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IMAT Training Scope of Work

Mahoning, Medina, Portage, Stark, Summit and Wayne Counties have Incident Management Assistance Teams (IMATs) in various stages of development. In order to strengthen the Teams' abilities to respond to a terrorist event, team members need to be trained and refreshed on the Incident Command System (ICS).

Project management will be overseen by the Summit County Emergency Management Agency to facilitate purchasing under local, state and federal requirements. Selection of class location and facilities will be the responsibility of the Summit County Emergency Management Agency.

Bid must be all inclusive of course delivery, GSA lodging, mileage, travel and per diem. Contractor will be responsible to provide his/her own Information Technology to make the necessary connection for (PCs, screens, microphones, etc.) presentations. Course evaluations shall be completed at the conclusion of each course. Summit County will provide all course books and handouts.

Courses

The following NIMS ICS All-Hazards Incident Management Assistance Team (IMAT) trainings will be delivered regionally (Mahoning, Medina, Portage, Stark, Summit and Wayne Counties) through December 31, 2015:

1. N337 Command and General Staff (30 students)
2. L965 Resource Situation Unit Leader (40 students)
3. L964 Situation Unit Leader (40 students)
4. L967 Logistics Section Chief Course (40 students)
5. L962 Planning Section Chief Course (40 students)

Instructor Requirements

All instructors must be certified by FEMA's Emergency Management Institute. Lead instructors for All-Hazards Position Specific training courses must have a minimum of 10 years of operational field experience at the Command and/or General Staff level with an emergency response discipline (i.e. fire, emergency medical service, law enforcement, public works, public health, etc. or a wildland fire agency). In addition, lead instructors must have a minimum of 5 years of experience delivering emergency management training to target audiences comprised of incident management and/or emergency response personnel. Support instructors must have a minimum of 3 years of operational field experience in a Command, General Staff, or Unit Leader position.

Lead and support instructors must have successfully completed the following training requirements:

1. IS-701, *Multi-Agency Coordination Systems* (MACS) or M-480 Mac Group
2. IS-100, IS-200, IS-700a and IS-800b
3. ICS-300 and ICS-400 or equivalent as recognized by the sponsoring state or Federal agency

Lead and support instructors must have served and/or currently be serving as a member of a Type 1, Type II, or Type III incident response team in the functional area for which he/she desires to instruct.