

COUNTY OF SUMMIT
REGULAR COUNCIL MEETING MINUTES
November 10, 2025

A Caucus was held prior to the meeting to discuss Agenda items. Council members Darrow, Dickinson, Donofrio, Ford, Higham, Kacyon, Licate, McKenney, Schmidt, Walters, Wilhite were present.

Chief Larry Brown of the Sheriff's Office addressed county security matters with Council and introduced Deputy Matthew Naelitz and K-9 Dino.

Budget Hearings took place after the Council Meeting for the following offices:

- Fiscal Office
- Sanitary Sewer Services
- Clerk of Courts
- Children Services Board

Subsequent to budget hearings, Denane Pollard addressed Council with a public comment.

The following items were addressed before Council at the Caucus:

- 2025-308 Heidi Swindell from the Engineer's Office addressed Council on this first reading passage request.
- 2025-309 Mr. Wilhite and Annie McFadden from the United Way of Summit and Medina addressed Council on this first reading passage request.
- 2025-310 Phil Montgomery from the Executive's Office addressed Council on this first reading passage request.

The Council Regular Meeting was called to order at 04:59 PM in Council Chambers.

ROLL CALL- Present: Mrs. Darrow, Ms. Dickinson, Mr. Donofrio, Mr. Ford, Ms. Higham, Mr. Kacyon, Mr. Licate, Mrs. McKenney, Mr. Schmidt, Ms. Walters, Mr. Wilhite; Absent:

MINUTES FOR APPROVAL: Ms. Walters moved to approve the minutes of the regular Council meeting(s) held October 27, 2025.

Voice Vote on the motion.

Yes: Darrow, Dickinson, Donofrio, Ford, Higham, Kacyon, Licate, McKenney, Schmidt, Walters, Wilhite

Minutes were approved 11-0.

ANNOUNCEMENT OF GENERAL INTEREST:

ANNOUNCEMENT FROM EXECUTIVE:

ANNOUNCEMENT OF OFFICEHOLDERS:

MOTIONS FOR COUNCIL

M-042-2025 A Motion of Council confirming the reappointments of Executive Ilene Shapiro (with Gabriel Durrant as alternate), and Diane Miller-Dawson and Caitlin Elrad to the Akron Metropolitan Area Transportation Study (AMATS) Policy Committee

Movant - Ms. Darrow

Ms. Higham moved to adopt.

Voice Vote on the motion.

Yes: Darrow, Dickinson, Donofrio, Ford, Higham, Kacyon, Licate, McKenney, Schmidt, Walters, Wilhite

Motion passed - Voice Vote: 11-0

Motion M-042-2025 was adopted.

M-043-2025 A Motion of Council confirming the reappointment of Sandra Hamad and Maureen Schneider to the Akron/Summit Convention & Visitors Bureau Board of Trustees.

Movant - Ms. Darrow

Mr. Schmidt moved to adopt.

Voice Vote on the motion.

Yes: Darrow, Dickinson, Donofrio, Ford, Higham, Kacyon, Licate, McKenney, Schmidt, Walters, Wilhite

Motion passed - Voice Vote: 11-0

Motion M-043-2025 was adopted.

M-044-2025 A Motion of Council confirming the reappointment of Beth Boggins to the Akron-Canton Airport Authority Board of Trustees.

Movant - Ms. Darrow

Ms. Walters moved to adopt.

Voice Vote on the motion.

Yes: Darrow, Dickinson, Donofrio, Ford, Higham, Kacyon, Licate, McKenney, Schmidt, Walters, Wilhite

Motion passed - Voice Vote: 11-0

Motion M-044-2025 was adopted.

M-045-2025 A Motion of Council confirming the reappointment of Ike Samson-Akpan Sr., to the Building Standards Board of Appeals.

Movant - Ms. Darrow

Ms. Walters moved to adopt.

Voice Vote on the motion.

Yes: Darrow, Dickinson, Donofrio, Ford, Higham, Kacyon, Licate, McKenney, Schmidt, Walters, Wilhite

Motion passed - Voice Vote: 11-0

Motion M-045-2025 was adopted.

M-046-2025 A Motion of Council confirming the reappointments of County Engineer Alan Brubaker, Councilwoman Rita Darrow, Diane Miller-Dawson, Mayor Mike Rick, Township Trustee Paul Schweikert, Mayor Mike Zita and Tazena Long to the Community Development Block Grant Committee.

Movant - Ms. Darrow

Mr. Ford moved to adopt.

Voice Vote on the motion.

Yes: Darrow, Dickinson, Donofrio, Ford, Higham, Kacyon, Licate, McKenney, Schmidt, Walters, Wilhite

Motion passed - Voice Vote: 11-0

Motion M-046-2025 was adopted.

M-047-2025 A Motion of Council confirming the reappointments of Mark Lerner and Julie Wesel to the Development Finance Authority Board.

Movant - Ms. Darrow

Ms. Higham moved to adopt.

Voice Vote on the motion.

Yes: Darrow, Dickinson, Donofrio, Ford, Higham, Kacyon, Licate, McKenney, Schmidt, Walters, Wilhite

Motion passed - Voice Vote: 11-0

Motion M-047-2025 was adopted.

M-048-2025 A Motion of Council confirming the reappointments of Lori Pesci (with alternate Andrew Barry) and Faylin Thurn (with alternate Greta Johnson) to the Emergency Management Executive Committee.

Movant - Ms. Darrow

Mr. Wilhite moved to adopt.

Voice Vote on the motion.

Yes: Darrow, Dickinson, Donofrio, Ford, Higham, Kacyon, Licate, McKenney, Schmidt, Walters, Wilhite

Motion passed - Voice Vote: 11-0

Motion M-048-2025 was adopted.

M-049-2025 A Motion of Council establishing the Council and Committee meetings for January 1, 2026 through December 31, 2026.

Movant - Ms. Darrow

Ms. Walters moved to adopt.

Voice Vote on the motion.

Yes: Darrow, Dickinson, Donofrio, Ford, Higham, Kacyon, Licate, McKenney, Schmidt, Walters, Wilhite

Motion passed - Voice Vote: 11-0

Motion M-049-2025 was adopted.

FIRST READINGS

2025-308 **A Resolution authorizing the Executive and Engineer to apply for Federal Surface Transportation Block Grant funds, Resurfacing Project funds, and Transportation Alternatives Set Aside funds, programmed by the Akron Metropolitan Area Transportation Study, in order to improve ten projects located in Council Districts 5 and 8, for the Engineer, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net

Mr. Ford moved to suspend Council Rule 8.01 (A): the requirement of three readings at a Regular Council meeting.

Voice Vote on the motion.

Yes: Darrow, Dickinson, Donofrio, Ford, Higham, Kacyon, Licate, McKenney, Schmidt, Walters, Wilhite

Motion passed - Voice Vote: 11-0

Mr. Ford moved to adopt.

Voice Vote on the motion.

Yes: Darrow, Dickinson, Donofrio, Ford, Higham, Kacyon, Licate, McKenney, Schmidt, Walters, Wilhite

Motion passed - Voice Vote: 11-0

Resolution 2025-308 was adopted.

- 2025-309 **A Resolution authorizing the Executive to execute a grant agreement totaling \$56,250.00 with the United Way of Summit and Medina for a program to distribute grocery gift cards to Summit County residents, due to the ongoing need for additional food assistance, and authorizing the contribution of grocer gift cards owned by the Couty, with an estimated total value of up to \$30,750.00 and an additional \$25,500.00 cash contribution for the purchase of additional grocer gift cards under said grant agreement, for this Council, and declaring an emergency.**

Sponsor - Mr. Wilhite, Ms. Darrow, Ms. Dickinson, Mr. Donofrio, Mr. Ford, Ms. Higham, Mr. Kacyon, Mr. Licate, Mrs. McKenney, Mr. Schmidt, Ms. Walters

Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net

Mr. Wilhite moved to suspend Council Rule 8.01 (A): the requirement of three readings at a Regular Council meeting.

Voice Vote on the motion.

Yes: Darrow, Dickinson, Donofrio, Ford, Higham, Kacyon, Licate, McKenney, Schmidt, Walters, Wilhite

Motion passed - Voice Vote: 11-0

Mr. Wilhite moved to adopt.

Voice Vote on the motion.

Yes: Darrow, Dickinson, Donofrio, Ford, Higham, Kacyon, Licate, McKenney, Schmidt, Walters, Wilhite

Motion passed - Voice Vote: 11-0

Resolution 2025-309 was adopted.

- 2025-310 **A Resolution appropriating funds in order to meet projected expenditures for the balance of 2025 as set forth in Exhibit A, for the Executive's Department of Finance and Budget, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net

Mr. Donofrio moved to suspend Council Rule 8.01 (A): the requirement of three readings at a Regular Council meeting.

Voice Vote on the motion.

Yes: Darrow, Dickinson, Donofrio, Ford, Higham, Kacyon, Licate, McKenney, Schmidt, Walters, Wilhite

Motion passed - Voice Vote: 11-0

Mr. Donofrio moved to adopt.

Voice Vote on the motion.

Yes: Darrow, Dickinson, Donofrio, Ford, Higham, Kacyon, Licate, McKenney, Schmidt, Walters, Wilhite

Motion passed - Voice Vote: 11-0

Resolution 2025-310 was adopted.

- 2025-311 **A Resolution confirming the award by the Board of Control of a construction contract with Tri Mor Corporation for the Bayberry Drive Drainage and Roadway Improvement Project, located in Northfield Center Township, in Council District 1, in an amount not to exceed \$869,926.00, for the Engineer, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net

Committee First Readings

- 2025-312 **A Resolution confirming the award by the Board of Control of a professional service contract with ABM Industry Groups, LLC, for operation and management of the Summit County Parking Deck, in Council District 4, for a 60-month term, for the period of 8/1/25 through 7/31/30, in a total amount not to exceed \$657,496.18, for the Executive's Department of Administrative Services-Physical Plants, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net

Committee First Readings

- 2025-313 **A Resolution confirming the award by the Board of Control of a purchase contract with Environmental Systems Research Institute, Inc. (ESRI), as a Sole Source, for software maintenance, including technical support and software upgrades, for ArcGIS, for a one-year term, from 10/31/25 through 10/30/26, in an amount not to exceed \$95,800.00, for the Executive's Department of Community and Economic Development and the Office of Information Technology, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net

Committee First Readings

- 2025-314 **A Resolution authorizing the Executive and Sheriff to apply for and the Executive to execute any documents necessary to accept the award from the Ohio Department of Public Safety's Office of Criminal Justice Services, a Drug Law Enforcement Fund grant, up to an amount of \$250,000.00, with a 25% local cash match requirement up to an amount of \$83,333.33, for a project total up to an amount \$333,333.33, for the period 7/1/26 through 6/30/27, for the Sheriff, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net

Committee First Readings

- 2025-315 **A Resolution confirming the award by the Board of Control of a purchase contract with Montrose CDJR, LLC dba Montrose Auto Group, at CUE pricing, for three vehicles, in an amount not to exceed \$123,935.25, for the Sheriff, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net

Committee First Readings

- 2025-316 **A Resolution confirming the award by the Board of Control of a renewal (first of three) of a purchase contract with Avertest, LLC dba Averhealth, for on-site drug screen testing services, for a one-year term, from 12/15/25 through 12/31/26, in an amount not to exceed \$288,982.98, for the Court of Common Pleas-General Division, Adult Probation Department, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net

Committee First Readings

- 2025-317 **A Resolution confirming the award by the Board of Control of a professional service contract with Children's Hospital Medical Center of Akron, Division of Adolescent Medicine, for physician and medical services in the Juvenile Detention Center, for a total amount not to exceed \$369,339.00, for a one-year term, from 1/1/26 through 12/31/26, for the Court of Common Pleas – Juvenile Division, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net

Committee First Readings

- 2025-318 **A Resolution confirming the award by the Board of Control of a purchase contract with Federal Express Corporation, as a Best Practical Source, for service of process of documents for the Clerk of Juvenile Court for a total estimated amount not to exceed \$165,000.00, for a one-year term, for the period of 1/1/26 through 12/31/26, for the Court of Common Pleas-Juvenile Division, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net

Committee First Readings

Sponsor - Executive Shapiro

Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net

Committee First Readings

- 2025-319 **An Ordinance amending Sections 109.02 and 109.03 of the Codified Ordinances of the County of Summit, titled "Record Reproduction and Fee; Exemption; Actual Cost," and "Public Records Transmitted by U.S. Mail," and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net

Committee First Readings

2025-320 **A Resolution authorizing the Executive or designee, to execute or initiate, for a two-year period, from 1/1/26 through 12/31/27, through the State of Ohio's County Financial Information System and any other documents necessary, the acceptance by the Executive's Department of Job and Family Services of inter-county transfers of surplus funds from other Ohio counties, and to release surplus County of Summit funds to other Ohio counties in exchange for those accepted funds, provided that the collective funds released in a given calendar year do not exceed the collective funds accepted in that calendar year, for the Executive's Department of Job and Family Services, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net

Committee First Readings

2025-321 **A Resolution confirming the award by the Board of Control of a renewal (second and final) of a professional service contract with Clarity Solutions Group, LLC, for automated mail processing services, for a one-year term, for the period of 1/1/26 through 12/31/26, at Cooperative Purchase Pricing, in an amount not to exceed \$100,000.00, for the Executive's Department of Job and Family Services, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net

Committee First Readings

2025-322 **A Resolution declaring November 29, 2025, as Small Business Saturday in Summit County encouraging the residents of Summit County to support our small businesses, for the Executive and Council, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net

Committee First Readings

2025-323 **A Resolution confirming the award by the Board of Control of a professional service contract with The Amazing Cloud, LLC., as a Best Practical Source, for Disaster Recovery as a Service, for a nineteen-month term, from 1/1/26 through 7/31/27, for a total amount not to exceed \$130,625.00, for the Office of Information Technology, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net

Committee First Readings

2025-324 **A Resolution confirming the award by the Board of Control of a purchase contract with FairlawnGig, as a Best Practical Source, for high-speed internet service to support the virtual court project, for a one-year term, from 1/1/26 to 12/31/26, in an amount not to exceed \$120,000.00, for the Office of Information Technology, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net

Committee First Readings

Routine Agenda Motion(s)

Mr. Schmidt moved to suspend Council Rule 8.01 (A): the requirement of three readings at a Regular Council meeting.

Voice Vote on the motion.

Yes: Darrow, Dickinson, Donofrio, Ford, Higham, Kacyon, Licate, McKenney, Schmidt, Walters, Wilhite

Motion passed

Mr. Schmidt moved to adopt.

Voice Vote on the motion.

Yes: Darrow, Dickinson, Donofrio, Ford, Higham, Kacyon, Licate, McKenney, Schmidt, Walters, Wilhite

Motion passed

ROUTINE LEGISLATION UNANIMOUSLY AGREED TO BY COMMITTEE

2025-298 **A Resolution approving salary adjustments for various classified non-bargaining employees, for the Executive's Department of Sanitary Sewer Services, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net

Resolution 2025-298 was adopted.

2025-299 **A Resolution confirming the award by the Board of Control of a purchase contract with Kimble Company, for the disposal of sludge from both the Fishcreek Wastewater Treatment Plant #25, located in the City of Stow, in Council District 3, and the Upper Tuscarawas Wastewater Treatment Plant #36, located in Springfield Township, in Council District 8, to a solid waste landfill, for a three year term, from 12/1/25 to 11/30/28, in an amount not to exceed \$893,520.00, for the Executive's Department of Sanitary Sewer Services, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net

Resolution 2025-299 was adopted.

- 2025-300 **A Resolution authorizing the Executive to execute a five-year contract with the Akron/Summit Convention and Visitors Bureau to provide the services of a convention bureau to promote Summit County as a location for holding conventions and to further convention activities in the County, for a five-year term, from 1/1/26 through 12/31/30, for its portion of the annual proceeds of the lodging excise tax, for the Executive, and declaring an emergency.**
- Sponsor - Executive Shapiro, Council as a Whole
Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net
- Resolution 2025-300 was adopted.
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- 2025-301 **A Resolution confirming the award by the Board of Control of a purchase contract with Belenky, Inc., as a Sole Source, for three washing machines for the Jail, in an amount not to exceed \$97,215.60, for the Sheriff, and declaring an emergency.**
- Sponsor - Executive Shapiro
Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net
- Resolution 2025-301 was adopted.
-
- 2025-302 **A Resolution confirming the award by the Board of Control of Change Order No. 1 to a purchase contract with Avertest, LLC dba Avertest for on-site drug screen testing services, for a one-year term, from 12/15/24 through 12/14/25, in an amount not to exceed \$64,746.00, (for a cumulative increase of 30.00%), for a total amount not to exceed \$280,566.00, for the Court of Common Pleas-General Division, Adult Probation Department, and declaring an emergency.**
- Sponsor - Executive Shapiro
Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net
- Resolution 2025-302 was adopted.
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- 2025-303 **An Ordinance amending Section 169.07 of the Codified Ordinances of the County of Summit entitled "Compensation," to adjust compensation for supervisors of the Department of Sanitary Sewer Services during on-call duty, for the Executive's Department of Sanitary Sewer Services, and declaring an emergency.**
- Sponsor - Executive Shapiro
Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net
- Ordinance 2025-303 was adopted.

- 2025-304 **A Resolution approving a Memorandum of Understanding (MOU) to address child abuse and neglect investigations, as required by O.R.C. Section 2151, between Summit County Children Services, all Municipal Police Departments, and the County of Summit, including the Executive's Department of Job & Family Services, the Sheriff's Office, the Prosecutor's Office, the Juvenile Court, and authorizing the Executive to execute the MOU and other necessary documents, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net

Resolution 2025-304 was adopted.

- 2025-305 **A Resolution declaring November 22, 2025, as National Adoption Day in Summit County, raising awareness about the need for permanent families for children in foster care, recognizing our children and the joy they bring to their adoptive families, and encouraging Summit County residents to secure safety, permanency, and well-being for all children by considering becoming a foster-to-adopt family, for the Executive, and declaring an emergency.**

Sponsor - Executive Shapiro, Council as a Whole

Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net

Resolution 2025-305 was adopted.

- 2025-306 **A Resolution confirming the award by the Board of Control of a purchase contract with CDW-G, at OMNIA Cooperative Pricing, for Zoom licenses for the Virtual Court Project and County operations, for a one-year term, from 11/24/25 through 11/23/26, for a total amount not to exceed \$123,504.00, for the Office of Information Technology, and declaring an emergency.**

Sponsor - Executive Shapiro

Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net

Resolution 2025-306 was adopted.

Presentation of New Business:

Presentation of Petitions to address Council:

Executive Session

Motion By:

Seconded By:

Motion Type:

For:

Against:

Abstain:

Absent:

Outcome:

Call To Order:

Reason:

Adjournment: Council adjourned at 5:13 pm. The next regular meeting will be held November 24, 2025 at 4:30 pm

All deliberations concerning official business and formal actions by this County Council were conducted in an open public meeting this 10th day of November, 2025.

Signed by:

Monique Willis

CLERK OF COUNCIL

DocuSigned by:

Rita S. Darrin

PRESIDENT OF COUNCIL