

RESOLUTION NO. 2025-321

SPONSOR Executive Shapiro

DATE November 10, 2025 COMMITTEE Human Services

A Resolution confirming the award by the Board of Control of a renewal (second and final) of a professional service contract with Clarity Solutions Group, LLC, for automated mail processing services, for a one-year term, for the period of 1/1/26 through 12/31/26, at Cooperative Purchase Pricing, in an amount not to exceed \$100,000.00, for the Executive's Department of Job and Family Services, and declaring an emergency.

WHEREAS, the Executive's Department of Job and Family Services ("DJFS") wishes to enter an agreement with Clarity Solutions Group, LLC for automated mail processing services to provide an integrated print and mail workflow software solution and an inbound document automation platform. These services provide the following process improvements: virtual printing and mailing from remote locations, increased mailing accuracy, streamlined workflows, multiple options for client interactions, automated inbound document processing, integrated physical and digital communication channels and reduced manual labor on repetitive tasks; and

WHEREAS, this Council previously adopted Resolution No. 2024-014, which confirmed the award by the Board of Control of a professional service contract with Clarity Solutions Group, LLC, for automated mail processing services, for a one-year term, for the period of 1/1/24 through 12/31/24, with two options to renew for an additional one-year term, at Cooperative Purchase Pricing, in an amount not to exceed \$140,000.00; and

WHEREAS, this Council subsequently adopted Resolution No. 2024-320, which confirmed the award by the Board of Control of a renewal (first of two) of a professional service contract with Clarity Solutions Group, LLC, for automated mail processing services, for a one-year term, for the period of 1/1/25 through 12/31/25, at Cooperative Purchase Pricing, in an amount not to exceed \$150,000.00; and

WHEREAS, the Board of Control, at its meeting held on November 5, 2025, awarded, subject to the approval of the Information Technology Board, a renewal (second and final) of a professional service contract with Clarity Solutions Group, LLC, for automated mail processing services, for a one-year term, for the period of 1/1/26 through 12/31/26, at Cooperative Purchase Pricing, in an amount not to exceed \$100,000.00, subject to confirmation by this Council; and

WHEREAS, the Information Technology Board, at its meeting held November 20, 2025, approved the aforementioned renewal (second and final) of a professional service contract with Clarity Solutions Group, LLC; and

WHEREAS, this Council finds and determines, after reviewing all pertinent information, that the aforementioned renewal with Clarity Solutions Group, LLC, for the above-referenced services is necessary and in the best interest of the County of Summit;

NOW THEREFORE, BE IT RESOLVED by the Council of the County of Summit, State of Ohio, that:

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SECTION 1

The award by the Board of Control of a renewal (second and final) of a professional service contract with Clarity Solutions Group, LLC, approved by the Information Technology Board on 11/20/25, for automated mail processing services, for a one-year term, for the period of 1/1/26 through 12/31/26, at Cooperative Purchase Pricing, in an amount not to exceed \$100,000.00, is hereby confirmed and the Executive is hereby authorized to execute said renewal and any other necessary related documents.

SECTION 2

This Resolution is hereby declared an emergency in the interest of the health, safety, and welfare of the residents of the County of Summit, and for the further reason to immediately provide a method to handle the high volume of mail currently being received at the Executive's Department of Job and Family Services.

SECTION 3

Provided this Resolution receives the affirmative vote of eight members, it shall take effect immediately upon its adoption and approval by the Executive; otherwise, it shall take effect and be in force at the earliest time provided by law.

SECTION 4

It is found and determined that all formal actions of this council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

INTRODUCED November 10, 2025

ADOPTED November 24, 2025

Signed by:

Monique Willis

CLERK OF COUNCIL

DocuSigned by:

Rita J. Darrow

PRESIDENT OF COUNCIL

APPROVED November 24, 2025

Signed by:

Steve Shapiro

EXECUTIVE

Voice Vote – YES: 11 – 0: Darrow, Dickinson, Donofrio, Ford, Higham, Kacyon, Licate, McKenney, Schmidt, Walters, Wilhite

ENACTED EFFECTIVE November 25, 2025