

1 RESOLUTION NO. 2023-139

2
3 SPONSOR Executive Shapiro

4
5 DATE May 15, 2023 COMMITTEE Personnel

6
7 **A Resolution confirming the upgrading of the classification and classification specification**
8 **by the Human Resource Commission for the non-bargaining classified position of Child**
9 **Support Assistant Supervisor, for the Executive’s Department of Human Resources and**
10 **the Prosecutor’s Child Support Enforcement Agency, and declaring an emergency.**

11
12 WHEREAS, this Council has the authority pursuant to Article III, Section 3.03 (10) of
13 the Charter of the County of Summit and Sections 169.08, 169.09, 169.10 and 169.11 of the
14 Codified Ordinances to establish classifications and classification specifications for all County
15 employees; and

16
17 WHEREAS, the Executive’s Department of Human Resources and the Prosecutor, Child
18 Support Enforcement Agency recently conducted a review and revision of the duties associated
19 with this classification specification of Child Support Supervisor, Class Code 29702; and

20
21 WHEREAS, as a result of the review, the Executive’s Department of Human Resources
22 and the Prosecutor’s Child Support Enforcement Agency request the following title and pay
23 grade revision:

24
25 **Child Support Assistant Supervisor, Class Code 29702 Category 2, Pay Grade 4, to:**
26 **Child Support Assistant Supervisor, Class Code 29702, Category 2, Pay Grade 6**

27
28 ;and

29
30 WHEREAS, at its March 16, 2023 meeting, at the request of the Executive’s Department
31 of Human Resources the Prosecutor’s Child Support Enforcement Agency, the Human Resource
32 Commission approved the upgrading of the classification and classification specification for the
33 non-bargaining classified position of Child Support Assistant Supervisor, Category 2 Pay Grade
34 4 to Child Support Supervisor, Category 2, Pay Grade 6, as stated in Order 23-02, as set forth in
35 Exhibit A, attached to this Resolution and incorporated herein as if fully restated; and

36
37 WHEREAS, this Council finds and determines, after reviewing all pertinent information,
38 it is necessary and in the best interest of the County of Summit to confirm the upgrading of the
39 classification and classification specification by the Human Resource Commission for the non-
40 bargaining classified position of Child Support Assistant Supervisor, Category 2 Pay Grade 4 to
41 Child Support Supervisor, Category 2, Pay Grade 6;

42
43 NOW, THEREFORE, BE IT RESOLVED by the Council of the County of Summit, State
44 of Ohio, that:

45
46 SECTION 1

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48 The upgrading of the classification and classification specification by the Human
49 Resource Commission as set forth in Exhibit A, attached to this Resolution and incorporated
50 herein as if fully restated, for the non-bargaining classified position of:

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2 PAGE TWO

3
4 SECTION 1 (Continued)

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6 **Child Support Assistant Supervisor, Class Code 29702, Category 2, Pay Grade 4, to:**
7 **Child Support Assistant Supervisor, Class Code 29702, Category 2, Pay Grade 6;**

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9 is hereby confirmed and approved.

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11 SECTION 2

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13 This Resolution is hereby declared an emergency in the interest of the health, safety and
14 welfare of the residents of the County of Summit, and for the further reason that it is necessary in
15 order to immediately approve the upgrading of the classification and classification specification
16 for the non-bargaining classified position of Child Support Assistant Supervisor, Class Code
17 29702.

18
19 SECTION 3

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21 Provided this Resolution receives the affirmative vote of eight (8) members, it shall take
22 effect immediately upon its adoption and approval by the County Executive; otherwise, it shall
23 take effect and be in force at the earliest time provided by law.

24
25 SECTION 4

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27 It is found and determined that all formal actions of this Council concerning and relating
28 to the adoption of this Resolution were adopted in an open meeting of this Council, and that all
29 deliberations of this Council and of any of its committees that resulted in such formal action,
30 were in meetings open to the public, in compliance with all legal requirements, including Section
31 121.22 of the Ohio Revised Code.

32
33 INTRODUCED May 15, 2023

34
35 ADOPTED June 5, 2023

36
37 DocuSigned by:
38 *hauwen maush*
39 F8020B132BE041B
40 CLERK OF COUNCIL

DocuSigned by:
Veronica R Sim
C65A946FE4BA42A
PRESIDENT OF COUNCIL

41 APPROVED June 5, 2023

42
43 DocuSigned by:
44 *Steve Shapiro*
45 CB033E40D287473...
46 EXECUTIVE

47 ENACTED EFFECTIVE June 6, 2023