

15-478

EXHIBIT A

Internal Auditor 3 - DRAFT

Classification

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Classification Title	Internal Auditor 3 - DRAFT
Classification Code	12905 - DRAFT
Classification Group	Unclassified
Salary Category	CI
Salary Grade	7
Step	0
Min Salary	\$26.22
Mid Salary	\$34.11
Max Salary	\$41.99

General Overview

Under limited supervision of the Assistant Director, Senior Administrator, and/or designated team leader (experienced Auditor 3), performs professional internal auditing work. Work involves leading or conducting performance and compliance audit projects; providing recommendations to organization's management and staff; provide training and coaching to less experienced audit team members. Maintains all organizational and professional ethical standards. Works independently under limited supervision with considerable latitude for initiative and independent judgment. Performs other related duties as required.

Required Qualifications

Combinations of training and work experience which indicates possession of the skills, knowledge and abilities listed below.

Bachelor's degree from an accredited college or university in accounting, finance, or similar discipline.

Four years of internal audit experience. A graduate degree in business administration or related field, or certification (CIA, CFE, CPA, or CISA) may each substitute for one year of required experience (for a maximum substitution of two years).

Knowledge, Skills, and Abilities

Considerable knowledge of and Skill in applying internal auditing and accounting principles and practices, and management principles and preferred business practices. Knowledge of the Generally Accepted Government Auditing Standards (GAGAS) and the Standards for the Professional Practice of Internal Auditing and the Code of Ethics developed by the Institute of Internal