

1 RESOLUTION NO. 2024-320

2  
3 SPONSOR Executive Shapiro

4  
5 DATE November 18, 2024 COMMITTEE Human Services

6  
7 **A Resolution confirming the award by the Board of Control of a renewal (first of two) a**  
8 **professional service contract with Clarity Solutions Group, LLC, for automated mail**  
9 **processing services, for a one-year term, for the period of 1/1/25 through 12/31/25, at**  
10 **Cooperative Purchase Pricing, in an amount not to exceed \$150,000.00, for the Executive’s**  
11 **Department of Job and Family Services, and declaring an emergency.**

12  
13 WHEREAS, the Executive’s Department of Job and Family Services (“DJFS”) wishes to  
14 enter an agreement with Clarity Solutions Group, LLC for automated mail processing services to  
15 provide an integrated print and mail workflow software solution and an inbound document  
16 automation platform. These services provide the following process improvements: virtual  
17 printing and mailing from remote locations, increased mailing accuracy, streamlined workflows,  
18 multiple options for client interactions, automated inbound document processing, integrated  
19 physical and digital communication channels and reduced manual labor on repetitive tasks; and

20  
21 WHEREAS, this Council previously adopted Resolution No. 2024-014, which confirmed  
22 the award by the Board of Control of a professional service contract with Clarity Solutions  
23 Group, LLC, for automated mail processing services, for a one-year term, for the period of  
24 1/1/24 through 12/31/24, with two options to renew for an additional one-year term, at  
25 Cooperative Purchase Pricing, in an amount not to exceed \$140,000.00; and

26  
27 WHEREAS, the Information Technology Board, at its meeting held November 7, 2024,  
28 approved the aforementioned renewal (first of two) of a professional service contract with  
29 Clarity Solutions Group, LLC; and

30  
31 WHEREAS, the Board of Control, at its meeting held on November 13, 2024, awarded  
32 the aforementioned renewal (first of two) of a professional service contract with Clarity  
33 Solutions Group, LLC, at Cooperative Purchase Pricing under Equalis Group Contracting,  
34 subject to confirmation by this Council; and

35  
36 WHEREAS, this Council finds and determines, after reviewing all pertinent information,  
37 that the aforementioned renewal with Clarity Solutions Group, LLC, for the above-referenced  
38 services is necessary and in the best interest of the County of Summit;

39  
40 NOW THEREFORE, BE IT RESOLVED by the Council of the County of Summit, State  
41 of Ohio, that:

42  
43 SECTION 1

44  
45 The award by the Board of Control of a renewal (first of two) of a professional service  
46 contract with Clarity Solutions Group, LLC,, for automated mail processing services, for a one-  
47 year term, for the period of 1/1/25 through 12/31/25, at Cooperative Purchase Pricing, in an  
48 amount not to exceed \$150,000.00, is hereby confirmed and the Executive is hereby authorized  
49 to execute said renewal and any other necessary related documents.

50  
51

1 RESOLUTION NO. 2024-320

2 PAGE TWO

3

4 SECTION 2

5

6 This Resolution is hereby declared an emergency in the interest of the health, safety, and  
7 welfare of the residents of the County of Summit, and for the further reason to immediately  
8 provide a method to handle the high volume of mail currently being received at the Executive's  
9 Department of Job and Family Services.

10

11 SECTION 3

12

13 Provided this Resolution receives the affirmative vote of eight members, it shall take  
14 effect immediately upon its adoption and approval by the Executive; otherwise, it shall take  
15 effect and be in force at the earliest time provided by law.

16

17 SECTION 4

18

19 It is found and determined that all formal actions of this council concerning and relating  
20 to the adoption of this Resolution were adopted in an open meeting of this Council, and that all  
21 deliberations of this council and of any of its committees that resulted in such formal action,  
22 were in meetings open to the public, in compliance with all legal requirements, including Section  
23 121.22 of the Ohio Revised Code.

24

25

26 INTRODUCED November 18, 2024

27

28 ADOPTED \_\_\_\_\_

29

30

31

32

33 \_\_\_\_\_

CLERK OF COUNCIL

\_\_\_\_\_  
PRESIDENT OF COUNCIL

34

35 APPROVED \_\_\_\_\_

36

37

38

39

40 \_\_\_\_\_

EXECUTIVE

41

42 ENACTED EFFECTIVE \_\_\_\_\_