

1 RESOLUTION NO. 2024-014

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3 SPONSOR Executive Shapiro

4

5 DATE January 8, 2024

COMMITTEE Human Services

6

7 **A Resolution confirming the award by the Board of Control of a professional service**
8 **contract with Clarity Solutions Group, LLC, subject to the approval of the Information**
9 **Technology Board, for automated mail processing services, for a one-year term, for the**
10 **period of 1/1/24 through 12/31/24, at Cooperative Purchase Pricing, in an amount not to**
11 **exceed \$140,000.00, for the Executive’s Department of Job and Family Services, and**
12 **declaring an emergency.**

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14 WHEREAS, the Executive’s Department of Job and Family Services (“DJFS”) wishes to
15 enter an agreement with Clarity Solutions Group, LLC for automated mail processing services to
16 provide an integrated print and mail workflow software solution and an inbound document
17 automation platform. These services provide the following process improvements: virtual
18 printing and mailing from remote locations, increased mailing accuracy, streamlined workflows,
19 multiple options for client interactions, automated inbound document processing, integrated
20 physical and digital communication channels and reduced manual labor on repetitive tasks; and

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22 WHEREAS, this Council previously adopted Resolution No. 2023-202, which authorized
23 the Executive to enter into an agreement with Clarity Solutions Group, LLC to automate the
24 processing of undeliverable mailed Medicaid renewal packets. However, that agreement was
25 terminated prior to services being rendered in favor of the above proposed expanded services in
26 order to process the high volume of mail coming to DJFS; and

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28 WHEREAS, the Board of Control, at its meeting held on January 3, 2024, awarded the
29 aforementioned professional service contract to Clarity Solutions Group, LLC, subject to the
30 approval of the Information Technology Board, at Cooperative Purchase Pricing under Equalis
31 Group Contracting, subject to confirmation by this Council; and

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33 WHEREAS, the Information Technology Board, at its meeting to be held January 11,
34 2024, will consider the aforementioned professional service contract with Clarity Solutions
35 Group, LLC, for approval; and

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37 WHEREAS, this Council finds and determines, after reviewing all pertinent information,
38 that the aforementioned contract with Clarity Solutions Group, LLC, subject to the approval of
39 the Information Technology Board, for the above-referenced services is necessary and in the best
40 interest of the County of Summit;

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42 NOW THEREFORE, BE IT RESOLVED by the Council of the County of Summit, State
43 of Ohio, that:

44

45 SECTION 1

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47 The award by the Board of Control of a professional service contract with Clarity
48 Solutions Group, LLC, subject to the approval of the Information Technology Board, for
49 automated mail processing services, for a one-year term, for the period of 1/1/24 through
50 12/31/24, at Cooperative Purchase Pricing, in an amount not to exceed \$140,000.00, is hereby

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2 PAGE TWO

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4 SECTION 1 (Continued)

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6 confirmed and the Executive is hereby authorized to execute said contract and any other
7 necessary related documents.

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9 SECTION 2

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11 This Resolution is hereby declared an emergency in the interest of the health, safety, and
12 welfare of the residents of the County of Summit, and for the further reason to immediately
13 provide a method to handle the high volume of mail currently being received at the Executive's
14 Department of Job and Family Services.

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16 SECTION 3

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18 Provided this Resolution receives the affirmative vote of eight members, it shall take
19 effect immediately upon its adoption and approval by the Executive; otherwise, it shall take
20 effect and be in force at the earliest time provided by law.

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22 SECTION 4

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24 It is found and determined that all formal actions of this council concerning and relating
25 to the adoption of this Resolution were adopted in an open meeting of this Council, and that all
26 deliberations of this council and of any of its committees that resulted in such formal action,
27 were in meetings open to the public, in compliance with all legal requirements, including Section
28 121.22 of the Ohio Revised Code.

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31 INTRODUCED January 8, 2024

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34 ADOPTED January 29, 2024

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36 DocuSigned by:

37 *Maigee Willis*

38 5560BEF400F5451...

39 CLERK OF COUNCIL

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41 APPROVED January 29, 2024

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43 DocuSigned by:

44 *Steve Shapiro*

45 CBD33E40D287473...

46 EXECUTIVE

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48 ENACTED EFFECTIVE January 30, 2024

DocuSigned by:

Veronica R Sim

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PRESIDENT OF COUNCIL

Voice Vote – YES: 10 – 0: Darrow,
Dickinson, Donofrio, McKenney,
Rodgers, Schmidt, Sims, Walters, Wiedie
Higham, Wilhite
Absent: DeVitis