UNANIMOUSLY AGREED TO BY COMMITTEE**

2025-285     **A Resolution confirming the award by the Board of Control of a professional service contract with Apex Benefits Services, LLC dba Apex Health Solutions, to provide medical administration for SummaCare, Ohio Health and First Health Networks, for a three-year term, from 1/1/26 through 12/31/28, in an amount not to exceed \$675,000.00, for the Executive's Department of Human Resources – Division of Employee Benefits, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net

Resolution 2025-285 was adopted.

2025-286     **A Resolution confirming the award by the Board of Control of Change Order No. 1 to a professional service contract with Apex Benefit Services LLC dba Apex Health Solutions, to provide administrative services for the County's SummaCare health insurance coverage and claims, for a one-year term, from 1/1/25 through 12/31/25, in an amount not to exceed \$92,000.00, (for a cumulative increase of 75.41%) for a total amount not to exceed \$214,000.00, for the Executive's Department of Human Resources – Division of Employee Benefits, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net

Resolution 2025-286 was adopted.

- 2025-287     **A Resolution granting design preparations for Coventry Township’s Hinman Ditch Petitioned Drainage Improvement Project pursuant to Section 6131.12 of the Ohio Revised Code and declaring an emergency.**
- Sponsor - Mr. Ford  
Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net
- Resolution 2025-287 was adopted.
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- 2025-288     **A Resolution confirming the award by the Board of Control of a construction contract with Boak & Sons, Inc. for the Women’s Community Based Correctional Facility (CBCF) Roof Replacement Project, located in the City of Akron, in Council District 4, for an estimated total cost not to exceed \$328,578.00, for the Executive’s Department of Administrative Services–Physical Plants, and declaring an emergency.**
- Sponsor - Executive Shapiro  
Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net
- Resolution 2025-288 was adopted.
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- 2025-289     **A Resolution confirming the award by the Board of Control of a professional service contract with Avid Architects, Inc. for the design phase of the Jail Pre-Intake and Sallyport Addition Project, located in the City of Akron, in Council District 4, in an amount not to exceed \$137,000.00, for the Executive’s Department of Administrative Services–Physical Plants, and declaring an emergency.**
- Sponsor - Executive Shapiro  
Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net
- Resolution 2025-289 was adopted.
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- 2025-290     **A Resolution confirming the award by the Board of Control of a five-year purchase contract with AXON Enterprise, Inc., at Sourcewell pricing, for the purchase of body worn cameras, tasers, related supplies, a warranty and software, in an amount not to exceed \$2,470,336.23, for the Sheriff, and declaring an emergency.**
- Sponsor - Executive Shapiro  
Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net
- Resolution 2025-290 was adopted.
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- 2025-291     **A Resolution confirming the award by the Board of Control of a renewal (fourth and final) of a purchase contract with Aramark Correctional Services, LLC, for food services at the Jail, for a one-year term, from 12/1/25 through 11/30/26, in a total amount not to exceed \$980,0000.00, for the Executive and the Sheriff, and declaring an emergency.**
- Sponsor - Executive Shapiro  
Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net
- Resolution 2025-291 was adopted.

2025-292      **A Resolution confirming the award by the Board of Control of a professional service contract with The Drala Project, Inc., dba The Redesign Group, under the National Cooperative Purchasing Alliance, for storage as a service, for a three-year term, in an amount not to exceed \$208,251.00, for the Office of Information Technology, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net

Resolution 2025-292 was adopted.

2025-294      **A Resolution confirming the award by the Board of Control of a professional service contract with Teletronics Services, Inc. (TTX), as a Best Practical Source, for hardware replacement services, in an amount not to exceed \$105,186.33, for the Office of Information Technology, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net

Resolution 2025-294 was adopted.

Presentation of New Business:

Presentation of Petitions to address Council:

**Executive Session**

Motion By:

Seconded By:

Motion Type:

For:

Against:

Abstain:

Absent:

Outcome:

Call To Order:

Reason:

Adjournment: Council adjourned at 5:30 pm. The next regular meeting will be held November 10, 2025 at 4:30 pm

All deliberations concerning official business and formal actions by this County Council were conducted in an open public meeting this 27th day of October, 2025.

Signed by:

*Monique Willis*

CLERK OF COUNCIL

DocuSigned by:

*Rita S. Darrin*

PRESIDENT OF COUNCIL