

1 RESOLUTION NO. 2023-251

2
3 SPONSOR Executive Shapiro

4
5 DATE August 21, 2023 COMMITTEE Personnel

6
7 **A Resolution confirming the award by the Board of Control of a professional service**
8 **contract with Minute Men HR Risk Management Services, as a Best Practical Source, for**
9 **third party administrator services for the County’s workers compensation program, for a**
10 **period of three years, in an amount not to exceed \$96,000.00, for the Executive’s**
11 **Department of Human Resources, Division of Employee Benefits, and declaring an**
12 **emergency.**

13
14 WHEREAS, the County wishes to enter into a professional service contract with Minute
15 Men HR Risk Management Services, as a Best Practical Source, for third party administrator
16 services for the County’s workers compensation program; and

17
18 WHEREAS, Minute Men HR Risk Management Services has also served as the County’s
19 third party administrator and as the County’s Managed Care Organization for many years, and
20 has gained detailed knowledge of the County’s past and current workers compensation claims,
21 and its various departments and procedures, and is therefore a Best Practical Source pursuant to
22 Sections 177.01(h)(4)D. and 177.07(a)(5) of the Codified Ordinances of the County of Summit;
23 and

24
25 WHEREAS, the cost of said professional services will not be increased for the upcoming
26 contract period with Minute Men HR Risk Management Services; and

27
28 WHEREAS, the Board of Control, at its meeting held August 16, 2023, awarded a
29 professional service contract with Minute Men HR Risk Management Services, as a Best
30 Practical Source, for third party administrator services for the County’s workers compensation
31 program for a period of three years, in an amount not to exceed \$96,000.00, subject to
32 confirmation by this Council; and

33
34 WHEREAS, this Council finds and determines, after reviewing all pertinent information,
35 that the aforementioned professional services contract with Minute Men HR Risk Management
36 Services is necessary and in the best interest of the County of Summit; and

37
38 NOW, THEREFORE, BE IT RESOLVED by the Council of the County of Summit, State
39 of Ohio, that:

40
41 SECTION 1

42
43 The award by the Board of Control of a professional service contract with Minute Men
44 HR Risk Management Services, as a Best Practical Source, for third party administrator services
45 for the County’s workers compensation program for a period of three years, in an amount not to
46 exceed \$96,000.00, is hereby confirmed and the Executive is hereby authorized to execute said
47 professional service contract and any other necessary related documents.

48
49
50
51

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42

RESOLUTION NO. 2023-251

PAGE TWO

SECTION 2

This Resolution is hereby declared an emergency in the interest of the health, safety, and welfare of the residents of the County of Summit, and for the further reason to timely provide third party administrator services for the County’s workers compensation program.

SECTION 3

Provided this Resolution receives the affirmative vote of eight members, it shall take effect immediately upon its adoption and approval by the Executive; otherwise, it shall take effect and be in force at the earliest time provided by law.

SECTION 4

It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

INTRODUCED August 21, 2023

ADOPTED September 11, 2023

DocuSigned by:
hauwen maush
F8D2DB132BE041B
CLERK OF COUNCIL

DocuSigned by:
Veronica R Sim
C65A946FE45A42A...
PRESIDENT OF COUNCIL

APPROVED September 11, 2023

DocuSigned by:
Steve Shapiro
CBD33E40D2874Z3...
EXECUTIVE

September 11, 2023
ENACTED EFFECTIVE

Voice Vote – YES: 9– 0: Darrow, Dickinson, Donofrio, McKenney, Rodgers, Schmidt, Sims, Wiedie Higham, Wilhite
ABSENT: DeVitis, Walters