

1 RESOLUTION NO. 2023-277

2

3 SPONSOR Executive. Shapiro

4

5 DATE September 11, 2023

COMMITTEE Health & Human Services

6

7 **A Resolution confirming the award by the Board of Control of Change Order No. 3 to a**
8 **professional service contract with Visual Edge, Inc. dba Graphic Enterprises Office**
9 **Solutions for maintenance, service, parts, equipment, and related supplies for all**
10 **Department of Job and Family Services copy machines and eCopy scanner units, for the**
11 **period 11/1/21 through 10/31/23, in an amount not to exceed \$15,000.00, (for a cumulative**
12 **increase of 227.68%), for a total amount not to exceed \$65,000.00, for the Executive's**
13 **Department of Job and Family Services, and declaring an emergency.**

14

15 WHEREAS, this agreement was authorized by the Board of Control at its meeting on
16 November 3, 2021, which authorized the Executive to execute a professional service contract
17 with Visual Edge, Inc. dba Graphic Enterprises Office Solutions for maintenance, service, parts,
18 equipment, and related supplies for all the Executive’s Department of Job and Family Services
19 (“DJFS”) copy machines and eCopy scanner units; and

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21 WHEREAS, subsequently, the Board of Control approved Change Order No. 1 and
22 Change Order No. 2 under Board of Control Directives 158-23 and 243-23, respectively; and

23

24 WHEREAS, this change order is necessary to meet company delayed equipment billing
25 costs and to extend services by two months, and the extension will allow DJFS time to establish
26 a lease with the county for equipment upgrades prior to entering a new service agreement with
27 the company; and

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29 WHEREAS, this provider has a history of contract compliance with DJFS; and

30

31 WHEREAS, the Board of Control at its meeting held on September 6, 2023, awarded
32 Change Order No. 3 to a professional service contract with Visual Edge, Inc. dba Graphic
33 Enterprises Office Solutions for maintenance, service, parts, equipment, and related supplies for
34 all DJFS copy machines and eCopy scanner units, for the period 11/1/21 through 10/31/23, in an
35 amount not to exceed \$15,000.00, (for a cumulative increase of 227.68%), for a total amount not
36 to exceed \$65,000.00; and

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38 WHEREAS, this Council finds and determines, after reviewing all pertinent information,
39 that Change Order No. 3 to the aforementioned professional service contract with Visual Edge,
40 Inc. dba Graphic Enterprises Office Solutions is necessary and in the best interest of the County
41 of Summit;

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43 NOW, THEREFORE, BE IT RESOLVED by the Council of the County of Summit, State
44 of Ohio, that:

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46 SECTION 1

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48 The award by the Board of Control of Change Order No. 3 to a professional service
49 contract with Visual Edge, Inc. dba Graphic Enterprises Office Solutions for maintenance,
50 service, parts, equipment, and related supplies for all Executive’s Department of Job and Family
51 Services (“DJFS”) copy machines and eCopy scanner units, for the period 11/1/21 through

52

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2 PAGE TWO

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4 SECTION 1 (Continued)

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6 10/31/23, in an amount not to exceed \$15,000.00, (for a cumulative increase of 227.68%), for a
7 total amount not to exceed \$65,000.00, is hereby confirmed and the Executive is hereby
8 authorized to execute said change order and any necessary related documents.

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10 SECTION 2

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12 This Resolution is declared an emergency in the interest of the health, safety and welfare
13 of the residents of the County of Summit and for the further reason to immediately confirm the
14 award of a necessary change order to the professional service contract in order to meet company
15 delayed equipment billing costs, to extend services by two months, and allow DJFS time to
16 establish a lease with the county for equipment upgrades prior to entering a new service
17 agreement with the company.

18

19 SECTION 3

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21 Provided this Resolution receives the affirmative vote of eight members, it shall take
22 effect immediately upon its adoption and approval by the Executive; otherwise, it shall take
23 effect and be in force at the earliest time provided by law.

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25 SECTION 4

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27 It is found and determined that all formal actions of the Council concerning and relating
28 to the adoption of the Resolution were adopted in an open meeting of this Council, and that all
29 deliberations of this Council and of any of its committees that resulted in such formal action,
30 were in meetings open to the public, in compliance with all legal requirements, including Section
31 121.22 of the Ohio Revised Code.

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34 INTRODUCED September 11, 2023

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36 ADOPTED September 25, 2023

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38 DocuSigned by:
39 
40 F8D2DB132BE041B...

40 CLERK OF COUNCIL

37 DocuSigned by:
38 
39 C65A946FE4BA42A...

40 PRESIDENT OF COUNCIL

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42 APPROVED September 25, 2023

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44 DocuSigned by:
45 
46 CBD33E40D287473...

46 EXECUTIVE

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48 ENACTED EFFECTIVE September 27, 2023

Voice Vote – YES: 10 – 0: Darrow, Dickinson, Donofrio, McKenney, Rodgers, Schmidt, Sims,
Walters, Wiedie Higham, Wilhite

Absent: DeVitis