

1 RESOLUTION NO. 2010-308

2  
3 SPONSOR Mr. Pry

4  
5 DATE July 19, 2010 COMMITTEE Personnel

6  
7 **A Resolution amending the 2009/2010 Staffing Report to reduce the number of Senior**  
8 **Child Support Specialists from five positions to two, to increase the number of Child**  
9 **Support Supervisors by three positions and to increase the number of Administrative**  
10 **Hearing Officers by one position, for the Prosecutor, and declaring an emergency.**

11  
12 WHEREAS, County Council has the authority pursuant to Article III, Section 3.03 (10)  
13 of the Charter of the County of Summit and Sections 169.08, 169.09, 169.10 and 169.11 of the  
14 Codified Ordinances to establish classifications, classification specifications and pay/salary  
15 schedules for all County employees; and

16  
17 WHEREAS, the County of Summit 2009/2010 Report of Maximum Anticipated Staffing  
18 by Job Title Excluding Seasonal Employees Report on Staffing, originally approved by  
19 Resolution No. 2009-501, as amended, currently allows, in part, for the following full-time  
20 positions in the following numbers in the Prosecutor's Child Support Enforcement Agency  
21 ("CSEA");

22  
23 Administrative Hearing Officer 1  
24 Child Support Specialist 88  
25 Senior Child Support Specialist 7

26 ; and

27  
28 WHEREAS, in order to restructure the Child Support Enforcement Agenda ("CSEA") to  
29 allow for more efficient and effective operations, it is necessary to amend the 2009/2010 Staffing  
30 Report to reduce the number of Senior Child Support Specialists from five positions to two, to  
31 increase the number of Child Support Supervisors by three positions and to increase the number  
32 of Administrative Hearing Officers by one position; and

33  
34 WHEREAS, the five current Senior Child Support Specialists will be moved into the  
35 position of Child Support Specialist at no loss of pay; and

36  
37 WHEREAS, the proposed restructuring will result in a net decrease of one full-time  
38 position authorized by the 2009/2010 Staffing Report at CSEA; and

39  
40 WHEREAS, this Council has determined by reviewing all pertinent information that it is  
41 necessary and in the best interest of the County of Summit to amend the 2009/2010 Staff Report  
42 to remove the position of Senior Child Support Specialist, to reduce the number of Senior Child  
43 Support Specialists from five positions to two, to increase the number of Child Support  
44 Supervisors by three positions and to increase the number of Administrative Hearing Officers by  
45 one position at CSEA;

46  
47 NOW, THEREFORE, BE IT RESOLVED by the Council of the County of Summit, State  
48 of Ohio, that:

3  
4 SECTION 1

5  
6 The County of Summit 2009/2010 Report of Maximum Anticipated Staffing by Job Title  
7 Excluding Seasonal Employees is hereby amended as follows:

8  
9 **Prosecutor/CSEA\***

10

Title	2010	2010 PT
Account Clerk	8	
Administrative Assistant	3	1
Administrative Hearing Officer	4 <u>2</u>	
Administrative Secretary	5	
Assistant Director of Administration	1	
Assistant Prosecuting Attorney	14	
Budget Management Director	1	
Chief Assistant Prosecuting Attorney	1	
Chief Fiscal Officer	1	
Child Support Administrator	1	
Child Support Specialist	88	
Child Support Supervisor	6 <u>9</u>	
Clerical Specialist	17	
Clerk	3	
Comprehensive Planner/Research Analyst	1	
Computer Systems Manager	1	
Data Processing Manager	2	
Director of Administration	1	
Director of CSEA	1	
Document Supervisor	0	
Fiscal Officer	2	
Genetic Testing Specialist	3	
Hearing Officer		
Help Desk Data Coordinator	1	
Intake Specialist	5	
Law Clerk		
Legal Research Analyst	6	
Legal Secretary	6	
Office Manager		
Outreach Coordinator	3	
Personnel Aide	2	

3  
4 SECTION 1 (cont'd.)

5  
6 **Prosecutor/CSEA\*** (cont'd)

7

Title	2010	2010 PT
Process Server	3	
Prosecutor Investigator	4	
Purchasing Specialist	1	
Records Clerk	2	
Secretary	2	
Service Contract Coordinator	1	
Sr. Child Support Specialist	<del>7</del> 2	
Support Services Administrator	1	
System Software Analyst	1	
Telephone Information Clerk	4	
Trainer/Procedures Writer	3	
Victim Services Coordinator	1	
Word Processing Specialist	1	
<b>Total</b>	<b>24</b> <del>21</del> <b>4</b>	<b>1</b>

8

9 SECTION 2

10  
11 This Resolution is hereby declared an emergency in the interest of the health, safety and  
12 welfare of the citizens and employees of the County of Summit, and for the further reason that it  
13 is necessary in order to immediately amend the 2009/2010 Staff Report to reduce the number of  
14 Senior Child Support Specialists from five positions to two, to increase the number of Child  
15 Support Supervisors by three positions and to increase the number of Administrative Hearing  
16 Officers by one position at CSEA.

17  
18 SECTION 3

19  
20 Provided this Resolution receives the affirmative vote of eight members, it shall take  
21 effect immediately upon its adoption and approval by the Executive; otherwise it shall take effect  
22 and be in force at the earliest time provided by law.

23  
24 SECTION 4

25  
26 It is found and determined that all formal actions of this Council concerning and relating  
27 to the adoption of this Resolution were adopted in an open meeting of this Council, and that all  
28 deliberations of this Council and of any of its committees that resulted in such formal action,  
29 were in meetings open to the public, in compliance with all legal requirements, including Section  
30 121.22 of the Ohio Revised Code.

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5 INTRODUCED June 28, 2010

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7 ADOPTED July 19, 2010

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12 CLERK OF COUNCIL



13  
14 PRESIDENT OF COUNCIL

15 APPROVED July 19, 2010

16  
17 

18  
19 EXECUTIVE

20  
21 ENACTED EFFECTIVE July 19, 2010

Voice Vote: 10-0 YES: Komunale, Crawford, Crossland, Feeman, Kostandaras  
Poda, Rodgers, Schmidt, Shapiro, Smith ABSENT: Prentice