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RESOLUTION NO. 2026-213

SPONSOR Executive Shapiro

DATE August 17, 2026 COMMITTEE Personnel

A Resolution confirming the award by the Board of Control of a professional service contract with Accordware, LLC, as a Best Practical Source, to continue services with the current online benefits administration platform, for a five-year term, for a total amount not to exceed $675,000.00, for the Executive's Department of Human Resources, Division of Employee Benefits, and declaring an emergency.

WHEREAS, this Council previously adopted Resolution No. 2021-147, awarding a professional service contract with Accordware, LLC, as a Best Practical Source, for online benefit enrollment services through its BenXpress enrollment system; and

WHEREAS, Accordware, LLC is the County's current online benefits administration platform, and a highly specialized and flexible benefits administration system uniquely capable of supporting the County's complex benefits structure; and

WHEREAS, Accordware, LLC has consistently been the only vendor able to provide the extensive customization required to effectively administer the complex benefit structure associated with the County's multiple bargaining units and regionalization program benefits; and

WHEREAS, Accordware, LLC is a Best Practical Source pursuant to Section 177.07(a)(5) of the Codified Ordinances of the County of Summit because of the above referenced knowledge of and compatibility with the County's complex needs and their role in maintaining the integrity and functionality of the County's benefits administration system; and

WHEREAS, the Board of Control, at its meeting held on August 5, 2026, awarded a professional service contract with Accordware, LLC, as a Best Practical Source, to continue services with the current online benefits administration platform, for a five-year term, at $135,000.00 per year, for a total amount not to exceed $675,000.00, subject to confirmation by this Council; and

WHEREAS, this Council finds and determines, after reviewing all pertinent information, that the aforementioned professional service contract with Accordware, LLC, as a Best Practical Source, is necessary and in the best interest of the County of Summit;

NOW THEREFORE, BE IT RESOLVED by the Council of the County of Summit, State of Ohio, that:

SECTION 1

The award by the Board of Control of a professional service contract with Accordware, LLC, as a Best Practical Source, to continue services with the current online benefits administration platform, for a five-year term, for a total amount not to exceed $675,000.00, is hereby confirmed and the Executive is hereby authorized to execute said professional service contract and any other necessary related documents.

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SECTION 2

This Resolution is hereby declared an emergency in the interest of the health, safety and welfare of the residents of the County of Summit, and for the further reason to immediately continue services with the current online benefits administration platform.

SECTION 3

Provided this Resolution receives the affirmative vote of eight members, it shall take effect immediately upon its adoption and approval by the Executive; otherwise, it shall take effect and be in force at the earliest time provided by law.

SECTION 4

It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

INTRODUCED August 17, 2026

ADOPTED August 24, 2026

Signed by: Monique Willis
CLERK OF COUNCIL

Signed by: Erin Dickinson
PRESIDENT OF COUNCIL

APPROVED August 24, 2026

Signed by:
EXECUTIVE

Voice Vote – YES: 10 – 0: Darrow, Dickinson, Ford, Higham, Kacyon, Licate, McKenney, Schmidt, Walters, Wilhite
Absent: Donofrio

ENACTED EFFECTIVE August 25, 2026