

RESOLUTION NO. 2010-015

SPONSOR Mr. Pry

DATE January 25, 2010

COMMITTEE Finance

A Resolution authorizing the County Executive to advertise for bids for armed security guard services for 35 hours per week at the County of Summit Veterans Service Commission Building, located at 1060 East Waterloo Road, Akron, Ohio 44306, in Council District 8, for 2010, with one option to renew for an additional one-year term, from 1/03/11 through 12/31/11, for an estimated cost not to exceed \$22,500.00 for 2010 and \$30,000.00 for a one year renewal, for a total estimated cost of \$52,500.00 for both years, for the Veterans Service Commission, and declaring an emergency.

WHEREAS, at the request of the Veterans Service Commission, the County of Summit desires to authorize the County Executive to advertise for bids for armed security guard services for 35 hours per week at the County of Summit Veterans Service Commission Building, located at 1060 East Waterloo Road, Akron, Ohio 44306, in Council District 8, for 2010, with one option to renew for an additional one-year term, from 1/03/11 through 12/31/11, for an estimated cost not to exceed \$22,500.00 for 2010 and \$30,000.00 for a one year renewal, for a total estimated cost of \$52,500.00 for both years; and

WHEREAS, a copy of the bid specifications are on file in the office of the Clerk of Council; and

WHEREAS, this Council has determined by reviewing all pertinent information that authorizing the Executive to advertise for bids for the aforementioned services is necessary and in the best interest of the County of Summit;

NOW, THEREFORE, BE IT RESOLVED by the Council of the County of Summit, State of Ohio, that:

SECTION 1

The County Executive is hereby authorized to advertise for bids for armed security guard services for 35 hours per week at the County of Summit Veterans Service Commission Building, located at 1060 East Waterloo Road, Akron, Ohio 44306, in Council District 8, for 2010, with one option to renew for an additional one-year term, from 1/03/11 through 12/31/11, for an estimated cost not to exceed \$22,500.00 for 2010 and \$30,000.00 for a one year renewal, for a total estimated cost of \$52,500.00 for both years.

SECTION 2

This Resolution is hereby declared an emergency in the interest of the health, safety, and welfare of the citizens of the County of Summit, and for the further reason to immediately advertise for bids for armed security guard services at the County of Summit Veterans Service Commission Building in 2010, with one option to renew for an additional one-year term, from 1/03/11 through 12/31/11.

SECTION 3

Provided this Resolution receives the affirmative vote of eight members, it shall take effect immediately upon its adoption and approval by the Executive; otherwise, it shall take effect and be in force at the earliest time provided by law.

SECTION 4

It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

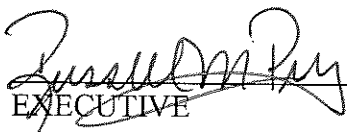
INTRODUCED January 4, 2010

ADOPTED January 25, 2010


CLERK OF COUNCIL


PRESIDENT OF COUNCIL

APPROVED January 25, 2010


EXECUTIVE

ENACTED EFFECTIVE January 25, 2010

Voice Vote: 11-0 YES: Comunale, Crawford, Crossland, Feeman, Kostandaras Poda, Prentice, Rodgers, Schmidt, Shapiro, Smith

**BID SPECIFICATIONS FOR VETERANS SERVICE COMMISSION
ARMED ON-SIGHT SECURITY SERVICES**

(Please mark with a “✓” your understanding and compliance with each bid specification.
You are welcome to provide comments)

Your quote is to include cost for services and duties listed under scope of services and duties below:

1. SCOPE OF SERVICES

Provide armed security guard services at the following location: Summit County Veterans Service Commission located at 1060 E. Waterloo Rd., Akron, OH 44306.

Length of contract: 9 Months, with option for one additional year.

Hours: Monday through Friday: 8:00 A.M. to 4:00 P.M., except for Wednesdays 1:00 PM to 4:00 PM.

Supervision: Guard service is to provide off site supervision for security guard, proper relief and training as necessary.

Communication: Guard is to carry a working cell phone provided by guard service at all times while on duty. The cell phone is to report emergencies to the Akron Police Dispatch and or Akron Fire Department.

Uniforms: The guard is to wear a distinctive uniform, supplied by the guard service provider.

Reports: A “Daily Activity Report” must be submitted on a standard Daily Activity Report form.

- The reports must be left daily in the mailbox provided by the VSC. The report is to include descriptions, (make, model, color and license number), and time of encounter of suspicious vehicles; descriptions of suspicious persons, including gender, and actions taken.

Transportation: Guard is required to have a dependable mode of transportation.

Typical Duties Required:

1. To monitor all incoming and outgoing traffic from security station located at lobby entrance.
2. Operate proficiently either door or wand electronic metal detectors
3. Check that nobody is loitering
4. Check that front entrance restrooms are not being vandalized
5. Proficient in reporting procedures for police, fire and bomb threats
6. Knowledgeable and capable performing basic first aid
7. Knowledgeable and capable of performing emergency evacuation procedures

2. COST ANALYSIS

Year 2010- 9 month contract not to exceed \$22,500.00

Quote Amount _____

_____ ✓ compliance

Comments _____

Year 2011- 1ST Year Renewal Option not to exceed \$30,000.00

Quote Amount _____

_____ ✓ compliance

Comments _____

3. BID BOND

(Based on the combined totals of 2010 and 2011) Amount _____

_____ ✓ compliance

Comments _____

4. Grand Total for 2010 and 2011

I have read this bid package and understand and hereby do comply with each bid specification.

Signature _____

Date _____