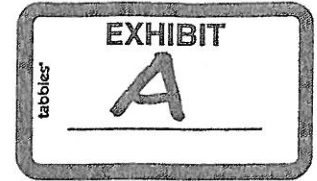


15-215



Chief Information Officer

Classification

Classification

Classification Title	Chief Information Officer
Classification Code	28601
Classification Group	Unclassified
Salary Category	IT
Salary Grade	1
Step	
Min Salary	\$128,606.40
Mid Salary	\$160,763.20
Max Salary	\$192,920.00

General Overview

The primary responsibilities of the Chief Information Officer (CIO) is to lead the strategy of information technology groups with responsibilities for data and phone networks, security compliance, server hardware, data centers, databases, Help Desk, Web Services and Applications, and all technical components for the County's IT enterprise services. The CIO will direct all technical supervisors and team of 35 system engineers, technicians, and analysts. The CIO will unify disparate areas into the new Summit County IT department and have responsible for managing a \$6.6M IT Operating Budget. The CIO will lead the County to be a national leader in IT innovation and services.

The CIO will work with County's IT Board to establish an information technology strategy that includes consolidation of the entire County IT departments, networks, security, and data centers. The CIO will form a new IT department that will continue to support growth, promote innovation of technology networks and platforms. The CIO must have excellent communication skills and be a visionary on uses and deployment of technology. CIO will leverage technology partners for the advancement of the County's technology strategy. The CIO will service all County's technical areas providing services to all of the County's business initiatives. The CIO will seek and provide secure, stable, and reliable next generation applications and technologies.

Required Qualifications

Bachelor's Degree in Computer Science, Business or other related discipline, plus ten (10) to fifteen (15) years of experience in technology management. Experience at least ten years (10) in strategic planning, development, implementation, and operations of technical infrastructure. Master's degree preferred.

Successfully have demonstrated and implemented state-of-the-art technologies and work processes, strategic planning and leadership, and excellent management experience. Must be experienced in directing multi-discipline teams and implementing sophisticated technologies. Successfully has consolidated multi-departments into single source operations. Able to engage partnerships to leverage strengths and optimize operations. Understanding of cost savings

cloud solutions and is able to manage multi-vendor relationships.

Knowledge, Skills, and Abilities

Understanding and passionate about technology and desire to embrace emerging technologies. Management skills and abilities to effectively direct others to excel and drive operational efficiencies, innovation and cost savings for department. Understanding design of networks, servers, cloud, and storage configurations. Innovator and visionary.

Confident and poised professional, excellent speaking and presentation skills. Executive presence and competent as technology expert. Proven leadership and ability to identify opportunities for cost savings and improvements. Change agent for improved services and costs.

Job Duties

Provide technological guidance as the subject expert within the County. Select and implement information technology system management tools to improve customer service. Implement and enforce strict Change Management processes. Along with using ITIL – Information Technology Infrastructure Library. Design, establish, and maintain a network infrastructure for local and wide area connectivity and remote access. Consult with technology partners to glean information, present new concepts and approaches, and to position with high quality server environments. Direct and lead vendor contract negotiations for all new computer hardware, services, and software tools.

Identify, reduce, and eliminate single points of failure with the IT infrastructure systems, including phone, networks, web services, data centers, application, storage, and servers.

Create a ROI justification and benefit analysis for new technology engagements. Direct daily operation of the unified information technology department including directing managers, technical staff. Provide direction for process improvement using ITIL standards and practices.

Develop strategic and tactical goals, standards, and policies for the new unified information technology department. Determine appropriate in-sourcing and outsourcing services to improve service, decrease risk, and decrease operating/capital expenditures.

Provide financial accountability for a \$6.6M IT Operating Budget. Responsibility for planning, executing, and providing monthly variance reports on all IT expenditures. Direct, recruit, and maintain highly skilled technology staff.

HRC Order Number

Council Legislation Number

Last Revision Date

Note

Approved by IT Board 4/23/15.