

**COMMITTEE MEMBERS:**

Christine Wiedie Higham   P    
Rita Darrow       P    
John Donofrio       P    
Bethany McKenney    P     
John Schmidt       P  

Scheduled Time: 4:30 PM

Call-to-order: 4:30 PM

Adjourned: 4:33 PM

**COUNTY OF SUMMIT  
PERSONNEL COMMITTEE MINUTES  
  
November 20, 2023**

Budget Hearings took place after Committee Meetings: Department of Job and Family Services, Department of Sanitary Sewer Services, Engineer, County Council.

**FIRST READINGS**

2023-335     **A Resolution approving the promotion and salary adjustment for classified bargaining employee Josh Huff, for the Office of Information Technology and declaring an emergency.**

Sponsor - Executive Shapiro

Council Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net

Stephen Byrne from the Office of Information Technology addressed Committee.

Mrs. Darrow moved to recommend passage.

Motion passed - Voice Vote: 5-0

Yes: Darrow, Donofrio, McKenney, Schmidt, Wiedie Higham

2023-336     **A Resolution, pursuant to Section 169.04(h) of the Codified Ordinances of the County of Summit, as set forth in Exhibit A, approving and adopting the Report on Staffing for calendar year 2024, for the Executive, and declaring an emergency.**

Sponsor - Executive Shapiro

Council Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net

Chip Clupper from the Department of Human Resources addressed Committee.

Mr. Schmidt moved to recommend passage.

Motion passed - Voice Vote: 5-0

Yes: Darrow, Donofrio, McKenney, Schmidt, Wiedie Higham

**COMMITTEE MEMBERS:**

<b>John Schmidt</b>	<u>P</u>
Erin Dickinson	<u>P</u>
Jeff Wilhite	<u>P</u>
Gloria Rodgers	<u>A</u>
John Donofrio	<u>P</u>

Scheduled Time: 4:30 PM

Call-to-order: 4:33 PM

Adjourned: 4:37 PM

<b>COUNTY OF SUMMIT</b>
<b>PUBLIC WORKS COMMITTEE MINUTES</b>
<b>November 20, 2023</b>

**FIRST READINGS**

2023-337     **A Resolution confirming the award by the Board of Control of a renewal (first of three) of a professional service contract with KE McCartney & Associates for design services related to the Surface Water Management District, for a one-year term, for the period 1/1/24 to 12/31/24, in amount not to exceed \$100,000.00, for the Engineer, and declaring an emergency.**

Sponsor - Executive Shapiro

Council Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net

Heidi Swindell from the Engineer's Office addressed Committee.

Mr. Donofrio moved to recommend passage.

Motion passed - Voice Vote: 4-0

Yes: Dickinson, Donofrio, Schmidt, Wilhite

Absent: Rodgers

2023-338     **A Resolution authorizing the Executive to enter into agreements for the acquisition of a warranty deed and two standard highway easements for Summit County parcels 0406653, 0406985, and 0406657, located in Bath Township, in Council District 4, in a total amount not to exceed \$3,785.00, as part of the Ira Road Bridge Replacement Project, for the Engineer, and declaring an emergency.**

Sponsor - Executive Shapiro

Council Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net

Heidi Swindell from the Engineer's Office addressed Committee.

Ms. Dickinson moved to recommend passage.

Motion passed - Voice Vote: 4-0

Yes: Dickinson, Donofrio, Schmidt, Wilhite

Absent: Rodgers

**COMMITTEE MEMBERS:**

Elizabeth Walters	<u>P</u>
Christine Wiedie Higham	<u>P</u>
Anthony DeVitis	<u>P</u>
Jeff Wilhite	<u>P</u>
Bethany McKenney	<u>P</u>

Scheduled Time: 4:30 PM

Call-to-order: 4:39 PM

Adjourned: 4:40 PM

<p><b>COUNTY OF SUMMIT</b>  <b>PLANNING AND ECONOMIC DEVELOPMENT</b>  <b>COMMITTEE MINUTES</b></p> <p><b>November 20, 2023</b></p>
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A public hearing was held pursuant to Sections 711.05, 711.101, and 711.132 of the Ohio Revised Code to consider amendments to Part 11 (Subdivision Regulations) of the Codified Ordinances of Summit County, Ohio. The public hearing was called to order at 4:37 p.m.

Stephen Knittel from the Summit County Department of Planning/GIS addressed Council on the proposed amendments to Part 11 of the Codified Ordinances.

There were no comments from the public and no comments from Council.

The public hearing was adjourned at 4:39 p.m.

**FIRST READINGS**

2023-339     **An Ordinance amending numerous sections of Part Eleven of the Codified Ordinances of the County of Summit, Ohio, entitled “Subdivision Regulations,” for the Planning Commission and the Executive’s Department of Community and Economic Development, and declaring an emergency.**

Sponsor - Executive Shapiro

Council Staff Contact: Mark Potter, (330) 643-2726, mpotter@summitoh.net

Stephen Knittel from the Engineer’s Office addressed Committee.

Ms. Wiedie Higham moved to recommend passage.

Motion passed - Voice Vote: 5-0

Yes: DeVitis, McKenney, Walters, Wiedie Higham, Wilhite

**COMMITTEE MEMBERS:**

**Erin Dickinson**            P  
Elizabeth Walters        P  
John Schmidt              P  
Jeff Wilhite                P  
Rita Darrow                P

**Scheduled Time:** 4:30 PM

**Call-to-order:** 4:40 PM

**Adjourned:** 5:01 PM

**COUNTY OF SUMMIT  
PUBLIC SAFETY COMMITTEE MINUTES  
  
November 20, 2023**

**FIRST READINGS**

2023-340        **A Resolution confirming the award by the Board of Control of a purchase contract with Federal Express Corporation, as a Best Practical Source, for service of process of documents for the Clerk of Juvenile Court for a total estimated amount not to exceed \$165,000.00, for a one-year term, for the period of 1/1/24 through 12/31/24, for the Court of Common Pleas-Juvenile Division, and declaring an emergency.**

Sponsor - Executive Shapiro

Council Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net

Brian Nelsen from the Executive's Office addressed Committee.

Mrs. Darrow moved to recommend passage.

Motion passed - Voice Vote: 5-0

Yes: Darrow, Dickinson, Schmidt, Walters, Wilhite

2023-341        **A Resolution confirming the award by the Board of Control of a professional service contract with Children’s Hospital Medical Center of Akron, Division of Adolescent Medicine, for physician and medical services in the Juvenile Detention Center, for a total amount not to exceed \$326,259.00, for a one-year term, from 1/1/24 through 12/31/24, for the Court of Common Pleas – Juvenile Division, and declaring an emergency.**

Sponsor - Executive Shapiro

Council Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net

Deborah Matz from the Law Department addressed Committee.

Mr. Wilhite moved to recommend passage.

Motion passed - Voice Vote: 5-0

Yes: Darrow, Dickinson, Schmidt, Walters, Wilhite

2023-342        **A Resolution authorizing the Prosecutor’s Office to make an expenditure, in an amount not to exceed \$17,657.84, for their annual Responding to the Needs of Victims conference, for the Prosecutor, and declaring an emergency.**

**COMMITTEE MEMBERS:**

**Erin Dickinson**            P  
Elizabeth Walters        P  
John Schmidt              P  
Jeff Wilhite                P  
Rita Darrow                P

**Scheduled Time:** 4:30 PM

**Call-to-order:** 4:40 PM

**Adjourned:** 5:01 PM

**COUNTY OF SUMMIT  
PUBLIC SAFETY COMMITTEE MINUTES  
  
November 20, 2023**

Sponsor - Executive Shapiro

Council Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net

John Galonski from the Prosecutor's Office addressed Committee.

Ms. Walters moved to recommend passage.

Motion passed - Voice Vote: 5-0

Yes: Darrow, Dickinson, Schmidt, Walters, Wilhite

2023-343

**A Resolution authorizing the Executive, subject to the approval of the Board of Control, to execute a professional service contract between the Legal Defenders Office of Summit County, Ohio, Inc. and the Summit County Public Defender Commission for legal defender services for indigent persons on behalf of the Summit County Public Defender Commission, for a one-year term, for the period 1/1/24 through 12/31/24, in an amount not to exceed \$4,039,430.00, for the Executive and the Summit County Public Defender Commission, and declaring an emergency.**

Sponsor - Executive Shapiro

Council Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net

Deborah Matz from the Law Department and Andrea Whitaker of the Legal Defenders Office of Summit County addressed Committee.

Mrs. Darrow moved to recommend passage.

Motion passed - Voice Vote: 5-0

Yes: Darrow, Dickinson, Schmidt, Walters, Wilhite

**COMMITTEE MEMBERS:**

<b>Rita Darrow</b>	<u>P</u>
Elizabeth Walters	<u>P</u>
Bethany McKenney	<u>P</u>
Jeff Wilhite	<u>P</u>
Anthony DeVitis	<u>P</u>

Scheduled Time: 4:30 PM

Call-to-order: 5:01 PM

Adjourned: 5:11 PM

<p><b>COUNTY OF SUMMIT</b></p> <p><b>HEALTH AND HUMAN SERVICES COMMITTEE</b></p> <p><b>MINUTES</b></p> <p><b>November 20, 2023</b></p>
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**FIRST READINGS**

2023-344      **A Resolution authorizing the Executive or designee, to execute or initiate, for a two-year period, from 1/1/24 through 12/31/25, through the State of Ohio’s County Financial Information System and any other documents necessary, the acceptance by the Executive’s Department of Job and Family Services of inter-county transfers of surplus funds from other Ohio counties, and to release surplus County of Summit funds to other Ohio counties in exchange for those accepted funds, provided that the collective funds released in a given calendar year do not exceed the collective funds accepted in that calendar year, for the Executive’s Department of Job and Family Services, and declaring an emergency.**

Sponsor - Executive Shapiro

Council Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net

Tom Jalbert from the Department of Job and Family Services addressed Committee.

Mr. DeVitis moved to recommend passage.

Motion passed - Voice Vote: 5-0

Yes: Darrow, DeVitis, McKenney, Walters, Wilhite

2023-345      **A Resolution authorizing the Executive to execute an intergovernmental Temporary Assistance to Needy Families Agreement with the Summit County Combined General Health District dba Summit County Public Health, to provide Community Baby Shower services, from 1/1/24 through 9/30/24, in an amount not to exceed \$60,000.00, for the Executive’s Department of Job and Family Services, and declaring an emergency.**

Sponsor - Executive Shapiro

Council Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net

Tom Jalbert from the Department of Job and Family Services addressed Committee.

Ms. Walters moved to recommend passage.

Motion passed - Voice Vote: 5-0

Yes: Darrow, DeVitis, McKenney, Walters, Wilhite

**COMMITTEE MEMBERS:**

<b>Rita Darrow</b>	<u>P</u>
Elizabeth Walters	<u>P</u>
Bethany McKenney	<u>P</u>
Jeff Wilhite	<u>P</u>
Anthony DeVitis	<u>P</u>

Scheduled Time: 4:30 PM

Call-to-order: 5:01 PM

Adjourned: 5:11 PM

<p><b>COUNTY OF SUMMIT</b></p> <p><b>HEALTH AND HUMAN SERVICES COMMITTEE</b></p> <p><b>MINUTES</b></p> <p><b>November 20, 2023</b></p>
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2023-346     **A Resolution confirming the award by the Board of Control of Change Order No. 1 to a Temporary Assistance to Needy Families (TANF) Agreement with the Akron-Canton Regional Foodbank for food purchase and distribution services, from 10/1/23 through 9/30/24, in an amount not to exceed \$110,000.00, (for a cumulative increase of 31.43%), for a total amount not to exceed \$460,000.00, for the Executive's Department of Job and Family Services, and declaring an emergency.**

Sponsor - Executive Shapiro

Council Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net

Tom Jalbert from the Department of Job and Family Services addressed Committee.

Ms. Walters moved to recommend passage.

Motion passed - Voice Vote: 5-0

Yes: Darrow, DeVitis, McKenney, Walters, Wilhite

2023-347     **A Resolution confirming the award by the Board of Control of a professional service contract with Adult Guardianship Services of Summit County, for the operation of the Volunteer Guardian Program, for a one-year term, from 1/1/24 through 12/31/24, in an amount not to exceed \$100,000.00, for the Executive's Department of Job and Family Services, and declaring an emergency.**

Sponsor - Executive Shapiro

Council Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net

Tom Jalbert from the Department of Job and Family Services addressed Committee.

Mrs. McKenney moved to recommend passage.

Motion passed - Voice Vote: 5-0

Yes: Darrow, DeVitis, McKenney, Walters, Wilhite

**COMMITTEE MEMBERS:**

John Donofrio	<u>P</u>
Jeff Wilhite	<u>P</u>
Gloria Rodgers	<u>A</u>
Christine Wiedie Higham	<u>P</u>
Elizabeth Walters	<u>P</u>

Scheduled Time: 4:30 PM

Call-to-order: 5:11 PM

Adjourned: 5:21 PM

<p><b>COUNTY OF SUMMIT</b></p> <p><b>FINANCE COMMITTEE MINUTES</b></p> <p><b>November 20, 2023</b></p>
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Budget hearings took place at 5:21 p.m.  
 Terri Burns and Tom Jalbert presented the budget for the Department of Job and Family Services.  
 Mike Vinay and Dominic Chiarappa presented the budget for the Department of Sanitary Sewer Services.  
 Heidi Swindell presented the budget for the Engineer’s Office.  
 Mark Potter presented the budget for the Council Office.  
 Budget Hearings concluded at 5:44 p.m.

**FIRST READINGS**

2023-348     **A Resolution confirming the award by the Board of Control of an amendment to the project management agreement with Sikich Human Capital Management and Payroll Consulting, as a Best Practical Source, for project management services in the installation of the Tyler Munis ERP product, for thirty-eight months, for the period of 11/1/21 to 12/31/24, amending the prior amount to a total amount not to exceed \$1,328,600.00, for the Office of Information Technology, and declaring an emergency.**

Sponsor - Executive Shapiro  
 Council Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net

Phil Montgomery from the Executive’s Office address Committee.

Mr. Wilhite moved to recommend passage.  
 Motion passed - Voice Vote: 4-0  
 Yes: Donofrio, Walters, Wiedie Higham, Wilhite  
 Absent: Rodgers

2023-349     **A Resolution confirming the award by the Board of Control of a professional service contract with Laketec Communications, Inc., as a Best Practical Source, for Palo Alto firewall support, for the period 1/10/24 to 1/10/25, in an amount not to exceed \$81,024.84, for the Office of Information Technology, and declaring an emergency.**



**COMMITTEE MEMBERS:**

<b>John Donofrio</b>	<u>P</u>
Jeff Wilhite	<u>P</u>
Gloria Rodgers	<u>A</u>
Christine Wiedie Higham	<u>P</u>
Elizabeth Walters	<u>P</u>

Scheduled Time: 4:30 PM

Call-to-order: 5:11 PM

Adjourned: 5:21 PM

<b>COUNTY OF SUMMIT</b>
<b>FINANCE COMMITTEE MINUTES</b>
<b>November 20, 2023</b>

Sponsor - Executive Shapiro

Council Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net

Stephen Byrne from the Office of Information Technology addressed Committee.

Ms. Walters moved to recommend passage.

Motion passed - Voice Vote: 4-0

Yes: Donofrio, Walters, Wiedie Higham, Wilhite

Absent: Rodgers

2023-350

**An Ordinance amending Chapter 177 of the Codified Ordinances of the County of Summit, entitled “Board of Control; Contract Procedures,” to make certain updates and revisions to the purchasing process of the County, increasing thresholds as allowed by the passage of Ohio House Bill 33, for the Executive’s Department of Finance and Budget, and declaring an emergency.**

Sponsor - Executive Shapiro

Council Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net

Phil Montgomery from the Executive’s Office address Committee.

Ms. Wiedie Higham moved to recommend passage.

Motion passed - Voice Vote: 4-0

Yes: Donofrio, Walters, Wiedie Higham, Wilhite

Absent: Rodgers

2023-351

**A Resolution confirming the award by the Board of Control of a professional service contract with Huntington National Bank, for Procurement Card Services, for the volume rebate percentage of 1.50% for the net annual charge volume of \$20,000,000 to 29,999,999, for the Executive’s Department of Finance and Budget, and declaring an emergency.**

**COMMITTEE MEMBERS:**

<b>John Donofrio</b>	<u>P</u>
Jeff Wilhite	<u>P</u>
Gloria Rodgers	<u>A</u>
Christine Wiedie Higham	<u>P</u>
Elizabeth Walters	<u>P</u>

Scheduled Time: 4:30 PM

Call-to-order: 5:11 PM

Adjourned: 5:21 PM

<b>COUNTY OF SUMMIT</b>
<b>FINANCE COMMITTEE MINUTES</b>
<b>November 20, 2023</b>

Sponsor - Executive Shapiro

Council Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net

Phil Montgomery from the Executive’s Office address Committee.

Mr. Wilhite moved to recommend passage.

Motion passed - Voice Vote: 4-0

Yes: Donofrio, Walters, Wiedie Higham, Wilhite

Absent: Rodgers

2023-352      **A Resolution approving and adopting the 2024 operating budget for the Alcohol Drug and Mental Health Services Board of the County of Summit and appropriating funds totaling \$54,117,124.00 as set forth in Exhibit A, for the Executive’s Department of Finance and Budget, and declaring an emergency.**

Sponsor - Executive Shapiro

Council Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net

Phil Montgomery from the Executive’s Office address Committee.

Mr. Wilhite moved for a second reading.

Motion passed - Voice Vote: 4-0

Yes: Donofrio, Walters, Wiedie Higham, Wilhite

Absent: Rodgers

2023-353      **A Resolution approving and adopting the 2024 operating budget for the Executive’s Department of Job and Family Services and appropriating funds totaling \$54,218,300.00 as set forth in Exhibit A, for the Executive’s Department of Finance and Budget, and declaring an emergency.**

**COMMITTEE MEMBERS:**

<b>John Donofrio</b>	<u>P</u>
Jeff Wilhite	<u>P</u>
Gloria Rodgers	<u>A</u>
Christine Wiedie Higham	<u>P</u>
Elizabeth Walters	<u>P</u>

**Scheduled Time:** 4:30 PM

**Call-to-order:** 5:11 PM

**Adjourned:** 5:21 PM

<p><b>COUNTY OF SUMMIT</b></p> <p><b>FINANCE COMMITTEE MINUTES</b></p> <p><b>November 20, 2023</b></p>
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Sponsor - Executive Shapiro

Council Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net

Ms. Wiedie Higham moved for a second reading.

Motion passed - Voice Vote: 3-0-1

Yes: Donofrio, Walters, Wiedie Higham

Abstain: Wilhite

Absent: Rodgers

2023-354

**A Resolution approving and adopting the 2024 operating budget for all funds, departments and agencies of the County of Summit and appropriating funds totaling \$565,733,269.00 as set forth in Exhibit A, for the Executive’s Department of Finance and Budget, and declaring an emergency.**

Sponsor - Executive Shapiro

Council Staff Contact: Kent Starks, (330) 643-2074, kstarks@summitoh.net

Ms. Walters moved for a second reading.

Motion passed - Voice Vote: 4-0

Yes: Donofrio, Walters, Wiedie Higham, Wilhite

Absent: Rodgers

**Executive Session**

Motion By:

Seconded By:

Motion Type:

For:

Against:

Abstain:

Absent:

Outcome:

Call To Order:

Reason: