

1 RESOLUTION NO. 2026-060

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3 SPONSOR Executive Shapiro

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5 DATE March 2, 2026 COMMITTEE Human Services

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7 **A Resolution authorizing the Executive to advertise for bids for payroll services for youth**
8 **and adult employment programs, for an estimated total cost not to exceed \$3,000,000.00,**
9 **for the Executive’s Department of Job and Family Services, and declaring an emergency.**

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11 WHEREAS, the Department of Job and Family Services requires a vendor to provide
12 payroll services for various youth and adult employment programs, including summer youth and
13 year round programs; and

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15 WHEREAS, the State of Ohio recognizes the method of having one payroll service
16 provider in a cost effective manner to handle issuance of pay and Workers’ Compensation
17 liability, which alleviates the burden of meeting payroll and carrying Workers’ Compensation
18 insurance for non-profits and employer sites for the temporary employees; and

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20 WHEREAS, Section 177.05 of the Codified Ordinances of the County of Summit
21 requires this Council’s authorization for the County Executive to advertise for bids; and

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23 WHEREAS, the Department of Job and Family Services projects the cost of services to
24 not exceed \$3,000,000.00, which includes youth and adult wages, incentives, corresponding
25 payroll taxes, workers’ compensation and payroll service costs, utilizing Workforce Investment
26 and Opportunity Act (“WIOA”) and various Temporary Assistance for Needy Families
27 (“TANF”) funding sources; and

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29 WHEREAS, the Executive wishes to advertise for bids for said payroll services for an
30 estimated total cost not to exceed \$3,000,000.00 with the contract period, once awarded, being
31 10/1/26 through 9/30/27, with three options to renew for an additional one-year term; and

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33 WHEREAS, the aforementioned payroll services and costs are estimated at 2.3%, or
34 approximately \$69,000.00, to effectuate the remainder of the approximately \$2,931,000.00 in
35 funds being used for youth and adult employment payroll including wages, incentives, payroll
36 taxes and Workers’ Compensation costs; and

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38 WHEREAS, this Council finds and determines, after reviewing all pertinent information,
39 that it is necessary and in the best interest of the County of Summit to authorize the Executive to
40 advertise for bids for payroll services for youth and adult employment programs, for an estimated
41 total cost not to exceed \$3,000,000.00;

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43 NOW, THEREFORE, BE IT RESOLVED by the Council of the County of Summit, State
44 of Ohio, that:

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1 RESOLUTION NO. 2026-060

2 PAGE TWO

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4 SECTION 1

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6 The Executive is hereby authorized to advertise for bids for payroll services for youth and
7 adult employment programs, for an estimated total cost not to exceed \$3,000,000.00, with
8 payroll services and costs estimated at 2.3%, to effectuate the remainder of the approximately
9 \$2,931,000.00 in funds being used for youth and adult employment payroll including wages,
10 incentives, payroll taxes and Workers' Compensation costs.

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12 SECTION 2

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14 This Resolution is hereby declared an emergency in the interest of the health, safety, and
15 welfare of the residents of the County of Summit, and for the further reason to immediately
16 authorize the Executive to advertise for bids for payroll services for youth and adult employment
17 programs.

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19 SECTION 3

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21 Provided this Resolution receives the affirmative vote of eight members, it shall take
22 effect immediately upon its adoption and approval by the Executive; otherwise, it shall take
23 effect and be in force at the earliest time provided by law.

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25 SECTION 4

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27 It is found and determined that all formal actions of this Council concerning and relating
28 to the adoption of this Resolution were adopted in an open meeting of this Council, and that all
29 deliberations of this Council and of any of its committees that resulted in such formal action,
30 were in meetings open to the public, in compliance with all legal requirements, including Section
31 121.22 of the Ohio Revised Code.

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34 INTRODUCED March 2, 2026

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36 ADOPTED March 16, 2026

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38 Signed by:
Monique Willis

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40 CLERK OF COUNCIL

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42 APPROVED March 16, 2026

43 Signed by:
Steve Shapiro

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45 EXECUTIVE

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47 ENACTED EFFECTIVE March 17, 2026

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Signed by:
Erin Dickinson

PRESIDENT OF COUNCIL

Voice Vote – YES: 10 – 0: Darrow, Dickinson,
Ford, Higham, Kacyon, Licate, McKenney,
Schmidt, Walters, Wilhite
Absent: Donofrio