

1 ORDINANCE NO. 2024-143

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3 SPONSOR Executive Shapiro

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5 DATE April 29, 2024

COMMITTEE Rules

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7 **An Ordinance amending Chapter 198 of the Codified Ordinances of the County of Summit,**  
8 **entitled “Procurement Card,” to make certain updates and revisions to spending and**  
9 **transaction limits for procurement cards, for the Executive’s Departments of Law and Risk**  
10 **Management and Finance and Budget, and declaring an emergency.**

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12 WHEREAS, Chapter 198 of the Codified Ordinances of the County of Summit, entitled  
13 “Procurement Card,” defines the procurement card policies and procedures, and includes Section  
14 198.02, entitled “Spending and transaction limit,”; and

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16 WHEREAS, this Council previously adopted Resolution No. 2023-351, which confirmed  
17 the award by the Board of Control of a professional service contract with Huntington National  
18 Bank, for procurement card services, for a volume rebate percentage between 1.1% and 1.8% based  
19 on net annual charge volume; and

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21 WHEREAS, the aforementioned rebate percentage represents an increase from the rate  
22 under the previous procurement card contracts, and the Department of Finance and Budget seeks  
23 to encourage the use of procurement cards in order to increase the yearly rebate received by the  
24 County of Summit; and

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26 WHEREAS, the Executive and Executive’s Departments of Law and Risk Management  
27 and Finance and Budget recommend the changes outlined in Exhibit A, a copy of which is attached  
28 to this Ordinance and incorporated herein as if fully restated, in order to update the Chapter; and

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30 WHEREAS, the proposed changes increase the annual spending per card, daily spending  
31 per card, monthly spending per card, single transaction limit, and the daily number of transactions  
32 per card; and

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34 WHEREAS, this Council finds and determines, after reviewing all pertinent information,  
35 that it is necessary and in the best interest of the County of Summit to amend Section 198.02 of  
36 Chapter 198 of the Codified Ordinances of the County of Summit for the aforementioned reasons;

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38 NOW, THEREFORE, BE IT ORDAINED by the Council of the County of Summit, State  
39 of Ohio, that:

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41 SECTION 1

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43 Chapter 198 of the Codified Ordinances of the County of Summit, entitled “Procurement  
44 Card,” is hereby amended as set forth in Exhibit A, a copy of which is attached to this Ordinance  
45 and incorporated herein as if fully restated.

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47 SECTION 2

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49 This Ordinance is hereby declared to be an emergency in the interest of the health, safety  
50 and welfare of the residents of the County of Summit and for the further reason that it is necessary  
51 to immediately amend Chapter 198 to update the procurement card policies.

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4 SECTION 3

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6 Provided this Ordinance receives the affirmative vote of eight members, it shall take effect  
7 immediately upon its adoption and approval by the Executive; otherwise, it shall take effect and  
8 be in force at the earliest time provided by law.

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10 SECTION 4

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12 It is found and determined that all formal actions of this Council concerning and relating  
13 to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all  
14 deliberations of this Council and of any of its committees that resulted in such formal action, were  
15 in meetings open to the public, in compliance with all legal requirements, including Section 121.22  
16 of the Ohio Revised Code.

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19 INTRODUCED April 29, 2024

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22 ADOPTED May 13, 2024

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29 APPROVED May 13, 2024

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36 ENACTED EFFECTIVE May 14, 2024

DocuSigned by:  
*Monique Willis*  
CLERK OF COUNCIL

DocuSigned by:  
*Rita S. Darrow*  
PRESIDENT OF COUNCIL

DocuSigned by:  
*Gene Shapiro*  
EXECUTIVE

Voice Vote – YES: 11 – 0: Darrow, DeVitis,  
Dickinson, Donofrio, Ford, McKenney, Rodgers,  
Schmidt, Walters, Wiedie Higham, Wilhite