

1 RESOLUTION NO. 2021-174

2
3 SPONSOR Executive Shapiro

4
5 DATE June 28, 2021 COMMITTEE Public Works

6
7 **A Resolution confirming an award by the Board of Control of a purchase contract with**
8 **Level One LLC for customer sanitary sewer utility billing services, for a two-year term**
9 **from 7/1/21 to 6/30/23, in an amount not to exceed \$203,856.00, for the Executive's**
10 **Department of Sanitary Sewer Services, and declaring an emergency.**

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12 WHEREAS, the Executive's Department of Sanitary Sewer Services has long outsourced
13 customer sanitary sewer utility billing services, such as the printing, folding, inserting, sorting
14 and delivery of bills to the U.S. Postal Service; and

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16 WHEREAS, Bridgestone Americas, Inc. has performed said customer sanitary sewer
17 utility billing services for the County since 2012, but ceased billing operations at the end of
18 2020; and

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20 WHEREAS, this Council previously adopted Resolution No. 2021-052, which authorized
21 the Executive to advertise for bids for a two-year purchase contract for sanitary sewer utility
22 billing services, for an estimated total cost not to exceed \$300,000.00; and

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24 WHEREAS, the Executive selected Level One LLC as the lowest responsive and
25 responsible bidder for said two year purchase contract for sanitary sewer utility billing services,
26 from 7/1/21 to 6/30/23, for an estimated total cost not to exceed \$203,856.00; and

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28 WHEREAS, Level One LLC has the ability to prep DSSS's file for integration for
29 printing and mailing in house, thus eliminating the need for having a second vendor involved and
30 significantly decreasing the cost below the initial bid estimate; and

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32 WHEREAS, the cost of postage for each sanitary sewer utility bill or letter processed and
33 delivered will be \$0.395 and postage accounts for approximately 82% of the contract price; and

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35 WHEREAS, the Board of Control, at its meeting held June 9, 2021, awarded a purchase
36 contract with Level One LLC, as the lowest responsive and responsible bidder, for customer
37 sanitary sewer utility billing services, from 7/1/21 to 6/30/23, in an amount not to exceed
38 \$203,856.00, subject to confirmation by this Council; and

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40 WHEREAS, this Council finds and determines after reviewing all pertinent information,
41 that the aforementioned purchase contract with Level One LLC is necessary and in the best
42 interest of the County of Summit;

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44 NOW THEREFORE, BE IT RESOLVED by the Council of the County of Summit, State
45 of Ohio, that:

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47 SECTION 1

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49 The award by the Board of Control of a purchase contract with Level One LLC, for
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1 RESOLUTION NO. 2021-174

2 PAGE TWO

3
4 SECTION 1 (Continued)

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6 customer sanitary sewer utility billing services, from 7/1/21 to 6/30/23, in an amount not to
7 exceed \$203,856.00, is hereby confirmed and the Executive is hereby authorized to execute said
8 purchase contract and any necessary related documents.

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10 SECTION 2

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12 This Resolution is hereby declared an emergency in the interest of the health, safety and
13 welfare of the residents of the County of Summit, and for the further reason to immediately
14 provide for the continuation of customer sanitary sewer utility billing services in 2021.

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16 SECTION 3

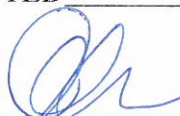
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18 Provided this Resolution receives the affirmative vote of eight members, it shall take
19 effect immediately upon its adoption and approval by the Executive; otherwise, it shall take
20 effect and be in force at the earliest time provided by law.

21
22 SECTION 4

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24 It is found and determined that all formal actions of this Council concerning and relating
25 to the adoption of this Resolution were adopted in an open meeting of this Council, and that all
26 deliberations of this Council and of any of its committees that resulted in such formal action,
27 were in meetings open to the public, in compliance with all legal requirements, including Section
28 121.22 of the Ohio Revised Code.

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31 INTRODUCED June 14, 2021

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33 ADOPTED June 28, 2021

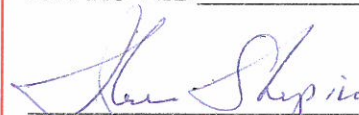
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35 
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37 CLERK OF COUNCIL



PRESIDENT OF COUNCIL

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39 APPROVED June 30, 2021

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43 EXECUTIVE

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45 ENACTED EFFECTIVE June 30, 2021

Voice Vote - YES: 11-0: Darrow, DeVitis, Dickinson, Donofrio, Feeman, McKenney, Rodgers, Schmidt, Sims, Walters, Wilhite