

1 RESOLUTION NO. 2024-252

2

3 SPONSOR Executive Shapiro

4

5 DATE September 9, 2024 COMMITTEE Public Works

6

7 **A Resolution confirming the award by the Board of Control of a purchase contract with**  
8 **InfoSend, Inc. for sanitary sewer utility billing services, for a two-year term, with one**  
9 **option to renew for an additional two-year term, in an amount not to exceed \$285,966.82,**  
10 **for the Executive’s Department of Sanitary Sewer Services, and declaring an emergency.**

11

12 WHEREAS, the Executive’s Department of Sanitary Sewer Services (“DSSS”) desires to  
13 enter into a purchase contract with InfoSend, Inc. (“InfoSend”) to outsource sanitary sewer  
14 utility billing services for County customer accounts; and

15

16 WHEREAS, this Council previously adopted Resolution No. 2024-166, which authorized  
17 the Executive to advertise for bids for sanitary sewer utility billing services, for a two-year term,  
18 for an estimated total cost not to exceed \$300,000.00; and

19

20 WHEREAS, the Board of Control, at its meeting held on August 21, 2024, awarded a  
21 purchase contract with InfoSend, as the lowest responsive and responsible bidder, for sanitary  
22 sewer utility billing services, for a two-year term, with one option to renew for an additional two-  
23 year term, in an amount not to exceed \$285,966.82, subject to confirmation by this Council; and

24

25 WHEREAS, this Council finds and determines after reviewing all pertinent information  
26 that the purchase contract with InfoSend is necessary and in the best interest of the County of  
27 Summit;

28

29 NOW THEREFORE, BE IT RESOLVED by the Council of the County of Summit, State  
30 of Ohio, that:

31

32 SECTION 1

33

34 The award by the Board of Control of a purchase contract with InfoSend Inc., as the  
35 lowest responsive and responsible bidder, for sanitary sewer utility billing services, for a two-  
36 year term, with one option to renew for an additional two-year term, in an amount not to exceed  
37 \$285,966.82, is hereby confirmed and the Executive is hereby authorized to execute said  
38 purchase contract and any other necessary related documents.

39

40 SECTION 2

41

42 This Resolution is hereby declared an emergency in the interest of the health, safety and  
43 welfare of the residents of the County of Summit, and for the further reason to immediately  
44 authorize a necessary agreement for sanitary sewer utility billing services.

45

46 SECTION 3

47

48 Provided this Resolution receives the affirmative vote of eight members, it shall take  
49 effect immediately upon its adoption and approval by the Executive; otherwise, it shall take  
50 effect and be in force at the earliest time provided by law.

51

52

1 RESOLUTION NO. 2024-252

2 PAGE TWO

3

4 SECTION 4

5

6 It is found and determined that all formal actions of this Council concerning and relating  
7 to the adoption of this Resolution were adopted in an open meeting of this Council, and that all  
8 deliberations of this Council and any of its committees that resulted in such formal action, were  
9 in meetings open to the public, in compliance with all legal requirements, including Section  
10 121.22 of the Ohio Revised Code.

11

12

13 INTRODUCED September 9, 2024

14

15

16 ADOPTED September 23, 2024

17

18

19

20

21

22

23 APPROVED September 23, 2024

24

25

26

27

28

29

30 ENACTED EFFECTIVE September 24, 2024

DocuSigned by:  
*Monique Willis*  
CLERK OF COUNCIL  
5560BEF400F3454...

DocuSigned by:  
*Rita J. Darrow*  
PRESIDENT OF COUNCIL  
132AA5B69D28443...

DocuSigned by:  
*Jane Shapiro*  
EXECUTIVE  
8D88E40D287473...

Voice Vote – YES: 10 – 0: Darrow, Dickinson,  
Donofrio, Ford, Kacyon, McKenney, Rodgers,  
Schmidt, Wiedie Higham, Wilhite  
Absent: Walters