

1 RESOLUTION NO. 2023-318

2

3 SPONSOR Executive Shapiro

4

5 DATE October 16, 2023 COMMITTEE Human Services

6

7 **A Resolution authorizing the Executive to execute a renewal (fourth and final) of a Master**
8 **Services Agreement with Effectiff Services, LLC to act as a broker for translation and**
9 **interpreter services for non-English speaking clients, for the period of 1/1/24 through**
10 **12/31/24, and confirming the award of a professional service contract with Effectiff**
11 **Services, LLC for translation and interpreter services for non-English speaking clients, for**
12 **the period of 1/1/24 through 12/31/24, in an amount not to exceed \$150,000.00, for the**
13 **Executive’s Department of Job and Family Services, and declaring an emergency.**

14

15 WHEREAS, the Executive previously issued a Request for Proposals for a broker for
16 translation and interpreter services for non-English speaking clients and selected Effectiff
17 Services, LLC as the most qualified vendor as well as the vendor who submitted the lowest bid
18 proposal; and

19

20 WHEREAS, this Council previously adopted Resolution No. 2020-041, which authorized
21 the Executive to execute a Master Services Agreement with Effectiff Services, LLC to act as a
22 broker for translation and interpreter services for non-English speaking clients for County
23 agencies, non-profits, and public institutions, for the period of 1/1/20 through 12/31/20, with two
24 options to renew for an additional one-year term, and approved the price list for said services;
25 and

26

27 WHEREAS, this Council subsequently adopted Resolution No. 2020-060, which
28 authorized the Executive to execute a professional service contract with Effectiff Services, LLC
29 for translation and interpreter services for non-English speaking clients for the period of 4/1/20
30 through 12/31/20, in an amount not to exceed \$150,000.00; and

31

32 WHEREAS, this Council subsequently adopted Resolution No. 2020-354, which
33 authorized the Executive to execute renewals (first of two) of said Master Service Agreement
34 with Effectiff Services, LLC for the period of 1/1/21 through 12/31/21 and said professional
35 service contract with Effectiff Services, LLC for the period of 1/1/21 through 12/31/21, in an
36 amount not to exceed \$150,000.00; and

37

38 WHEREAS, this Council subsequently adopted Resolution No. 2021-336, which
39 authorized the Executive to execute renewals (second and final) of said Master Service
40 Agreement with Effectiff Services, LLC for the period of 1/1/22 through 12/31/22 and of said
41 professional service contract with Effectiff Services, LLC for the period of 1/1/22 through
42 12/31/22, in an amount not to exceed \$150,000.00; and

43

44 WHEREAS, this Council subsequently adopted Resolution No. 2022-344, which
45 amended the contract period of the Master Services Agreement with Effectiff Services, LLC to a
46 five-year period, 1/1/2020 through 12/31/2024, and authorized the Executive to execute any
47 documents necessary to amend the Master Services Agreement to the amended five-year period
48 to lock in the rates which shall remain unchanged and are approved for the amended contract
49 period; and

50

51

52

1 RESOLUTION NO. 2023-318

2 PAGE TWO

3

4 WHEREAS, this Council subsequently adopted Resolution No. 2022-381, which
5 authorized the Executive to execute a renewal (third of four) of a Master Services Agreement
6 with Effectiff Services, LLC to act as a broker for translation and interpreter services for non-
7 English speaking clients, for the period of 1/1/23 through 12/31/23, and confirming the award of
8 a professional service contract with Effectiff Services, LLC for translation and interpreter
9 services for non-English speaking clients, for the period of 1/1/23 through 12/31/23, in an
10 amount not to exceed \$150,000.00; and

11

12 WHEREAS, the Executive wishes to enter into a renewal (fourth and final) of the
13 aforementioned professional service contract with Effectiff Services, LLC for the period of
14 1/1/24 through 12/31/24, in an amount not to exceed \$150,000.00; and

15

16 WHEREAS, the Board of Control, at its meeting held October 11, 2023, awarded a
17 renewal of a professional service contract with Effectiff Services, LLC for translation and
18 interpreter services for non-English speaking clients for the Executive’s Department of Job and
19 Family Services, for the period of 1/1/24 through 12/31/24, in an amount not to exceed
20 \$150,000.00, subject to confirmation by this Council; and

21

22 WHEREAS, this Council finds and determines, after reviewing all pertinent information,
23 that it is necessary and in the best interest of the County of Summit to authorize the Executive to
24 execute a renewal (fourth and final) of the aforementioned professional service contract with
25 Effectiff Services, LLC and to confirm the award by the Board of Control of the aforementioned
26 professional service contract with Effectiff Services, LLC;

27

28 NOW, THEREFORE, BE IT RESOLVED by the Council of the County of Summit, State
29 of Ohio, that:

30

31 SECTION 1

32

33 The Executive is hereby authorized to execute a renewal (fourth and final) of a Master
34 Services Agreement with Effectiff Services, LLC to act as a broker for translation and interpreter
35 services for non-English speaking clients, for the period of 1/1/24 through 12/31/24 and any
36 other necessary related documents.

37

38 SECTION 2

39

40 The award by the Board of Control of a professional service contract with Effectiff
41 Services, LLC for translation and interpreter services for non-English speaking clients for the
42 Executive’s Department of Job and Family Services (“DJFS”), for the period of 1/1/24 through
43 12/31/24, in an amount not to exceed \$150,000.00, is hereby confirmed and the Executive is
44 hereby authorized to execute said professional service contract and any other necessary related
45 documents.

46

47 SECTION 3

48

49 This Resolution is hereby declared an emergency in the interest of the health, safety and
50 welfare of the residents of the County of Summit, and for the further reason to immediately
51 authorize the renewal of the Master Services Agreement and a professional service contract with
52 Effectiff Services, LLC to act as a broker for translation and interpreter services for non-English

1 RESOLUTION NO. 2023-318

2 PAGE THREE

3

4 SECTION 3 (Continued)

5

6 speaking clients of County departments, boards, political subdivisions and non-profit
7 corporations at pricing approved by the County and to provide for a necessary contract for with
8 Effectiff Services, LLC for continued translation and interpreter services for DJFS.

9

10 SECTION 4

11

12 Provided this Resolution receives the affirmative vote of eight members, it shall take
13 effect immediately upon its adoption and approval by the Executive; otherwise, it shall take
14 effect and be in force at the earliest time provided by law.

15

16 SECTION 5

17

18 It is found and determined that all formal actions of this Council concerning and relating
19 to the adoption of this Resolution were adopted in an open meeting of this Council, and that all
20 deliberations of this Council and of any of its committees that resulted in such formal action,
21 were in meetings open to the public, in compliance with all legal requirements, including Section
22 121.22 of the Ohio Revised Code.

23

24

25 INTRODUCED October 16, 2023

26

27 ADOPTED October 30, 2023

28

29  DocuSigned by:
30 487AE1C02A594A7...

31 CLERK OF COUNCIL

32

 DocuSigned by:
C05A848FE48A42A...

PRESIDENT OF COUNCIL

33 APPROVED October 30, 2023

34

35  DocuSigned by:
36 CB033E40D287473...

37 EXECUTIVE

38

39 ENACTED EFFECTIVE October 31, 2023

Voice Vote – YES: 11 – 0: Darrow, DeVitis, Dickinson, Donofrio, McKenney,
Rodgers, Schmidt, Sims, Walters, Wiedie Higham, Wilhite