

1 ORDINANCE NO. 2020-072

2 SPONSOR Ms. Shapiro

3 DATE March 30, 2020

4 COMMITTEE: Rules

5
6
7 **An Ordinance amending Section 198.02 of the Codified Ordinances of the County of**
8 **Summit, entitled “Spending and Transaction Limits,” to increase the single transaction**
9 **limit for a procurement card from \$3,000.00 to \$5,000.00, for the Executive, and declaring**
10 **an emergency.**

11
12 WHEREAS, Section 301.29 of the Ohio Revised Code (“O.R.C.”) authorizes a county to
13 approve the use of a procurement card for payment of work-related expenses, excluding late
14 charges or finance charges unless approved by a board of county commissioners; and

15
16 WHEREAS, O.R.C. § 301.29 requires that a county that chooses to use procurement
17 cards by resolution adopt a policy, with the advice of the county auditor, for the county’s use of
18 such cards, including provisions that limit the use of a procurement card to payment for one or
19 more specific work-related or specific classes of work-related expenses, limit procurement card
20 transactions to a specific number of transactions per day, month, quarter, or other specified
21 period, by supplier or work-related expense and limit a procurement card to daily and monthly
22 spending limits; and

23
24 WHEREAS, O.R.C. § 301.29 further requires that the authorizing resolution contain a list
25 of administrative controls that the county, after consulting with the county auditor, determines
26 will be sufficient for the use of a procurement card, including, an aggregate amount that may be
27 incurred through use of each card within a day, week, or month, classes of permissible goods and
28 services that may be purchased with a procurement card and in case a procurement card is
29 misused, a procedure for revocation of the card; and

30
31 WHEREAS, because the County determined that the use of procurement cards would
32 permit County offices to purchase needed goods and services in a more efficient and timely
33 manner, County Council previously adopted Ordinance No. 2007-186, which enacted Chapter
34 198 of the Codified Ordinances of the County of Summit, entitled “Procurement Cards,”
35 providing for the use of County procurement cards and establishing policies, in accordance with
36 Section 301.29 of the Ohio Revised Code; and

37
38 WHEREAS, at the time County Council adopted Ordinance No. 2007-186, chapter 177
39 of the County’s codified ordinances required that purchases in excess of \$3,000 receive approval
40 from the County’s Board of Control; and

41
42 WHEREAS, the County Executive recommends that Section 198.02 of the Codified
43 Ordinances, entitled “Spending and Transaction Limits,” be amended to increase the single
44 transaction limit for a procurement card from \$3,000.00 to \$5,000.00 to reflect the increase in the
45 cost of goods and services over the thirteen years since Chapter 198 of the Codified Ordinances
46 was enacted and to further match the spending threshold now allowable under section 177.10 of
47 the County’s codified ordinances for purchase without Board of Control approval ; and

48
49 WHEREAS, this Council finds and determines, after reviewing all pertinent information,
50 that the aforementioned amendment of Section 198.02 of the Codified Ordinances is necessary
51 and in the best interest of the County of Summit;

52

1 ORDINANCE NO. 2020-072

2 PAGE TWO

3
4 NOW, THEREFORE, BE IT ORDAINED, by the Council of the County of Summit,
5 State of Ohio, that:

6
7 SECTION 1

8
9 Section 198.02 of the Codified Ordinances of the County of Summit, entitled "Spending
10 and Transaction Limits," is hereby amended as set forth on Exhibit A, attached hereto and
11 incorporated herein by reference.

12
13 SECTION 2

14
15 This Ordinance is hereby declared an emergency in the interest of the health, safety and
16 welfare of the residents of the County of Summit and for the further reason to immediately
17 authorize the increase of the single transaction spending limit for procurement cards so that
18 necessary expenditures may be made in a timely manner.

19
20 SECTION 3

21
22 Provided this Ordinance receives the affirmative vote of eight members, it shall take
23 effect immediately upon its adoption and approval by the Executive; otherwise it shall take effect
24 and be in force at the earliest time provided by law.

25
26 SECTION 4

27
28 It is found and determined that all formal actions of this Council concerning and relating
29 to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all
30 deliberations of this Council and of any of its committees that resulted in such formal action,
31 were in open meetings to the public, in compliance with all legal requirements, including Section
32 121.22 of the Ohio Revised Code.

33
34
35 INTRODUCED March 16, 2020

36
37 ADOPTED March 30, 2020

38
39
40
41 CLERK OF COUNCIL

42
43
44
45
46
47
48 PRESIDENT OF COUNCIL

49
50 APPROVED March 31, 2020

51
EXECUTIVE

ENACTED EFFECTIVE March 31, 2020

Voice Vote YES: 11-0 Dickinson, Donofrio, Feeman, Koehler,
McKenney, Prentice, Rodgers, Schmidt, Sims, Walters, Wilhite