

1 RESOLUTION NO. 2016-385

First Reading Passage Requested

(D. Matz)

2 SPONSOR Ms. Shapiro

3 DATE October 17, 2016

COMMITTEE Personnel

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7 **A Resolution confirming an award by the Board of Control of a professional service**
8 **contract with Benefit Administrative Services International Corporation d.b.a. BASIC to**
9 **provide health reimbursement account and flexible spending account administration**
10 **services for County employees, for a one-year term, from 1/1/17 through 12/31/17, with two**
11 **options to renew for additional one year term, for an estimated total amount not to exceed**
12 **\$90,423.00, for the Executive's Department of Law, Insurance and Risk Management, and**
13 **declaring an emergency.**

14
15 WHEREAS, on behalf of the County of Summit, the County's consultant, NFP Corporate
16 Services (OH), Inc., prepared and sent a request for proposals to vendors to provide health
17 reimbursement account and flexible spending account administration services for County
18 employees and the County has selected Benefit Administrative Services International
19 Corporation d.b.a. BASIC as being the lowest responsive and responsible vendor; and

20
21 WHEREAS, the Board of Control, at its meeting held October 12, 2016, awarded a
22 professional service contract with Benefit Administrative Services International Corporation
23 d.b.a. BASIC to provide health reimbursement account and flexible spending account
24 administration services for County employees, for a one-year term, from 1/1/17 through
25 12/31/17, with two options to renew for additional one year term, in an amount not to exceed
26 \$2.25 per employee per month for health reimbursement accounts and \$3.00 per employee per
27 month for flexible spending accounts, for an estimated total amount not to exceed \$90,423.00,
28 subject to confirmation by County Council; and

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30 WHEREAS, this Council finds and determines, after reviewing all pertinent information,
31 that the aforementioned professional service contract with Benefit Administrative Services
32 International Corporation d.b.a. BASIC is necessary and in the best interest of the County of
33 Summit;

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35 NOW, THEREFORE, BE IT RESOLVED by the Council of the County of Summit, State
36 of Ohio, that:

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38 SECTION 1

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40 The award by the Board of Control of professional service contract with Benefit
41 Administrative Services International Corporation d.b.a. BASIC to provide health reimbursement
42 account and flexible spending account administration services for County employees, for a one-
43 year term, from 1/1/17 through 12/31/17, with two options to renew for additional one year term,
44 in an amount not to exceed \$2.25 per employee per month for health reimbursement accounts
45 and \$3.00 per employee per month for flexible spending accounts, for an estimated total amount
46 not to exceed \$90,423.00, is hereby confirmed and the County Executive is hereby authorized to
47 execute such professional service contract.

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1 RESOLUTION NO. 2016-385

2 PAGE TWO

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4 SECTION 2

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6 This Resolution is hereby declared an emergency in the interest of the health, safety and
7 welfare of the citizens of the County of Summit, and for the further reason to immediately
8 provide for health reimbursement account and flexible spending account administration services
9 effective 1/1/17.

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11 SECTION 3

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13 Provided this Resolution receives the affirmative vote of eight members, it shall take
14 effect immediately upon its adoption and approval by the Executive; otherwise, it shall take
15 effect and be in force at the earliest time provided by law.

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17 SECTION 4

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19 It is found and determined that all formal actions of this Council concerning and relating
20 to the adoption of this Resolution were adopted in an open meeting of this Council, and that all
21 deliberations of this Council and of any of its committees that resulted in such formal action,
22 were in meetings open to the public, in compliance with all legal requirements, including Section
23 121.22 of the Ohio Revised Code.

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26 INTRODUCED October 17, 2016

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28 ADOPTED October 17, 2016

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33 CLERK OF COUNCIL

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40 PRESIDENT OF COUNCIL

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42 APPROVED October 20, 2016

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Voice Vote: YES: 10-0 - Crawford, Dickinson, Donofrio, Feeman,
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ABSENT: Lee