

BID SPECIFICATIONS FOR ARMORED CAR SERVICES

1. Provide pickup and delivery of various Summit County Building cashier's office receipts.
2. Accept and issue receipts for sealed and locked containers containing currency, coin, checks, securities or any other valuable items.
3. If awarded a contract company shall purchase at its own cost and expense all equipment and materials necessary for Provider to execute its duties identified in providing services.
4. If awarded a contract company agrees to provide and maintain throughout the term of this Agreement the following with regard to insurance:
 - (a) General Liability insurance with minimum limits of One Million Dollars (\$1,000,000) per occurrence;
 - (b) Worker's Compensation insurance in such limits as prescribed by law;
 - (c) Customer must be named as an Additional Insured with regard to General Liability; and
 - (d) 30 days advance written notice of policy cancellation, non-renewal, reduction of limits, or other material modification.
 - (e) Company shall provide Customer with a Certificate of Insurance naming Customer as an additional insured upon execution of an Agreement.
5. If the Provider needs to subcontract in order to provide the service, provide a copy of the subcontracting agreement with the services proposing for this quotation.
6. Provider must assume all liability upon taking ownership of the receipts from each designated pick up location
7. Responsibility of vendor under this contract shall begin when said bags or packages have been accepted and receipted for by an AUTHORIZED EMPLOYEE of vendor. Responsibility of vendor under this contract shall end when said bags or packages have been accepted and receipted for by the consignee or upon return to the shipper.
8. Provider must guarantee all receipts shall be deposited the same day as the pickup date (no overnight holding).

9. In the event that contractor, despite its best efforts and due to unforeseen circumstances not within its control, was unable to provide same business day delivery service to delivery bank location, Contractor shall provide notification of that fact to the County office location no later than 12 noon, the following business day and indicate why it was not possible to provide the same business day delivery service of the funds to the delivery bank location.
10. In the event Contractor, despite its best efforts and due to unforeseen circumstances not within its control, is unable to provide pickup service within the specified pickup timeframe, Contractor shall promptly notify the County office location and the parties shall arrange an alternative pickup time that is mutually agreed upon.
11. Provider must be able to deposit in multiple authorized banks daily
12. Provider must be able to meet various pickup timeframes daily

I have read this bid package and understand and hereby do comply with each bid specification.

Signature _____ Date _____

BID PRICE SHEET

*Please see below for building location, delivery location, and pickup times.

	Monthly Price	Yearly Price
Dept of Envir. Services		
Fiscal Office		
Dept of Jobs & Family Services		
Building Standards		
Title Bureau Portage Northfield		
Title Bureau Main Office		
Clerk of Courts-Legal Div		
Total Price		

Agency & Pick-Up Address	Delivery Agency/Address	Service Days / Time Frame
Dept of Envir. Services 2525 State Rd, Cuy. Falls, Oh 44224	Chase Bank 50 S Main St Akron, OH 44308	M-F 1:00 pm - 3:00 pm
Fiscal Office 175 S. Main St. RM 300 - Akron, OH 44308	National City Bank Akron, Ohio 44308	M-F 8:00 am - 1:30 pm
Dept of Jobs & Family Services 47 N. Main St. Akron, OH 44308	Fiscal Office 175 S. Main St. RM 300 - Akron, OH 44308	M-F 2:00pm-3:00pm
Building Standards 1030 E. Tallmadge Ave, Akron 44310	Fiscal Office 175 S. Main St. RM 300 - Akron, OH 44308	M-F 3:00 PM - 3:30 PM
Clerk of Courts - Title Bureau 10333 Northfield Rd. # 152 Northfield Village, Oh 44067	National City Bank Akron, Ohio 44308	M-F 10:00 AM - 11:00
Clerk of Courts - Title Bureau 1030 E. Tallmadge Ave, Akron 44310	National City Bank Akron, Ohio 44308	M-F 10:00 AM - 11:00
Clerk of Courts-Legal Div 205 S. High St, Akron OH	National City Bank Akron, Ohio 44308	M-F AM 10:00 AM-11:00