

1 RESOLUTION NO. 2025-120

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3 SPONSOR Executive Shapiro

4

5 DATE April 14, 2025

COMMITTEE Finance

6

7 **A Resolution confirming the award by the Board of Control of a purchase contract with**  
8 **SmartBill, Ltd., as a Best Practical Source, for printing, mailing, and CASS address file**  
9 **certification along with update services for real property tax bills, for the period 5/1/25**  
10 **through 4/30/27, with two options to renew for an additional two-year term, in an amount**  
11 **not to exceed \$584,996.40, for the Fiscal Officer, and declaring an emergency.**

12

13 WHEREAS, SmartBill, Ltd. is a Best Practical Source pursuant to Sections  
14 177.01(h)(4)D. and 177.07(a)(5) of the Codified Ordinances of the County of Summit because  
15 they have provided the aforementioned services for the Fiscal Office since 2013 and they have a  
16 strong knowledge of County government functions as they currently work with fifty-six counties  
17 in Ohio; and

18

19 WHEREAS, the cost of postage for the SmartBill, Ltd. purchase contract is estimated to  
20 be \$335,529.00 for the two-year term and is included in the amount not to exceed \$584,996.40;  
21 and

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23 WHEREAS, the Board of Control, at its meeting held April 2, 2025, awarded a purchase  
24 contract with SmartBill, Ltd. for printing, mailing and CASS address file certification along with  
25 update services for real property tax bills, for the period 5/1/25 through 4/30/27, with two  
26 options to renew for an additional two-year term, in an amount not to exceed \$584,996.40,  
27 subject to confirmation by this Council; and

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29 WHEREAS, this Council finds and determines, after reviewing all pertinent information,  
30 that the aforementioned purchase contract with SmartBill, Ltd. is necessary and in the best  
31 interest of the County of Summit;

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33 NOW, THEREFORE, BE IT RESOLVED by the Council of the County of Summit, State  
34 of Ohio, that:

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36 SECTION 1

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38 The award by the Board of Control of a purchase contract with SmartBill, Ltd., as a Best  
39 Practical Source, for printing, mailing and CASS address file certification along with update  
40 services for real property tax bills, for the period 5/1/25 through 4/30/27, with two options to  
41 renew for an additional two-year term, in an amount not to exceed \$584,996.40, is hereby  
42 confirmed and the Executive is hereby authorized to execute said purchase contract and any  
43 necessary related documents.

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45 SECTION 2

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47 This Resolution is hereby declared an emergency in the interest of the health, safety and  
48 welfare of the residents of the County of Summit, and for the further reason to immediately  
49 provide for printing, mailing and CASS address file certification and update services for real  
50 property tax bills effective 5/1/25.

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4 SECTION 3

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6 Provided this Resolution receives the affirmative vote of eight members, it shall take  
7 effect immediately upon its adoption and approval by the Executive; otherwise, it shall take  
8 effect and be in force at the earliest time provided by law.

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10 SECTION 4

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12 It is found and determined that all formal actions of this Council concerning and relating  
13 to the adoption of this Resolution were adopted in an open meeting of this Council, and that all  
14 deliberations of this Council and of any of its committees that resulted in such formal action,  
15 were in meetings open to the public, in compliance with all legal requirements, including Section  
16 121.22 of the Ohio Revised Code.

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19 INTRODUCED April 14, 2025

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21 ADOPTED \_\_\_\_\_

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26 \_\_\_\_\_  
CLERK OF COUNCIL

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PRESIDENT OF COUNCIL

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28 APPROVED \_\_\_\_\_

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33 \_\_\_\_\_  
EXECUTIVE

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35 ENACTED EFFECTIVE \_\_\_\_\_