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RESOLUTION NO. 2026-293

SPONSOR Executive Shapiro

DATE October 26, 2026 COMMITTEE Public Safety

A Resolution confirming the award by the Board of Control of a purchase contract with Federal Express Corporation, as a Best Practical Source, for service of process of documents for the Clerk of Juvenile Court for a total estimated amount not to exceed $165,000.00, for a one-year term, for the period of 1/1/27 through 12/31/27, for the Court of Common Pleas-Juvenile Division, and declaring an emergency.

WHEREAS, pursuant to 4.1 of the Ohio Rules of Civil Procedure, a Clerk of Courts may utilize the services of a commercial carrier service to perform service of process of documents that the Clerk is required to serve upon parties and others; and

WHEREAS, the County of Summit Clerk of Courts utilizes Federal Express Corporation to perform service of process under certain circumstances; and

WHEREAS, Federal Express Corporation currently provides commercial service of process of documents for the Clerk of Juvenile Court which pursuant to Sections 177.01(h)(4)D. and 177.07(a)(5) of the Codified Ordinances of the County of Summit makes it a Best Practical Source; and

WHEREAS, the cost of service of process is generally paid by parties requesting the service and is recovered through court costs; and

WHEREAS, the Board of Control, at its meeting held on October 14, 2026, awarded a purchase contract with Federal Express Corporation, as a Best Practical Source, for service of process of documents for the Clerk of Juvenile Court, for a total estimated amount not to exceed $165,000.00, for a one-year term, for the period of 1/1/27 through 12/31/27; and

WHEREAS, this Council finds and determines, after reviewing all pertinent information, that the aforementioned purchase contract with Federal Express Corporation is necessary and in the best interest of the County of Summit;

NOW, THEREFORE, BE IT RESOLVED by the Council of the County of Summit, State of Ohio, that:

SECTION 1

The award by the Board of Control of a purchase contract with Federal Express Corporation, as a Best Practical Source, for service of process in Juvenile cases for the Juvenile Clerk of Courts, for a total estimated amount not to exceed $165,000.00, for a one-year term, for the period of 1/1/27 through 12/31/27 is hereby confirmed, and the Executive is hereby authorized to execute said purchase contract and any other necessary related documents.

SECTION 2

This Resolution is hereby declared an emergency in the interest of the health, safety and welfare of the residents of the County of Summit, and for the further purpose of timely obtaining service of process services for the Juvenile Clerk of Courts in 2027.

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SECTION 3

Provided this Resolution receives the affirmative vote of eight members, it shall take effect immediately upon its adoption and approval by the Executive; otherwise, it shall take effect and be in force at the earliest time provided by law.

SECTION 4

It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

INTRODUCED October 26, 2026

ADOPTED November 9, 2026

Signed by: Monique Willis
CLERK OF COUNCIL

Signed by: Erin Dickinson
PRESIDENT OF COUNCIL

APPROVED November 9, 2026

Signed by:
EXECUTIVE

Voice Vote – YES: 9 – 0: Darrow, Dickinson, Ford, Higham, Kacyon, Licate, McKenney, Schmidt, Wilhite
Absent: Donofrio, Walters

ENACTED EFFECTIVE November 10, 2026