1   RESOLUTION NO.   2025-072
2
3   SPONSOR   Executive Shapiro
4
5   DATE   March 3, 2025   COMMITTEE   Finance
6
7   **A Resolution confirming the award by the Board of Control of a purchase contract with**
8   **DocuPet, Corp., as a Best Practical Source, for dog licensing software, for a three-year**
9   **term, from 3/1/25 through 2/28/28, in an amount not to exceed $135,000.00, for the Fiscal**
10   **Officer, and declaring an emergency.**
11
12   WHEREAS, the Fiscal Office and the Office of Information Technology ("OIT") have
13   determined that it is necessary to replace the dog licensing program as the current program is
14   outdated and OIT is unable to support it going forward; and
15
16   WHEREAS, DocuPet will allow users to purchase pet licenses and locate a missing pet
17   through a secure online portal; and
18
19   WHEREAS, DocuPet, Corp. is a Best Practical Source pursuant to Sections
20   177.01(h)(4)D. and 177.07(a)(5) of the Codified Ordinances of the County of Summit due to
21   their presence in the government market, commitment to payment security, and current
22   utilization by other Ohio counties; and
23
24   WHEREAS, the Board of Control, at its meeting held February 5, 2025, awarded a
25   purchase contract, subject to the approval of the Information Technology Board, with DocuPet,
26   as a Best Practical Source, for dog licensing software that will provide additional support and
27   service management operations, for a three-year term, from 5/1/24 through 4/30/25, in an amount
28   not to exceed $135,000.00, subject to confirmation by this Council; and
29
30   WHEREAS, the Information Technology Board, at its meeting held on February 20,
31   2025, approved the aforementioned contract with DocuPet, Corp.; and
32
33   WHEREAS, this Council finds and determines, after reviewing all pertinent information,
34   the aforementioned purchase contract with DocuPet, Corp., subject to the approval of the
35   Information Technology Board, is necessary and in the best interest of the County of Summit;
36
37   NOW THEREFORE, BE IT RESOLVED by the Council of the County of Summit, State
38   of Ohio, that:
39
40   SECTION 1
41
42   The award by the Board of Control of a purchase contract, subject to the approval of the
43   Information Technology Board, with DocuPet, Corp., as a Best Practical Source, for dog
44   licensing software, for a three-year term, from 5/1/24 through 4/30/25, in an amount not to
45   exceed $135,000.00, is hereby confirmed and the Executive is hereby authorized to execute said
46   purchase contract and any other necessary related documents.
47
48   SECTION 2
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50   This Resolution is hereby declared an emergency in the interest of the health, safety, and
51   welfare of the residents of the County of Summit, and for the further reason to immediately
52   replace the current outdated dog licensing program with one that allow users to purchase pet

1   RESOLUTION NO. 2025-072
2   PAGE TWO
3
4   SECTION 2 (CONT.)
5
6   licenses and locate a missing pet through a secure online portal.
7
8   SECTION 3
9
10   Provided this Resolution receives the affirmative vote of eight members, it shall take
11   effect immediately upon its adoption and approval by the Executive; otherwise, it shall take
12   effect and be in force at the earliest time provided by law.
13
14   SECTION 4
15
16   It is found and determined that all formal actions of this Council concerning and relating
17   to the adoption of this Resolution were adopted in an open meeting of this Council, and that all
18   deliberations of this Council and of any of its committees that resulted in such formal action,
19   were in meetings open to the public, in compliance with all legal requirements, including Section
20   121.22 of the Ohio Revised Code.
21
22
23
24   INTRODUCED   March 3, 2025
25
26   ADOPTED   March 24, 2025
27   ┌─ Signed by: ┌─ DocuSigned by:
28   *Monique Willis*   *Rita S. Darrow*
29
30   CLERK OF COUNCIL   PRESIDENT OF COUNCIL
          └─ S560BEF400F5451...   └─ 82AA5B69D28448...
31
32   APPROVED   March 24, 2025   Voice Vote – YES: 10 – 0: Darrow, Dickinson,
33   ┌─ Signed by: Donofrio, Higham, Kacyon, Licate, McKenney,
34   Schmidt, Walters, Wilhite
35   *Gene Shapiro*   Absent: Ford
36   EXECUTIVE
          └─ CBD33E40D287473...
37
38   ENACTED EFFECTIVE   March 25, 2025