

1 RESOLUTION NO. 2023-222

2

3 SPONSOR Executive Shapiro

4

5 DATE August 7, 2023

COMMITTEE: Public Works

6

7 **A Resolution confirming the award by the Board of Control of a renewal (first and final) of**  
8 **a purchase contract with Level One, LLC for customer sanitary sewer utility billing**  
9 **services, for a one-year term, from 8/5/23 through 8/4/24, for a total amount not to exceed**  
10 **\$115,827.36, for the Executive’s Department of Sanitary Sewer Services, and declaring an**  
11 **emergency.**

12

13 WHEREAS, the Executive’s Department of Sanitary Sewer Services has long outsourced  
14 customer sanitary sewer utility billing services, such as the printing, folding, inserting, sorting  
15 and delivery of bills to the U.S. Postal Service; and

16

17 WHEREAS, this Council previously adopted Resolution No. 2021-174, which confirmed  
18 the award by the Board of Control of a purchase contract with Level One, LLC, for sanitary  
19 sewer utility billing services, for a two-year term, in an amount not to exceed \$203,856.00; and

20

21 WHEREAS, the Board of Control, at its meeting held on August 2, 2023, awarded a  
22 renewal (first and final) of a purchase contract with Level One, LLC, for sanitary sewer utility  
23 billing services, for a one-year term, from 8/5/23 through 8/4/24, in an amount not to exceed  
24 \$115,827.36; and

25

26 WHEREAS, the contract includes the cost of postage for each sanitary sewer utility bill  
27 or letter processed and delivered and is approximately \$93,924.88 which is 81% of the  
28 \$115,827.36 contract price; and

29

30 WHEREAS, this Council has determined, after reviewing all pertinent information, that  
31 the aforementioned renewal of a purchase contract with Level One, LLC is necessary and in the  
32 best interest of the County of Summit;

33

34 NOW, THEREFORE, BE IT RESOLVED by the Council of the County of Summit, State  
35 of Ohio, that:

36

37 SECTION 1

38

39 The award by the Board of Control of a renewal (first and final) of a purchase contract  
40 with Level One, LLC, for sanitary sewer utility billing services, for a one-year term, from 8/5/23  
41 through 8/4/24, in an amount not to exceed \$115,827.36, is hereby confirmed, and the Executive  
42 is hereby authorized to execute said renewal and any other necessary related documents.

43

44 SECTION 2

45

46 This Resolution is hereby declared an emergency in the interest of the health, safety and  
47 welfare of the residents of the County of Summit, and for the further purpose to immediately  
48 provide for the continuation of customer sanitary sewer billing services.

49

50

51

52

1 RESOLUTION NO. 2023-222

2 PAGE TWO

3

4 SECTION 3

5

6 Provided this Resolution receives the affirmative vote of eight members, it shall take  
7 effect immediately upon its adoption and approval by the Executive; otherwise, it shall take  
8 effect and be in force at the earliest time provided by law.

9

10 SECTION 4

11

12 It is found and determined that all formal actions of this Council concerning and relating  
13 to the adoption of this Resolution were adopted in an open meeting of this Council, and that all  
14 deliberations of this Council and of any of its committees that resulted in such formal action,  
15 were in meetings open to the public, in compliance with all legal requirements, including Section  
16 121.05 of the Ohio Revised Code.

17

18

19 INTRODUCED August 7, 2023

20

21 ADOPTED August 21, 2023

22

23 DocuSigned by:  
hauwen maush  
F8D2DB132BE041B...

25 CLERK OF COUNCIL

26

27

DocuSigned by:  
Veronica R Sim  
C65A946FE4BA42A...

PRESIDENT OF COUNCIL

28 APPROVED August 21, 2023

29

30 DocuSigned by:  
Steve Shapiro  
CBD33E40D287473...

32 EXECUTIVE

August 22, 2023  
ENACTED EFFECTIVE

Voice Vote – YES: 10 – 0: Darrow, DeVitis, Dickinson, Donofrio, McKenney, Schmidt,  
Sims, Walters, Wiedie Higham, Wilhite  
Absent: Rodgers